



October 15, 2013

ADDENDUM NO. 1

Invitation to Bid No. 400930

RE: SNOWPLOWING POLICE LOTS, 2013-2014 SEASON

Instruction to Bidders:

1. Replace page 1 with enclosed page 1A.
2. Replace page 16 with enclosed page 16A.
3. Replace page 17 with enclosed page 17A.
4. Under the Appendix section, replace only the Special Operations Map with enclosed Special Operations Lot A Map and Additional Special Operations Lot B (92' x 150') Map.
5. The Public Safety Building Map and Animal Patrol Map in the Appendix shall remain in effect.
6. Add the enclosed map of Parking Lot Under 490 to the Appendix.
7. The bid opening date scheduled **Tuesday, October 29, 2013 at 11:00** a.m. shall remain the same.

SIGN the Addendum below acknowledging receipt and understanding, INSERT it in the bidding document, and RETURN it with your bid.

CITY OF ROCHESTER

Charles Zettek, Jr.
Purchasing Agent

The undersigned bidder acknowledges receipt & understanding of Addendum No. 1.

_____, 2013 _____



SNOW PLOWING POLICE LOTS, 2013-2014 SEASON - ADDENDUM

1. SCOPE

- 1.1 It is the intention of the City of Rochester to enter into a contract with a competent and responsive contractor for plowing and removing snow from the Police parking lots at the Public Safety Bldg. (PSB), Animal Control, and Special Operations: LOT A & LOT B, 261 Child Street.
- 1.2 The contractor must supply one (1) well-maintained Pick-up Truck (4x4) and Plow with Operator. A (4x4) Pick-Up with rubber edge blade will be required to plow the Public Safety lot. All equipment intended for use under this contract may be subject to passing a City-administered inspection.
- 1.3 In consideration of the need to reserve equipment to meet the needs of this contract, the City will guarantee a minimum payment of \$1,000 to the contractor upon contract completion if the contractor fully performs the services of this contract to the satisfaction of the City. (See section 6.6.9 on page 5.)

2. TERM OF CONTRACT

- 2.1 The term of the initial contract shall be from the date of contract award through June 30, 2014, or return or expiration of the performance security, whichever occurs earlier. Each contract extension will run from the date of extension through June 30 of the following year, or return or expiration of the performance security, whichever occurs earlier.
- 2.2 The Purchasing Agent reserves the right to extend the contract for two (2) additional one (1) year periods, or less upon mutual agreement. The extensions will be confirmed in writing and will be subject to all the terms of this agreement.

3. BASIS OF AWARD

The contract shall be awarded to the lowest responsive and responsible bidder qualified to perform the work, per total price for all three locations.

4. REJECTION OF PROPOSALS AND LIMIT OF AWARD

- 4.1 The contractor and the City acknowledge that proper snowplowing is important to the public safety and welfare. Therefore, the bidder acknowledges that in order for the City to be reasonably sure of obtaining responsible quality service under this contract the Purchasing Agent may reject any contractor at its sole discretion. It is further acknowledged that the burden of proof rests with the bidder to demonstrate that he can meet all contract requirements.

4.1.1 The City may reject bids from any contractor who:

- A. Has an officer, partner, principal, or employee any person with a history of failing to provide timely, quality, and complete service on snowplowing services or other contracts of a similar nature.

PROPOSAL

INSTRUCTIONS TO BIDDERS

1. This package constitutes the proposal on which your bid is to be entered. This Proposal must be submitted, sealed, in the envelope which has been provided. By submitting a bid on this proposal, you agree to accept as a contract all terms and conditions set forth in the Snowplowing of Police Parking Lots specifications.
2. Be sure to provide all information required.
3. Be sure to sign any page on which you have entered a price.
4. Be sure to include a One Thousand Dollar (\$1,000) bid security with the bid. The bid security must be cash or certified check.
5. Be sure to write in the three telephone numbers where you may be reached during the contract period.
6. Police Department contact: Lt. Leo Tydings at 428-7173.

POLICE PARKING LOT LOCATIONS

Snowplowing services are required for the following City owned parking lots. The contractor must plow the entire area outlined on the maps, including roadways, aisles, and entries.

GROUP I. POLICE PARKING

LOTS Location

1. Public Safety Bldg.
150 South Plymouth Ave. to 185 Exchange St.
2. Mounted Patrol/Animal Control
184 Verona Street
3. Special Operations: LOT A & LOT B
261 Child Street

PROPOSAL

The undersigned bidder hereby agrees to furnish the goods or services specified and to otherwise fully meet all terms, conditions, and specifications contained in this Invitation to Bid without exception, unless exceptions are clearly noted in this proposal. Signature must be that of the bidder or of an employee or agent authorized to sign on behalf of the bidder.

PER TRIP PRICE FOR PLOWING THE POLICE LOTS AND STOCKPILING THE SNOW (When there is an accumulation of 3"):

No.1 Public Safety Building (PSB) \$ _____ Per Trip

No.2 Animal Control \$ _____ Per Trip

No.3 Special Operations \$ _____ Per Trip
 Lot A & Lot B

TOTAL BID PRICE (No.1+No.2+No.3)

24 Hour Telephone Numbers for Contractor:

1. _____
2. _____
3. _____

List Hourly Rates for all equipment used for Plowing and Stockpiling in case the City needs additional or supplemental work, such as 4x4 Pick-Up, 10-Wheel Plow, 6-Wheel Plow, and Front End Loader.

<u>EQUIPMENT TYPE</u>	<u>HOURLY RATE</u>
_____	_____
_____	_____
_____	_____

Authorized Signature

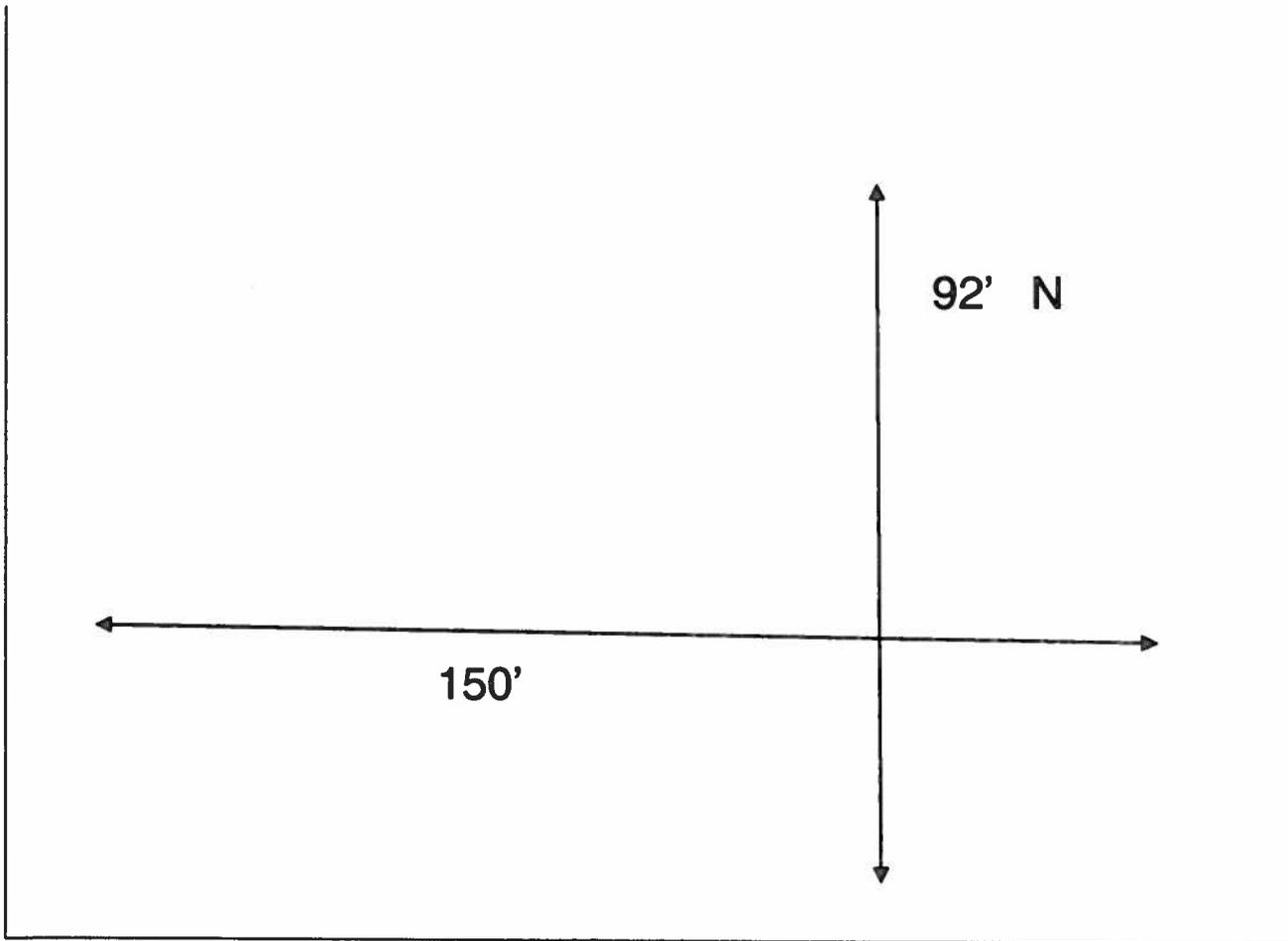
Typed Name and Title of Authorized Signer

Typed Name of Company
(Continued through Page 18)

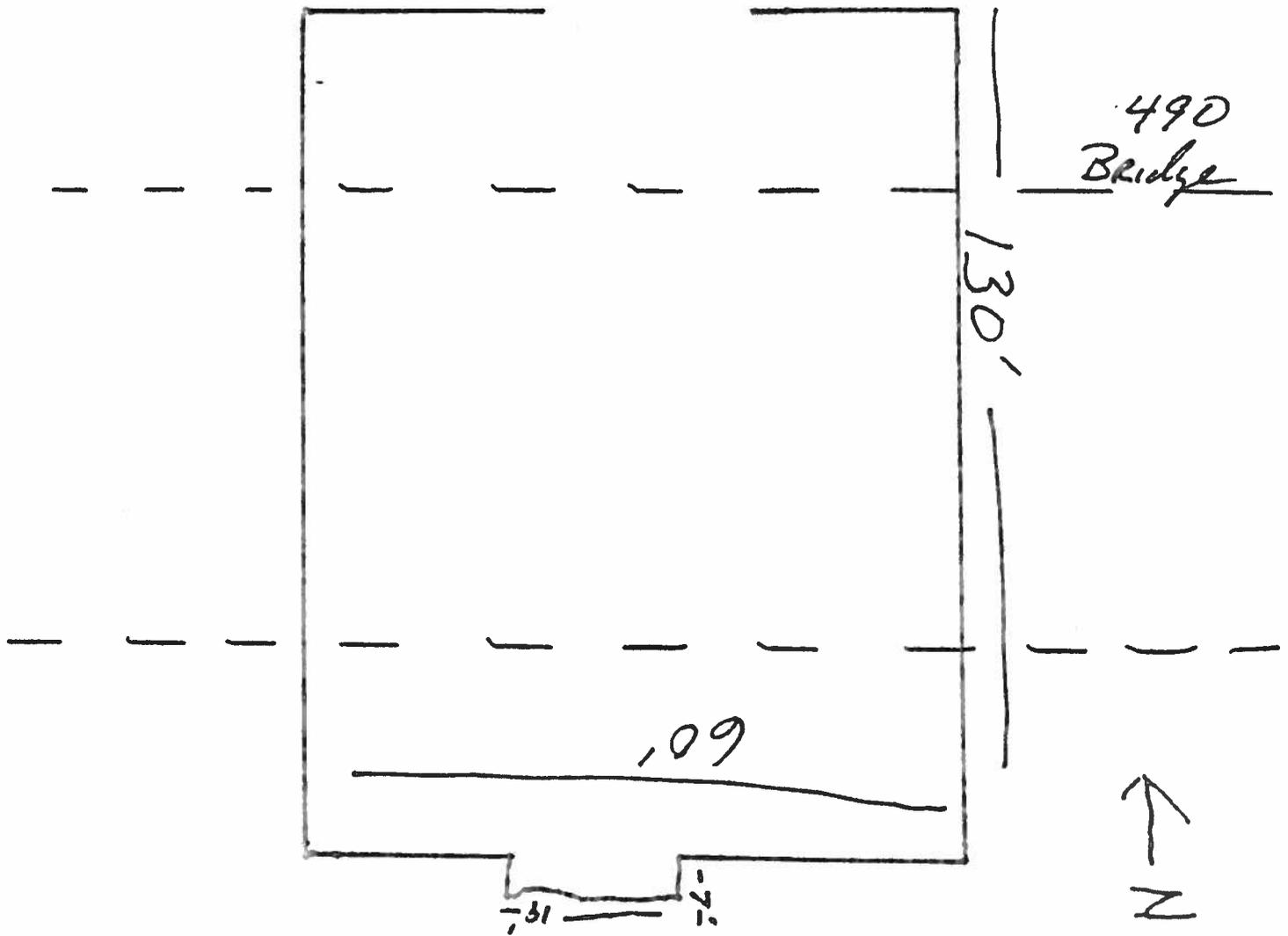
SNOW PLOWING POLICE LOTS, 2013-2014 SEASON - ADDENDUM

**APPENDIX - ADDITIONAL SPECIAL OPERATIONS LOT B (92' X 150')
261 CHILD STREET**

NOT DRAWN TO SCALE



Appendix - Public Safety Bldg Parking
Lot Under 490 Bridge



NBT Drawn
TD SCALE