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**PRINTED NAME OF BIDDER**

**REFUSE COMPACTORS, LEASE -**

Invitation to Bid No. 400595      Issued: JULY 29, 2013

PURCHASING BUREAU CONTACT: Gary Tomaselli, Purchaser, (585) 428-7224

BID OPENING: FRIDAY, AUGUST 9, 2013 at 11:00 a.m.

**Sealed bids are to be returned to the Office of the Purchasing Agent, City Hall Room 105A, Rochester, NY 14614, prior to bid opening, at which time and place all bids will be opened, read and recorded.**

The bidder's attention is directed to the General Conditions and Instructions to Bidders which appear immediately following this title page and are incorporated into the bidding document and contract by reference.

**CONTRACT CHARACTERISTICS**

(For definitions or explanations, see General Conditions)

Type of Contract: TERM CONTRACT, 1 YR. WITH EXTENSION OPTIONS

Bid Deposit Requirement: NONE

Performance Security Requirement: NONE

Insurance Requirement: NONE

Samples Requirement: UPON REQUEST

Descriptive Literature/Technical Data Requirement: SUBMITTED WITH BID

**BIDDERS:** Please note that prices, company identification and authorized signature are to be entered on the Proposal which appears at the end of the specifications.



1. GENERAL INTENT OF SPECIFICATIONS

- 1.1 The City of Rochester is requesting bids for the lease of one (1) 26 yd low profile, five (5) 30 yard self-contained compactors, one (1) 2 yard dock container tipper, and one (1) 2 yard self contained compactor with 40 yard container, including installation and maintenance.
- 1.2 Where any part or parts of the equipment are not specified or specifically mentioned, it shall be understood that what is usually provided at the manufacturer's stock model shall be furnished together with full appurtenances complete and ready for operation.
- 1.3 Wherever in these specifications a particular make or model number is indicated, it is done solely to establish the level of quality desired. This should not be interpreted to mean that the make or model specified is the only one acceptable.
- 1.4 However, if the bidder submits a bid on a make or model other than specified, he must present, on or before the opening of bids, a detailed specification describing the items he proposes to furnish.
- 1.5 The bidder shall point out in detail wherein the item(s) he proposes to furnish differs from the items called for in these specifications. The Purchasing Agent of the City of Rochester reserves the right to consider whether in his judgment, a substitute meets the requirements of this specification, and the Purchasing Agent's judgment shall be considered final.

2. PREPARATION OF PROPOSAL

- 2.1 The proposal is contained in these contract documents and **MUST NOT BE DETACHED HEREFROM** by any bidder when submitting a proposal.
- 2.2 All blank spaces on the proposal page of this specification must be correctly filled in. Either a unit price or a lump sum price, as the case may be, must be stated for each and every item, either typed in or written in ink, in figures, and if requested in words.
- 2.3 All blank spaces on the Questionnaire page or pages must be correctly filled in. Answers must be stated for each and every item, either typed in or written in ink, in figures, and if required in words.
- 2.4 Bid shall be made only on the form(s) provided with this specification.

3. BASE BID

The attention of the Bidder is called to the fact that the Proposal and Bid Form requires, under Base Bid, the Net Delivered Price covering the item(s) specified. Any deductions for freight allowance, cash discount, or quantity rebate should be included in the total net price, as given on the bidding sheet, and should not be listed as separate items.

4. CONTRACT PERIOD

This contract will be for five (5) one year periods. The first year will start on the date of award and terminate on July 31, 2014. Annual renewals will be dictated by budgetary approvals, and shall not extend beyond July 31, 2019. If a contract termination is required for budgetary reasons, it will be enforced on July 31 of the current contract year.

5. PRICES

It shall be understood and agreed the prices bid shall be firm (not subject to change) for five (5) years.

6. QUANTITY

6.1 The quantity listed in the proposal is minimum. The City reserves the right to add new units at the contract prices or delete existing units with a 30 day written notice. Deleted units will be paid through to the end of the existing one (1) year contract period.

6.2 No specific quantities can be given and no guarantee given as to contract value. The contract shall be for the quantities actually ordered during the contract period.

6.3 The City will issue a Purchase Order for the actual number of units to be purchased after the contract has been awarded.

6.4 Existing compactor locations:

Greater Rochester International Airport  
1200 Brooks Avenue

- 1- 2 cu. yd. compactor with 40 yd. container
- dog house with 1 micro-switched side door
- guide island with stops
- thermostatically controlled oil heater
- dead man switch operation

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- (1) 30 yd. self contained compactor
  - dock walk-on with min. 1.2 y hopper
  - slip-resistant or diamond plate rear walk on deck plate
  - ANSI safety gate with micro switch
  - dead man switch operation
  - guide island with stops
  - thermostatically controlled oil heater
  - push plate

Monroe County Downtown Jail  
130 S. Plymouth Avenue

- (1) 30 yd. self-contained compactor
  - dock height, top load min. 1.2 y hopper with plastic cover lids
  - remote power pack with remote control switch
  - guide island with stops
  - thermostatically controlled oil heater
  - push plate

Monroe County Henrietta Jail  
750 E. Henrietta Road

- (1) 30 yd. self contained compactor
  - modified rear load min. 1.2 y hopper
  - dead man switch operation
  - guide island with stops
  - thermostatically controlled oil heater
  - push plate
  - ozone odor neutralizer system

City of Rochester  
Blue Cross Arena  
100 Exchange Blvd.

- (1) 30 yd. self-contained compactor
  - wide mouth, rear load min. 1.2 y hopper
  - guide island with stops
  - push plate
- (1) 2 yd. dock container tipper
  - ANSI approved side guide rails, rear gate with micro switch

Monroe Community Hospital  
435 E. Henrietta Road

- (1) 30 yd self-contained compactor
  - dog house with 1 micro-switched side door
  - guide island with stops
  - thermostatically controlled oil heater
  - dead man switch operation
  - side installed push plate

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Rochester Riverside Convention Center  
123 E. Main Street  
(located in Midtown tunnel)

- (1) 26 yd. low profile self-contained compactor
  - walk on hopper with removable side rails
  - deck/push plate
  - slip resistant or diamond plate rear walk on deck plate
  - hopper hinged ramp

7. COMPLIANCE WITH LAWS

The bidder shall at all times observe and comply with all laws, ordinance and regulations of the Federal, State, Local and City Government, which may in any manner affect the preparation of proposals of the performance of this contract.

8. TAX

The City of Rochester is exempt from paying Manufacturer's Excise, Floor or Sales Tax and for that reason, the bid Price shall not include any tax on the item(s) specified. The City of Rochester will furnish a signed exemption form covering the tax, if any, applying to the item or items covered by this specification, as may be required by law.

9. DELIVERY

The equipment and components to be furnished under this contract shall be delivered to the City of Rochester, F.O.B. job site, as described on the Purchase Order(s), which shall be in Rochester, New York.

10. DELIVERY DATE

10.1 The City of Rochester requires delivery of this equipment as soon as possible, but not later than thirty (30) calendar days from date of receipt of the Purchase Order. Upon delivery, the unit(s) shall be thoroughly tested in operation in the presence of an authorized representative of the City to check on the performance of the equipment and operation of the unit as a whole. The successful bidder shall make, at his own expense, any adjustments or alterations that may be required by the City as a result of the operation test.

10.2 Installation will be required within 5 working days of the removal of any existing equipment. Installation will be on a rotational basis and will be coordinated by the City of Rochester. When an installation schedule has been set by the City and agreed to by the contractor, that contractor agrees that if he/she delays installation by more than 24 hours the contractor will pay for all costs pertaining to the collection and disposal of refuse until the new equipment is installed and operational. The City is requiring a seamless transition between contractors.

- 10.3 Each bidder is required to list on the Proposal and Bid Form the latest date he expects delivery to be made at the destination as defined in the "DELIVERY" section. FAILURE TO INCLUDE A SPECIFIC DATE MAY BE SUFFICIENT GROUNDS FOR REJECTION OF BID.

11. QUALIFICATIONS OF BIDDER

- 11.1 No bid will be considered unless the firm submitting the bid can meet the following conditions:
- 11.1.1 That the manufacturer(s) or bidder(s) has in operation a factory adequate for and actively engaged in the manufacture of the equipment which he proposes to furnish.
  - 11.1.2 All containers must be manufactured in such a manner so as to meet or exceed all Federal, State and Local A. N. S. I. safety standards pertaining to the stability and installation of the containers.
  - 11.1.3 That there are at least fifty (50) units similar to the type bid upon which have been in satisfactory operation for a period of at least two (2) years. This shall not be construed to prohibit the manufacturer to have altered or improved the design or construction of its machinery as evidenced by engineering changes incorporated in the manufacturing blueprints. Manufacturer shall furnish evidence upon request of the Purchasing Agent that the model supplied, including the power pack components to be furnished, has been commercially available through him to the trade for a period of not less than two (2) years and has been fully field tested. The City of Rochester shall verify to its satisfaction that the model to be furnished has met such field tests. All containers must be manufactured in such a manner so as to meet or exceed all Federal, State and Local ANSI safety standards pertaining to the stability and installation of the containers.
  - 11.1.4 That it has or will have in operation in or reasonably near the City of Rochester, a service station adequately equipped and carrying in stock sufficient parts and service and regularly employs qualified personnel to render prompt and efficient service on the equipment bid upon.
- 11.2 BIDS WILL BE CONSIDERED ONLY FROM REFUSE COMPACTOR MANUFACTURERS AND FROM AUTHORIZED DEALERS OF REFUSE COMPACTOR MANUFACTURERS.
- 11.2.1 In the event a bid is submitted by other than the manufacturer, a certificate executed by the manufacturer may be required stating that the bidder is an authorized agent, dealer or distributor of the manufacturer in the Rochester, New York, area, and that the equipment offered is completely in compliance with the specifications and proposal and will be available during the life of the contract.

- 11.3 No proposal will be accepted from or contract awarded to any person, firm or corporation that has failed to perform faithfully any previous contract with the City.

12. CONTRACT AWARDING CRITERIA

- 12.1 The City intends award to the lowest responsive and responsible bidder, per YEARLY TOTAL for Group 1, subject to sections 12.2 and 12.3.
- 12.2 Prices are requested for Group 2 and Group 3 items. The City will order none, some, or all of these items, on a per location basis, to be included in the yearly lease per Group 1 items. The City reserves the right to calculate its lowest total cost by taking the unit prices in Group 1 and adding in the prices for Group 2 and Group 3 items, on a site-per-site basis, to calculate the actual total cost per site, and then, to award this contract based upon the lowest total cost to the City for all sites after factoring in the additional costs of Group 2 and Group 3 items.
- 12.3 The City reserves the right to reject any bid where prices quoted in Groups 1, 2, and/or 3 are unbalanced or not consistent with general market pricing.

13. REJECTION OF BIDS

- 13.1 The City of Rochester reserves the right to reject any and all bids or proposals if the best interest of the City will be served by such action.
- 13.2 The Purchasing Agent reserves the right to reject any bid that is unbalanced, unrealistic or where disproportionate component cost of equipment or options are proposed.
- 13.3 Bidders are required to bid on all sections including each option.

14. INFORMALITIES

The City of Rochester reserves the right to consider informal a bid not prepared and submitted in accordance with the provisions of these specifications.

15. INFORMATION TO BE FURNISHED WITH BID

- 15.1 The bidder shall submit with his bid DETAILED SPECIFICATIONS, along with complete description including pictures and catalogs, and all other pertinent data on the equipment he proposes to furnish.
- 15.2 Bids offered without said data may be declared "INFORMAL".
- 15.3 The City, however, reserves the right to request additional information deemed necessary for proper evaluation of bids.

16. PAYMENT OR ACCEPTANCE NOT CONCLUSIVE

- 16.1 All invoicing will be done on a quarterly basis and will be paid by the City within the first 30 days of the billing cycle. Contractor will provide and state discount for any pre-payment City may opt to make.
- 16.2 No payment made under the contract shall be conclusive evidence of the performance of the contract, either wholly or in part, and no payment made for the delivery of the items in whole or in part shall be construed as an acceptance of defective work or improper materials, nor relieve the Contractor from making good the defects.
- 16.3 The final acceptance shall not be binding upon the City of Rochester nor conclusive, should it subsequently develop that the Contractor had furnished inferior items or had departed from the specifications and/or the terms of the Contract. Should such a condition become evident, the Purchasing Agent of the City of Rochester shall have the right, notwithstanding final acceptance and payment, to cause the items or item to be properly furnished in accordance with the specifications (and drawings, if any) at the cost and expense of the Contractor, or his surety, if any.

17. MAINTENANCE AND GUARANTEES

- 17.1 The Contractor shall fully maintain and guarantee all equipment furnished for the life of the contract. Maintenance includes at minimum, annual preventive inspections and as needed repair. Such inspections shall include, but not be limited to, checking each unit to make sure all lights are working, hoses are in good repair, hydraulic levels are satisfactory and not leaking, all doors are sealed, and the unit continues to meet all ANSI standards. The Contractor shall provide the City with a written report of each inspection, including any adjustments or repairs made and any possible future concerns regarding the operation of the unit.
- 17.2 The City shall pay for the cost for repairs, replacement parts and labor only attributable to abusive or negligent operation of the equipment. Labor charges shall be at the prevailing wage rate for such work and shall be paid for the time at the site. No payment shall be made by the City for travel to and from the site.
- 17.3 Response time shall be no more than 8 hours after receipt of a call from the City. The contractor will be responsible for alternate collection expense if repairs can not be made within 48 hours of the initial service call.
- 17.4 The equipment being installed shall be new or refurbished at the time of installation. If the equipment is refurbished, maintenance and repair schedule must be made available upon request, as well as manufacturer identification number. The City may require verification of equipment age.

18. DEFAULT

- 18.1 The City may, subject to the provisions of paragraph .3 below, by written notice of default to the Contractor, terminate the whole or any part of this contract in any one of the following circumstances
- 18.1.1 If the Contractor fails to make delivery of the supplies or to perform the services within the time specified herein or any extensions thereof; or
- 18.1.2 If the Contractor fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days (or such other period as the Purchasing Agent may authorize in writing) after receipt of notice from the Purchasing Agent specifying such failure.
- 18.2 In the event the Purchasing Agent of the City terminates this contract in whole or in part as provided in paragraph .1 of this clause, the City may procure, upon such terms and in such manner as the Purchasing Agent may deem appropriate, supplies or services similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for such similar supplies or service; PROVIDED, That the contractor shall continue the performance of this Contract to the extent not terminated under the provisions of this clause.
- 18.3 The Contractor shall be liable for any excess of costs unless he or she can prove to the Purchasing Agent that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

19. DISPUTES

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of shall be decided after a hearing by the Purchasing Agent, who shall reduce his/her decision to writing and mail or otherwise furnish a copy thereof to the contractor. The decision of the Purchasing Agent shall be final and binding.

20. SPECIFICATIONS

- 20.1 All items of standard equipment which are normally provided by the equipment manufacturer shall be furnished, unless such items are expressly deleted or are specified to be other than standard. When optional equipment is specified, all components listed in the manufacturer's data book as being included or required with the option shall be furnished.
- 20.2 The detailed design specifications prescribed herein are intended to describe

units which have been determined to meet performance parameters and characteristics required by the City of Rochester. Bidders having units which fully meet the intent of the specifications, may vary in non-substantial manner from the specified design characteristics, may offer such equipment as they can demonstrate meet the intended performance requirements. In such case the bidder shall be required to submit with his bid a detailed listing of design variances and a full explanation as to how the units offered will meet the desired performance characteristics. A decision as to equivalency shall be made by the City of Rochester, whose decision shall be final.

- 20.3 Any references herein to a particular make or model are not intended to be restrictive, but to set forth an acceptable level of quality, design and performance.

**SPECIFICATIONS ARE AS FOLLOWS:**

21. 26 & 30 CUBIC YARD

The 26 and 30 cu. yd. containers shall be self contained compactor type with standard size hoppers (not less than 1.25 cu. yd.), double end pick-up, gasketed door, covered power pack, dead man switch, container "full" indicator, thermostatically controlled oil heater, with oil rated to 30 degrees below zero Fahrenheit, low oil shutoff, guide rails with stops, installation at site less electrical service, freight and full "100%" maintenance, including preventive maintenance as described in Section 17 for five (5) years or the duration of the contract. Color: Manufacturers standard.

22. 2 CUBIC YARD

2 cu. yd. stationary compactor with 40 yard receiving container, covered power pack, dead man switch, container "full" indicator, hydraulic oil heater, installation at site less electrical service, freight and full "100%" maintenance including preventive maintenance as described in Section 17 for five (5) years or the duration of this contract. Color: Manufacturers standard.

23. THE CITY WILL SUPPLY THE FOLLOWING:

- 23.1 Electrical service 3-phase, 60Hz 208/230/460 volt.
- 23.2 Fused disconnect box mounted within 6 feet of the power pack location.
- 23.3 Concrete pad.
- 23.4 Electrician to complete the hook-up.

24. DELIVERY LOCATIONS

See existing customer list in Section 6.4.

25. By signing this document, bidders have agreed that they have taken the responsibility to inspect and make themselves familiar with the existing customer locations, and will be providing equipment that is equal to or exceeds what is currently in service.

26. NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:

- 26.1 The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- 26.2 Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed prior to the bid opening, directly or indirectly, to any other bidder or to any competitor.
- 26.3 No attempt has been or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

**PROPOSAL**

The undersigned bidder hereby agrees to furnish the goods or services specified, and to otherwise fully meet all terms, conditions, and specifications contained in this Invitation to Bid without exception, unless exceptions are clearly noted in this proposal. Signature must be that of the bidder or of an employee or agent authorized to sign on behalf of the bidder.

ANNUAL LEASE OF REFUSE COMPACTION CONTAINERS AND OPTIONS, in accordance with these specifications and provisions.

**GROUP # 1**

- 1. 26 cubic yard low profile  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_ /month x 1 = \$ \_\_\_\_\_
- 2.. 30 cubic yard  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_ /month x 5 = \$ \_\_\_\_\_
- 2. 2 Yd. Dock Container Tipper  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_ /month x 1 = \$ \_\_\_\_\_
- 3. 2 cubic yard With 40 Cu. Yd. Received Container  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_ /month x 1 = \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_  
**(PER MONTH)**

**X 12 (months) = \$ \_\_\_\_\_**  
**YEARLY TOTAL**  
**Group #1**

**Delivery after Receipt of Order for any and All Items \_\_\_\_\_ days ARO**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Typed Name and Title of Authorized Signer

\_\_\_\_\_  
Typed Name of Company

(Continued through Page 15)

**PROPOSAL**

**GROUP #2**

**Additional Custom Installed Options**

**All installations and options shall comply with current ANSI Z-245 standards**

- 1. Guide Island with rear stop, min. 6' long, installed \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 2. Guide Island with rear stop, 16', installed \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 3. Walk-on hopper with side rails, gate and dock plate, installed  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 4. Dog house with two (2) lockable side doors, installed  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 5. Thru the wall chute, side loading with UL fire door, installed  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_  
Thru the wall chute, end loading with UL fire door, installed  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 7. Ozone odor neutralizer system, installed  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 8. Thermostatically controlled oil heater  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 9. Remote control panel  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 10. Custom paint color  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 11. 2 yard dock container tippers  
Make & model \_\_\_\_\_ \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 12. Slip Resistant or Diamond Plate Rear Walk on Deck \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 13. Hopper Hinged Dock Plate \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_
- 14. Full Push Plate \$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_

\$ \_\_\_\_\_  
**YEARLY TOTAL**  
**Group #2**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Typed Name and Title of Authorized Signer

\_\_\_\_\_  
Typed Name of Company  
(Continued through Page 15)

**PROPOSAL**

**GROUP #3**

Maintenance: including but not limited to:

1. Remove rear access cover and remove any material which has accumulated behind the ram. On Self-contained compactor units you will also have to clean sump under ram floor. On stationary compactors you also have to clean out under the compactor to maintain proper operation.
2. Inspect the ram UHMW wear bars to assure they are in their correct position.
3. Check top and bottom UHMW for adjustments.
4. Check hydraulic fittings for any leakage and external hydraulic hoses for chafing, rubbing, or other deterioration and damage.
5. Check oil level in hydraulic reservoir. Level should be  $\frac{3}{4}$  on site gauge.
6. Check for any obvious unsafe conditions in the compactor area.
7. Check operation of all safety features to be sure they are all working correctly.
8. Check operations of all machine controls and options (stop button, manual and auto operations).
9. Check hydraulic cylinders for leaks, internal hoses for chafing and wear, and hydraulic connections for leakage.
10. Lubricate each hydraulic cylinder to maintain effective operation, and grease fittings located at each end of the hydraulic cylinders.
11. Check anchoring bolts for tightness on compactor, guide rails and stops.
12. Check hydraulic system pressure to be sure it does not exceed recommended setting.
13. Clean all safety decals to assure readability. Replace any worn, partial or missing safety decals.
14. Clean the hydraulic filter.
15. Make sure to exercise care in cleaning the filter to insure that the element is not torn. Clean the element with a soft brush and standard cleaning solvent, and replace.

PRICE PER CONTAINER FOR ABOVE MAINTENANCE PERFORMED EVERY:

OPTION #1      6 MONTHS      \$ \_\_\_\_\_

OPTION # 2      ANNUALLY (Once A Year Only)      \$ \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Typed Name and Title of Authorized Signer

\_\_\_\_\_  
Typed Name of Company  
(Continued through Page 15)



PROPOSAL

PRINT OR TYPE THE FOLLOWING INFORMATION:

\_\_\_\_\_  
Name of Firm or Corporation

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Telephone Fax No.

\_\_\_\_\_  
Federal Employer ID# Date:

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ACCEPTED ON BEHALF OF THE CITY OF ROCHESTER FOR:

\_\_\_\_\_

Contract No. \_\_\_\_\_ Contract Term: \_\_\_\_\_

\_\_\_\_\_  
Purchasing Agent

Date: \_\_\_\_\_

