



April 3, 2013

**Invitation to Bid No. 121630  
HVAC FILTERS**

**ADDENDUM No. 2**

Instructions to Bidders:

- 1) **The specification for Item #5 has changed. The revised specification is shown on Page 1-B.**
- 2) **The Cover Page with Page B and Pages 1,5,6,7 with pages 1-B, 5-B, 6-B and 7-B.**
- 3) **The date of the bid opening has been changed to Wednesday, April 10, 2013 at 11:00 AM.**

SIGN the Addendum below acknowledging receipt and understanding. INSERT it in the bidding document, and RETURN IT WITH YOUR BID.

Very truly yours,

CITY OF ROCHESTER

Charles Zettek Jr.  
Purchasing Agent

The undersigned bidder acknowledges receipt and understanding of Addendum No. 2

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company





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**PRINTED NAME OF BIDDER**

**HVAC FILTERS**

Invitation to Bid No. 121630

Issued: March 18, 2013

**PURCHASING BUREAU CONTACT:** Gary Tomaselli, Purchaser (585) 428-7389

**BID OPENING:** Wednesday, April 10, 2013 at 11:00 a.m.

**Sealed bids are to be returned to the Office of the Purchasing Agent, City Hall Room 105A, Rochester, NY 14614, prior to bid opening, at which time and place all bids will be opened, read and recorded.**

The bidder's attention is directed to the General Conditions and Instructions to Bidders which appears immediately following this title page and is incorporated into the bidding document and contract by reference.

**CONTRACT CHARACTERISTICS**  
(For definitions or explanations, see General Conditions)

Type of Contract: TERM CONTRACT, WITH OPTION TO EXTEND

Bid Deposit Requirement: NONE

Performance Security Requirement: NONE

Insurance Requirement: NONE

Samples Requirement: YES

Descriptive Literature/Technical Data Requirement: IF REQUESTED

**BIDDERS:** Please note that prices, company identification and authorized signature are to be entered on the Proposal which appears at the end of the specifications.



## HVAC FILTERS

### 1. SCOPE AND CLASSIFICATION

- 1.1 This specification identifies certain HVAC filters used by the City of Rochester and/or the Rochester City School District. Specific unit prices are being requested to permit the City to purchase these filters directly from a single vendor on an as needed basis.

### 2. SPECIFICATIONS

- 2.1 The specific filters required are listed on the Proposal Page. The manufacturer and product specified is the product desired by the City.
- 2.2 Pleated filters. The filters shall contain no less than the number of pleats per lineal foot as specified in the following schedule: Filter Thickness 4"; Pleats per Foot 10. The filters shall meet the minimum performance requirements based on the ASHRAE 52.2-2007 test standards. The filters shall be classified Class 2 per U.L. Standard 900.
- 2.3 Bag Air Filters. The filters shall have a Minimum Efficiency Reporting Value of MERV-A 13 per ASHRE standard 52.2-2007. The filter shall be capable of withstanding 5.0" w.g. without failure of the filter. The filter shall be classified by Underwriters Laboratories as UL Class 2. Manufacturer shall provide evidence of facility certification to ISO 9001-2000. The filter shall have an Energy Cost Index (ECI) value of five stars.
- 2.4. Filters to be provided:
- Item 1. Airguard 24 x 24 x 22, Model #VP8-A-8-22  
Filter Type: Fiberglass  
Filter Characteristic: Non Synthetic Media. Merv-A 13 rated
  - Item 2. Camfil Farr/Aeropleat 4 or Equal, 28.5 x 29.5 x 4  
Filter Type: High Capacity Pleated  
Filter Characteristic: Non Synthetic Media. Merv-A 8 rated
  - Item 3 Camfil Farr/Aeropleat 4 or Equal 24 x 24 x 4  
Filter Type: High Capacity Pleated  
Filter Characteristic: Non Synthetic Media. Merv-A 8 rated
  - Item 4 Aerostar 9.75 x 31.75 x .50, Model #1001753  
Filter Type: Fiberglass
  - Item 5 Aerostar 9.75 x 23.75 x .50, Model #1001752  
Filter Type: Fiberglass
  - Item 6 24 x 24 x 22 Bag Filter (Air Handler-Model #5M442)  
Filter Type: Fiberglass  
Filter Characteristic: Non Synthetic Media. Merv-A 13 rated
- 2.5 Alternates may be bid, however, if an alternate is bid, the bidder must supply complete product information, and will be required to provide up to two samples, at no cost to the City for testing. The City reserves the right to conduct whatever





**HVAC FILTERS**

**PROPOSAL**

PRINT OR TYPE THE FOLLOWING INFORMATION:

\_\_\_\_\_  
Name of Firm or Corporation

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Telephone/Fax No. Federal Employer ID No.

\_\_\_\_\_  
E-mail address of recipient of contract awards and extensions

Date: \_\_\_\_\_

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ACCEPTED ON BEHALF OF THE CITY OF ROCHESTER FOR:

\_\_\_\_\_

Contract No. \_\_\_\_\_ Contract Term: \_\_\_\_\_

\_\_\_\_\_  
Purchasing Agent

Date: \_\_\_\_\_