



City of Rochester

Bureau of Purchasing
City Hall Room 105 A, 30 Church Street
Rochester, New York 14614-1290
www.cityofrochester.gov

PRINTED NAME OF BIDDER

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2ND ROUND

Invitation to Bid No. 428720 Issued: November 2, 2016

PURCHASING BUREAU CONTACT: Tymothi Howard, Sr. Purchaser, 585-428-7219

BID OPENING: Wednesday, November 9, 2016 at 11:00 A.M.

Sealed bids are to be returned to the Office of the Purchasing Agent, City Hall Room 105A, Rochester, NY 14614, prior to bid opening, at which time and place all bids will be opened, read and recorded.

The bidder's attention is directed to the General Conditions and Instructions to Bidders which appears immediately following this title page and is incorporated into the bidding document and contract by reference.

CONTRACT CHARACTERISTICS
(For definitions or explanations, see General Conditions)

Type of Contract: **TERM, ONE YEAR, WITH OPTION TO EXTEND**

Bid Deposit Requirement: **\$1,000 PER ROUTE TIMES MAXIMUM NUMBER OF ROUTES, PER SECTION 1 OF PROPOSAL PAGE and Section 15**

Performance Security Requirement: **\$1,000 PER ROUTE per Section 15**

Insurance Requirement: **YES, PER SECTION 14. INSURANCE POLICIES MUST BE IN EFFECT AT LEAST FROM OCTOBER 15 THROUGH APRIL 15 OF THE FOLLOWING YEAR.**

Samples Requirement: **NONE**

Descriptive Literature/Technical Data Requirement: **NONE**

Bidder Identification Documents Requirement: **YES, SEE SECTION 17.**

BIDDERS: Please note that prices, company identification, and authorized signature are to be entered on the Proposal which appears at the end of the specifications.



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1. SCOPE

- 1.1 It is the intention of the City of Rochester to enter into contracts with competent and responsive contractors for plowing City of Rochester's residential roadway routes in the manner described herein.
- 1.2 Contractors proposing their services under this contract must supply one (1) well-maintained truck with a City-approved Hydroturn plow, or a front end loader, in excellent operating condition that meets the equipment specification, plus an operator, for each route awarded (see Sections 6, 9 and 10). All equipment intended for use in snowplowing City streets will be subject to passing the Inspection Dry Run.
- 1.3 Equipment Incentive Premium. The City is seeking to have as many of its routes plowed with ten-wheel trucks, and front-end loaders as possible. For that reason, the City will pay up to a 10% premium for a 10 wheel truck and up to a 25% premium for a front end loader.
- 1.4 Overall, the plowing service can be described as follows:
 - 1.4.1 The contractor will be paid the amount bid for each route, upon satisfactory completion of the route. To be considered completed, all streets shown on the maps must be plowed to the satisfaction of the City's route inspector.
 - 1.4.2 The specific streets for each route are shown in Appendix "A" attached to these specifications. Each route requires the contractor to plow approximately six (6) centerline street miles. The City expects the contractor to follow the Street-By-Street Directions given for each route (Appendix A). The approximate distance in miles shown in the Street-By-Street Directions is the total estimated distance that will be driven in order to plow the six (6) centerline miles by following the City's Route Directions. The City reserves the right to increase, or decrease, the size of the route in centerline miles as shown on each map by up to five (5%) percent while still paying the price bid per route.
 - 1.4.3 The City reserves the right to treat each route independently and to order service on one or more routes at any given time.
- 1.5 In consideration of the need to reserve equipment to meet the needs of this contract, the City will guarantee a minimum payment of \$5,000 per route to the contractor during this contract if the contractor fully performs the services of this contract as specified herein to the satisfaction of the City.

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2. TERM OF CONTRACT

- 2.1 The initial contract will be for one season. The season will be defined as commencing on the date of the award and ending on June 30 of the following year.
- 2.1 The City reserves the right to extend the contract for up to two (2) additional seasons, starting on the date of award of the extension season and ending on June 30 of the extension period.
- 2.3 The City reserves the right to extend a contract for one (1) more additional season (not to exceed a total of three (3) seasons past the initial contract), for any route for which a ten wheel dump truck is being used for that route.
- 2.4 The City reserves the right to extend a contract for two (2) more additional seasons (not to exceed a total of four (4) seasons past the initial contract), for any route for which a front end loader is being used for that route.
- 2.5 If a contract is extended the prices for each route shall be adjusted annually per the consumer price index (CPI) and will be established as of the date of the contract extension. The City will determine the price adjustment and will notify each contractor at the time of contract extension.

3. METHOD OF AWARD

- 3.1 The City will award Roadway Routes to contractors with six-wheel trucks, ten-wheel trucks, backhoe-loaders and front-end loaders meeting the specifications.
- 3.2 Award will be made on a route-by-route basis to the lowest responsive and responsible bidder based upon the City's calculation of low bid, which will include the following factors:
 - 3.2.1 The City will calculate the actual lowest bid per route after factoring in the incentive premiums for heavier equipment described in Section 1.3.
Example: If two bids are received for Route 1, one bid (Bid A) is for a six wheel dump truck that meets the specifications and one bid (Bid B) is for a front end loader, if Bid B is 1.25 times or less than Bid A, Bid B will be the lowest calculated bid for that route.
 - 3.2.2 A bidder will be awarded no more routes than the limit a bidder specifies in the proposal and covered by the bid security submitted with the bid.
 - 3.2.3 If a bidder is low on more routes than the amount of the bid security (per Section 1 of the Proposal), the Commissioner of Environmental Services will make the selection of which routes to be awarded, in the best interests of the City.
- 3.3 A bidder may only submit a bid for one type of equipment per route. For example, a bidder may not bid both a six wheel truck and a ten wheel truck for the same route. The Bidder could bid a six wheel truck on one route and a ten wheel truck on another route. Bidders who bid multiple pieces of equipment on the same route will be rejected.

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- 3.4 The City reserves the right to reject any individual bid by route or in total, if the price bid is deemed excessive
- 3.5 At the discretion of the Purchasing Agent, the City reserves the right to reject any or all bids, or to reject any or all bids for any route, or to reject a bid for one or more specific routes and otherwise limit awards subject to Section 4.
- 3.6 Issuance of the official award letter by the Purchasing Agent shall create a binding contract. Failure by the contracted bidder to deliver the insurance certificates, performance bond and other documents required by the contract, and/or failure to provide equipment and/or drivers as specified, shall constitute default of contract and forfeiture of the bid security.

4. REJECTION OF PROPOSALS AND LIMIT OF AWARDS

- 4.1 Because the quality of snowplowing services directly impacts public safety, the City of Rochester and the bidder acknowledge the importance of obtaining quality service under the terms of this contract. Therefore, the City may limit the number of routes awarded to any contractor, or reject any proposal for the following reasons:
 - 4.1.1 A history of inadequate or substandard performance on snowplowing or other contracts of a similar nature and/or has a history of failing to meet the City's request for service.
 - 4.1.2 Equipment that does not comply with New York State inspection laws.
 - 4.1.3 Equipment that may pose a hazard due to its condition.
 - 4.1.4 Equipment that has a history of failing to meet the City's requests for service.
 - 4.1.5 Failure to provide the required number of correctly licensed and qualified drivers
 - 4.1.6 Financial instability of the contractor or principals of the company
 - 4.1.7 Contractor is in violation of any Federal, State or local law, code, etc.
 - 4.1.8 The contractor is unable to demonstrate to the satisfaction of the City that the contractor either owns or has valid leases for the equipment and/or facilities required for the routes bid or is otherwise able to obtain the required equipment and facilities and provide correct documentation of such no later than the specified date by which all complete documentation must be submitted.
 - 4.1.9 Other reasons that the City determines may cause the contractor to not be able to fulfill the requirements of this contract.
- 4.2 The decision to limit the number of routes will be made by the Commission of Environmental Services prior to award. The bidder will be notified in writing that such a determination has been made. The bidder will have five (5) days after receipt of

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the determination to appeal to the Purchasing Agent. Based upon information supplied at the appeal, the Purchasing Agent will issue a final determination on award of the route(s) in question.

- 4.3 If the contractor is not awarded all the routes for which he or she is low bid, the Commissioner of Environmental Services will recommend to the Purchasing Agent which routes should be awarded to that contractor. The contractor must accept awards on those routes. The City will return the bid security for any other routes bid. For example, if a contractor fails to provide a vehicle which passes the City inspection, the Commissioner will determine which route will be forfeited. The remaining vehicles which pass inspection (if applicable) must be reassigned to the remaining routes (if any) awarded to the contractor.
- 4.4 By submitting a bid, the bidder accepts the responsibility for proving the ability to meet the contract requirements and acknowledges the process described above and the Commissioner's right to decide without further appeal beyond that set forth in Section 4.2.
- 4.5 The City further reserves the right to limit the number of routes awarded to any one contractor in order to insure that enough different contractors are utilized to give the City the flexibility required to meet its needs.

5. DISQUALIFICATION FROM REBID

A bidder who fails to make submissions as required by this bid document will not be eligible to bid on this or any other snowplowing bid offering for the current season.

6. RESPONSIBILITIES OF THE CONTRACTOR

- 6.1 To fulfill the requirements of this contract, the contractor must provide equipment and operators as specified herein to properly plow the City's streets and any alleys shown on the route maps and directions for each route, as requested by the City. To help insure that a contractor can carry out this responsibility, the City sets forth the following specific responsibilities that the contractor accepts as conditions of this contract. The list provided below is not intended to be all-inclusive of the elements required to perform this contract properly, but to emphasize essential requirements.

6.2 RESPONSIBILITIES DURING BID/AWARD PROCESS

Each contractor who submits a bid must accept responsibility for the following requirements. The bidder will:

- 6.2.1 Become completely familiar with the bid documents.
- 6.2.2 Submit a properly completed bid, which includes the telephone numbers to be used during the contract season. Submitting a bid obligates a bidder to provide one (1) vehicle with a qualified operator per route awarded.
- 6.2.3 Submit with the Proposal, bid security of \$1,000 per route, which will be converted to a performance security upon contract award. The security can be in the form of cash, certified or bank check, or irrevocable letter of

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credit. If a letter of credit is used, the language must indicate that it is to be used as bid security which then converts to performance security upon contract award, and is valid for the term of the contract.

Personal checks or uncertified checks will result in rejection of the bid.

6.2.4 During the bid evaluation process, submit evidence satisfactory to the Purchasing Agent and/or the Commissioner of Environmental Services that the contractor can fulfill the requirements of this contract for each route awarded. Such evidence may include, but is not be limited to:

A. The size and condition of the contractor's equipment and facilities, including all relevant equipment as outlined in Section 6.4. If requested by the City, the contractor must permit the City to inspect any equipment and/or facilities proposed for use of this contract, and/or provide satisfactory evidence to the City that the contractor currently owns or leases or will be leasing or owning the equipment and/or facilities during the term of the contract. Failure to do so will result in rejection of the bid as being non-responsive.

B. Satisfactory completion of contracts similar in size and nature. Satisfactory performance must, upon request of the City, be confirmed by at least three (3) references, including but not limited to prior work for the City.

C. Any documentation requested by the City must be submitted within three (3) days of request or the City.

6.2.5 Submit at least one (1) cellular telephone number that provides the City with continuous contact with the contractor. At least one (1) but no more than three (3) telephone numbers must be provided with the bid.

6.3 RESPONSIBILITIES FOR VEHICLE INSPECTIONS

6.3.1 The contractor accepts full responsibility to provide one (1) vehicle that meets these specifications per route awarded. Each vehicle must be inspected at the City's Street Maintenance Facility, 945 Mt. Read Boulevard, Rochester, NY 14606, at the time designated by the City.

6.3.2 Unless otherwise agreed by the City, the contractor shall provide the vehicle for inspection to the City at the time specified by the City in conjunction with the Dry Run inspection as specified herein.

6.3.3 A contractors may request to have his or her equipment inspected prior to the Dry Run, or may be directed to do so by authorized city staff. Contractors requesting an early inspection may do so by contacting the Street Maintenance office at (585) 428-7479. This will be considered preparation for the Dry Run and will not preclude participation in the actual Dry Run as scheduled by the City unless approved by the City.

6.3.4 By submitting a bid, the contractor agrees to repair any defects to equipment within the time frame specified by the City. Failure to do so within that time shall be interpreted as a default of the contract.

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6.3.5 The contractor may not bring the vehicle to the Street Maintenance office for the Dry Run inspection until proper insurance, driver and vehicle documentation has been provided to the Purchasing Agent and the Purchasing Agent has authorized the contractor to participate in the Dry Run inspection.

6.4 CONTRACTOR EQUIPMENT AND VEHICLE STORAGE FACILITIES

6.4.1 The contractor must own or lease all equipment provided to the City and the premises from which the contractor may legally operate and perform the services required under this contract.

6.4.2 Each bidder must indicate on their bid whether or not the equipment on the route bid is owned or leased. If leased, and the bidder does not have a valid lease for the vehicle at the time of the bid, the bidder must indicate that the vehicle is "To be leased". If the bidder intends to own the vehicle but does not own the vehicle at the time of the bid, the bidder must indicate that the vehicle is "To be purchased".

6.4.3 If the bidder indicates that a vehicle is "To Be Leased" or "To Be Purchased", the bidder must provide satisfactory evidence of a legally binding lease or proof of purchase, no later than the date specified when all documentation must be submitted for a route per Section 6.5.6. Failure to do so by that time shall be interpreted as a default of the contract which will result in forfeiture of the bid security and termination of the contract.

6.4.4 A valid lease must run from the date the documentation is submitted (which can be no later than the date specified in Section 6.5.6) through at least April 15 of the following spring, unless the Purchasing Agent authorizes an earlier release date upon the approval of the Commissioner of Environmental Services.

6.4.5 The facility/premises shall include sufficient space for the storage of all snowplowing vehicles and equipment. In the event that the premises are leased, the contractor must provide the City proof that the lease term will extend through the term of the contract. In the event that the premises owned or leased by the contractor are located outside the City of Rochester, the contractor must provide proof that the contractor's operations, including the storage of snowplowing vehicles and equipment, are legally permitted on the premises.

6.5 DOCUMENTATION SUBMISSIONS PRIOR TO THE INSPECTION DRY RUN

Prior to the inspection Dry Run, the contractor must supply the items listed below to the Purchasing Agent. The Purchasing Agent will not issue an authorization slip approving the contractor for participation in the inspection Dry Run until all the required items have been submitted. It is entirely the contractor's responsibility to provide the necessary documents to Purchasing to obtain the inspection authorization slip.

6.5.1. A current New York State Registration for full year or special use for vehicles owned by the contractor. A New York State Registration which is not in effect

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on the date specified in the Notice of Award will not be acceptable. Vehicles used as special snow vehicles must be registered for the current season by the date specified in the Notice of Award. Leased vehicles must have registrations provided in accordance with New York State requirements.

6.5.2 A Certificate of Insurance showing Worker's Compensation Insurance, Disability Insurance, Contractor's General Liability Insurance, and Motor Vehicle Insurance for each vehicle in the amounts stated in Section 14 of this contract.

6.5.2.1 City personnel cannot be utilized as liaisons between the contractor and their insurance companies. It is the responsibility of the contractor to provide adequate, timely and reliable information to their insurance companies.

6.5.2.1 Section 14 contains all of the information required to issue a Certificate of Insurance. The contractor should send a copy of Section 14 to their insurance company upon receipt of the Notice of Award to insure that all the insurance requirements are met.

6.5.2.3 Certification of the required Motor Vehicle Insurance must be provided for leased vehicles as well as owned vehicles.

6.5.2.4 Certificates of Motor Vehicle Insurance must be valid starting no later than the effective date of the seasonal registration and ending no earlier than April 15 of the following spring, unless the Purchasing Agent authorizes an earlier release date upon the approval of the Commissioner of Environmental Services.

6.5.2.5 Workers Compensation Insurance, Disability Insurance and General Liability Insurance must be valid starting no later than the date on the Notice of Award and run through the end of the contract (June 30 of the following spring), unless the Purchasing Agent authorizes an earlier release date upon the approval of the Commissioner of Environmental Services.

6.5.3 The contractor must supply a fully qualified, licensed responsive driver with a C.D.L. class "B" license for their equipment. The contractor must supply the names of the drivers for each vehicle and a copy of the C.D.L. license to the Purchasing Agent and Snow Office.

6.5.4 The City reserves the right to reject and disqualify any driver with a history of poor performance plowing on any City route. The City also reserves the right to prohibit any driver from plowing any route if the driver exhibits behavior which has the potential for causing danger to persons or property or could result in unacceptable performance. The contractor will be immediately notified if the City prohibits a driver from plowing, and the contractor will make a replacement driver available within sixty (60) minutes. Replacing a driver will fall under the same requirements as if the contractor's equipment fails, as set forth in Section 6.7.2.

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6.5.5 Final documentation submission date. Any and all required vehicle, registration, insurance and driver license documentation for each route awarded must be submitted no later than November 14. The Inspection Dry Run for this contract is currently projected to be Saturday, November 19, 2016. Failure to provide correct and complete documentation by November 14 shall be interpreted as a default of the contract which will result in forfeiture of the bid security and termination of the contract.

6.6 RESPONSIBILITIES DURING SNOW SEASON

Between October 15 and April 15 or other dates as approved by the Commissioner of Environmental Services, the contractor must:

- 6.6.1 Maintain a system by which the City can contact the contractor at a specified telephone number for 24 hours, seven days a week by cellular phone. The cellular phone is mandatory equipment. The contractor must supply the cellular phone number and at least one additional telephone number to the City for this purpose.
- A. The City will make two attempts to reach the contractor at each number. However, failure of the City to reach the contractor at the specified telephone number will not relieve the contractor of the responsibility to start plowing at the designated time.
 - B. The City of Rochester may issue the plowing contractor a hardwired or GPS enabled cellular phone for any or all routes awarded. If such device is capable of communicating with the City's Snow Office, then the contractor must notify the Snow Office at the start of the run and again at the end of the run using the City issued device(s). The contractor must utilize the device(s) for each route and each run from start to finish. The contractor may use the device(s) to communicate with his/her employee on snowplow-related business, if necessary. The intention for using these devices is to track plow equipment and allow the City's Snow Office Personnel to contact the contractor and view the contractor's vehicle location via computer monitors. The contractor will be financially responsible for any lost or damage of City issued communication/GPS device(s).
- 6.6.2 Be prepared to start plowing each route at the time designated by the City.
- A. Under normal circumstances approximately two (2) hours between notification and start time will be allowed.
 - B. Failure to start at the specified time will be cause for the City to have that route plowed with other equipment and for the contractor to be penalized.
 - C. Penalties include but are not limited to a \$150 fine and loss of payment for that run. Penalties are further described in Section 12.

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6.6.3 Notify the City if any equipment is out of service.

- A. If the City has been so notified prior to a call for a snow run, such notice will relieve the contractor of the \$150 penalty for failure to start the run on time. This relief may not apply after the first missed run.
- B. The contractor must notify the City when their equipment is returned to service. Equipment must be returned to service as soon as possible.
- C. The City will make alternate plans to have the snow removed from the route until the contractor notifies the Snow Office that the equipment is back in service.

6.7 RESPONSIBILITIES DURING A SNOW RUN

6.7.1 Once the City has called a snow run, the contractor must:

- A. Arrive at the designated meeting point at the designated start time. This will be, under normal circumstances, approximately two (2) hours after verbal notification by the City. However, it may be less than two (2) hours under certain conditions. One of the contractor's most important responsibilities is to be responsive to the City's calls for service.
- B. Arrive with the vehicle in excellent condition, prepared to work, loaded with 8,000 lb. of ballast, and carrying chains. Ten wheelers' minimum ballast is 20,000 lb.
- C. Wait until contact is made with the City Snow Inspector. If the City Snow Inspector has not arrived at the meeting point within fifteen minutes of the designated start time, the contractor may notify the Snow Office that the equipment has arrived at the starting point and is ready to go. The contractor may start the route only after authorization by the Snow Office.
- D. Obtain authorization to proceed, whether by meeting the Snow Inspector or by contacting the Snow Office. Failure to obtain authorization to proceed will cause the City to assume that the contractor's equipment did not show up. This may result in the City having the route plowed with other equipment and the contractor incurring penalties.
- E. Plow in the designated sequence as shown in the sequence listing and on the route map. Failure to plow in the designated sequence resulting in the inability of the Snow Inspector to easily find the contractor's equipment, may cause the City to presume that the run was not started. The City may then have the route plowed with other equipment subjecting the contractor to penalties for not starting a run on time.

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- F. Plow to the standards set forth in Section 10.
 - 1. If for any reason a street cannot be plowed, the driver will notify the inspector during the plow run. The driver must also include this information on the Drivers Problem Sheet specifying the street name and the reason for which this, or any other, streets could not be plowed.
- G. Meet the City snow inspector and receive sign-off for completion prior to leaving the route.
 - 1. The contractor's driver must also sign the report.
 - 2. If the inspector is not present when the route is completed, the driver must notify the Snow Office that the route is completed.
 - a. The driver, unless instructed otherwise by the Snow Office, must stay at the designated location for the sign-off.
 - b. The City will make every effort to have an inspector arrive at the sign-off location within thirty (30) minutes.
 - c. If the inspector or supervisor has not met the driver within forty-five (45) minutes of the call to the Snow Office, the driver should call the Snow Office and will then be released. Failure to obtain sign-off by the inspector may lead to forfeiture of payment for that route.
 - h. If defects in plowing are discovered following sign-off, the contractor may be called back up to six hours after completion to correct the defects.
 - i. In case of back-to-back runs, the driver must obtain sign-off for completion of the first run as set forth in Section 6.7.1.G before starting the next run.

6.7.2 If a contractor's equipment breaks down during a run or an accident has occurred, he or she must immediately notify the Snow Office and put the equipment back in operation within sixty (60) minutes. If it is not back in operation within sixty (60) minutes, the City may take over completion of the route. If this occurs, the contractor will be paid only for that portion of the route satisfactorily completed, which the City's snow inspector has documented on the inspector's report.

6.7.3 A route will not be satisfactorily completed unless it meets the standards set forth in Section 11, as witnessed and acknowledged by the City's snow inspector at the final sign-off for the run. If there are portions of the route which were not satisfactorily plowed, the contractor must correct the problems immediately upon notification by the snow inspector.

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6.7.4 DRY RUN for INSPECTION and ROUTE REVIEW

The City reserves the right to schedule one or two dry runs on a Saturday as soon as possible after the contract has been awarded, or to arrange with the contractor(s) a mutually agreeable time for the dry run. There will be two types of dry runs – an Inspection Dry Run and a Complete Dry Run. All contractors will be required to complete an Inspection Dry Run. The City reserves the right to also require a Complete Dry Run as defined below, by any contractor.

- A. The Inspection Dry Run for the routes covered in this bid shall be scheduled as soon as possible after award of the contract(s) for all routes.
- B. The purpose of the Inspection Dry Run will be to give the Director of Operations the chance to inspect all vehicles and drivers in plow-ready condition.
- C. Contractors who have not received authorization from Purchasing that all required documentation is complete will not be permitted to have their vehicle(s) inspected or participate in a dry run.
- D. When the Inspection Dry Run is called, the contractor will have the truck, with the expected route driver for each route, report to the Operations Center, 945 Mt. Read Boulevard, at the time specified by the City.
- E. Trucks will be released once inspected. The inspection is expected to take approximately one to two hours.
- F. Contractors cited for having equipment defects will be given, in writing at the inspection, a date by which the defect(s) must be corrected.
- G. If the contractor does not repair any equipment defects identified by the City, the City will have the right to hold the contractor in default of the contract, which shall result in cancellation of the route, forfeiture of the performance security and other actions as determined by the Commissioner of Environmental Services.
- H. The City will pay a flat rate fee of one hundred dollars (\$100) per vehicle for the Inspection Dry Run.
 - 1. The flat rate fee will be paid only if all requirements of 6.7.4 are met on the day of the Inspection Dry Run.
 - 2. Failure to show up for the Inspection Dry Run or failure to meet all requirements of 6.7.4 will be considered as a failure to start on time for a regular plow run and will result in penalties as set forth in Sections 6.6.2 and 12.

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3. The flat rate fee of \$100 is not to be considered as an addition to the guaranteed cash flow. It will be deducted from the cash flow guarantee in the same way that a normal run will be.

I. The City reserves the right to require that a new contractor, or any other contractor as required by the City, perform a Complete Dry Run of any route awarded to that contractor, along with a City inspector, after the vehicle passes the inspection. The Complete Dry Run will be scheduled by the City. Should the City require this Dry Run, the City will pay a flat rate of three hundred dollars (\$300.00), in addition to the one hundred dollars (\$100.00) to be paid per Section 6.7.4 H for a total of four hundred dollars (\$400.00). Payment for the Complete Dry Run will be handled as specified in Section 6.7.4.H.3 above.

6.8 HOURLY WORK DURING A SEVERE SNOW EMERGENCY OR OTHER USE

6.8.1 The contractor must guarantee availability of their equipment and drivers for use by the City on a per hour basis.

6.8.2 Per hour work will be delegated to the contractor for services on their own routes, the routes of other contractors, or in any manner required at the sole discretion of the Director of Operations or his authorized representative.

6.8.3 Hourly Work

A. When the City calls a contractor for hourly work on their own route, the hourly rate will be determined by dividing the price per trip by five (5) for that route.

B. When a contractor is called for hourly work on a route other than their contracted routes, the hourly rate paid will be the same hourly rate of that equipment's own contracted route.

6.8.4 Plowing at the hourly rate will be subject to all terms and conditions of this contract.

6.9 PARTIAL RUN (60% payment)

6.9.1 The contractor guarantees availability of their equipment and drivers for use on a partial run where 60% of the contracted price is paid.

6.9.2 A partial run is defined as when the Commissioner of Environmental Services or his designee determines that snow along the curbs must be plowed. The contractor will be responsible for plowing all snow along the curb lines including any locations where vehicles have moved.

6.9.3 All requirements of section 10.5 apply for a partial run except for sections 10.5.1 and 10.5.7

6.10 PREPARATIONS FOR PAYMENTS

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- 6.10.1 To receive payment for a snow run (including the Dry Run), or a cash flow guarantee, the contractor must submit a completed invoice to the Director of Operations.
- 6.10.2 The City will not pay for any run or partial run which has not been authorized by the appropriate City officials and signed off as complete by the City's snow inspector for each route. The Director of Operations will calculate partial payments on a pro-rated basis.
- 6.10.3 The cash flow guarantee will be billable on the following schedule:
- A. \$1,000 upon satisfactory completion of the Inspection Dry Run

Satisfactory completion of the dry run means satisfying all of the requirements set forth in 6.7.4 on the day of the Dry Run.
 - B. \$1,600 on December 15
 - C. \$1,600 on January 15
 - D. Whatever balance is required to total a minimum payment of \$5,000 for the season will be billed at the end of the season.
 - E. The City will retain the cost of one (1) trip from the amount owed to the contractor at the end of the season until the contractor repairs all damages.
- 6.10.4 Contractors should submit invoices for the cash flow guarantees, on the dates specified in Section 6.10.3, or for the amount actually earned, if that exceeds the cash flow guarantee schedule.
- A. The City will adjust any bills to reflect cash flow guarantees or bills for services paid to date.
 - B. For example, if the contractor has billed for and/or has been paid \$4,200 by January 10, the City will not pay a cash flow guarantee of \$1,600 on January 15, since the contractor will have already earned and billed for \$4,200 by that date.
- 6.10.5 The minimum cash flow guarantee will be reduced by any amount for which the contractor has been penalized for nonperformance.
- A. For example, as of December 15 the contractor can expect to be owed at least \$2,600, which represents the first two cash flow payments. However, if the contractor has missed a trip and has been assessed the \$150 penalty, the cash flow guarantee will be \$2,600 minus the trip price less \$150.
- 6.10.6 The cash flow guarantee does not represent an amount to be paid beyond payment for services actually rendered. It is intended solely to insure that the contractor receives at least \$5,000 (minus any penalties if incurred) in one snowplowing season.

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6.11 NON-DISCRIMINATION

The contractor agrees, as required by the Labor Law of the State of New York and ordinances of the City of Rochester:

- 6.11.1 To hire employees without regard to age, race, creed, color, national origin, sex, sexual orientation, disability or marital status.
- 6.11.2 That the contractor, and any person on his or her behalf, will not in any manner discriminate against or intimidate any employee hired for the performance of work under this contract due to age, race, creed, color, national origin, sex, sexual orientation, disability or marital status.
- 6.11.3 That this contract may be canceled or terminated by the City, and all monies due or to become due hereunder may be forfeited for a second day or any subsequent violation of the terms or conditions of this section of the contract.

6.12 RESPONSIBILITIES FOR DAMAGES

- 6.12.1 The contractor is liable for damages done to sod, shrubbery, trees and structures which he or she caused while plowing under this contract. The contractor must repair all damage for which he or she is liable as determined by the Director of Operations.
 - A. All damage covered by claims filed on or before April 1 must be repaired by the contractor by April 15.
 - B. All repairs for which claims are filed after April 1 must be completed by the contractor within fifteen (15) days of notification.
- 6.12.2 Damages to windows, trap doors and other items which cause a safety hazard must have temporary repairs made immediately and permanent repairs within forty-eight (48) hours of notification. Temporary repairs include making the damage area safe using metal plates, plywood, barricades and/or flashing hazard lights as determined by the senior snow inspector. If repairs cannot be made immediately it is the contractor's responsibility to use whatever means necessary to safely secure the site to the satisfaction of the senior inspector. Auto accidents and/or damage to automobiles or personal property must be reported by the contractor to the Snow Office immediately.
- 6.12.3 After the completion of each repair, the contractor will have the property owner sign a Property Owner Release form for damages. The contractor will submit this release of liability to the City's Snow Office or show adequate proof, acceptable to the City, that said damages have been repaired. The release or proof of repair must be submitted by the time shown in Sections 6.12.1 and 6.12.2. For automobile repairs, the contractor must supply the City with written proof that the contractor has addressed the claims.

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6.12.4 If repairs are not completed satisfactorily the City will have the right to cause repairs to be made and proceed against the contractor's performance security to recover its costs, and otherwise retain amounts from any trips owed the contractor to cover the City's costs.

6.12.5 Damage claims which are not settled within the time frame outlined will cause the City to take action against the performance security and other amounts due to the contractor.

6.13 RELEASE OF PERFORMANCE SECURITY UPON CONTRACT EXPIRATION

To obtain release of a performance security at the end of the contract, the contractor must have:

- A. Repaired all damages.
- B. Obtained sign off from the Director of Operations confirming that all obligations are complete.

6.14 RESPONSIBILITIES FOR COMPLETE RECORDS

The contractor must keep, and present to the City upon request, a complete log of all calls made to the City regarding performing this contract, and a complete log of the activity of his or her equipment and drivers used to meet the requirements of this contract. These records must be stored and available for use by the City for a period of one (1) year after the contract expires.

7. RIGHTS OF THE CITY

7.1 The City of Rochester considers its snowplowing operations to be of crucial importance in providing for the safety and well-being of all city residents. Therefore, the City reserves the right to immediately terminate any contract in whole or in part for the following violations upon the recommendation of the Commissioner of Environmental Services:

- 7.1.1 Contractor has directly or indirectly placed anyone in jeopardy through illegal, negligent, or insolent actions, behavior, or language. The contractor shall be held responsible for the actions of his employees while performing the services described herein.
- 7.1.2 Contractor has abandoned the work to be performed under this contract.
- 7.1.3 Contractor has assigned this contract to others without City consent.
- 7.1.4 Contractor has unnecessarily or unreasonably delayed any of the work to be performed under this contract.
- 7.1.5 Contractor has failed to furnish enough properly skilled workmen or enough equipment to perform the work.

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- 7.1.6 Contractor has disregarded the instructions of the Commissioner of Environmental Services or his authorized representative.
- 7.1.7 Contractor has failed to perform properly on any route as determined by the performance rating or other performance measures.
- 7.1.8 Contractor has failed to repair damages properly in a timely manner.
- 7.1.9 Contractor has otherwise been guilty of any substantial violation of any provision of the contract.
- 7.2 Whenever possible, the City will give written notice of impending termination. Contract termination may result in substantial penalties, forfeiture of performance bonds, limitation of routes in future contracts, or default proceedings.
- 7.3 All services performed under this contract are at the direction and supervision of the Commissioner of Environmental Services and his/her authorized representatives. The contractor shall only be paid for services authorized by the Commissioner and performed in a manner satisfactory to the Commissioner.
- 7.4 If the contractor's equipment fails, at any time to meet the approval of the Commissioner of Environmental Services, the Commissioner will have the right to order such equipment off the job.
- 7.5 Should the Commissioner of Environmental Services or an authorized representative notify the contractor that any contractor's employee is insolent, disorderly, careless, unobservant of instructions, or in any way a detriment to the satisfactory performance of these services, such employee shall be ordered off the job at once and thereafter shall not be allowed to engage in any part of the services. The contractor must replace that employee immediately.
- 7.6 At any time during the term of the contract, the Commissioner of Environmental Services or his authorized representative will have the right and privilege to inspect the equipment of the contractor and such equipment shall be made available for inspection within twenty-four (24) hours after request. The equipment shall be kept and maintained by the contractor in excellent working order and ready to start immediately at all times for the duration of the contract.
- 7.7 The decision of the Commissioner of Environmental Services as to the suitability of equipment or employees shall be final.
- 7.8 The decision as to when to call a run shall rest entirely with the City. City officials will determine when conditions warrant a run. Therefore, it is not possible to predict when contractors will be called.

8. RESPONSIBILITIES OF THE CITY

The City acknowledges its role in fulfilling the following obligations to the best of its ability:

- 8.1 Maintain and encourage full communication with the contractor.

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- 8.1.1 The City shall inform the contractor when their equipment will be working on an hourly basis.
- 8.1.2 The City shall inform the contractor whether a plow run is a full or partial plow run at the time of notification.
- 8.2 Inspect vehicles in a timely manner at times mutually agreed upon with the contractor.
- 8.3 Provide as much lead time as possible when calling for a run. In general, the City will give approximately a two (2) hour notification unless there is the need for back-to-back runs or immediate runs due to severe conditions.
- 8.4 Provide properly trained inspectors who are to meet the contractor's equipment during and at the completion of each run, and who are to maintain and fully complete the inspection report for each run and route. The City standard will be to make inspectors available as soon as possible after the completion of the run for purposes of signing off.
- 8.5 Maintain a communication system around the clock during snow emergencies, and maintain a log of calls between the City and the contractor. The City dispatcher will place calls for service, coordinate inspectors, and sign off vehicles where appropriate as quickly as possible via the Snow Office.
- 8.6 Make payment within thirty (30) days of receipt of an invoice. If there is a dispute about the amount owed, the City will approve payment of the amount not in dispute within thirty (30) days and withhold the disputed amount until resolution of the dispute. However, the City will retain the final run payment until all contract provisions have been met.
- 8.7 Return performance securities within ten (10) days of approval of contract completion requested by the contractor.
- 8.8 Guarantee a minimum payment of \$5,000 per route to the contractor during this contract period in accordance with Section 6.10.
 - 8.8.1 If disputes due to performance arise between the time of billing and the time of paying the minimum guarantees, the City reserves the right to withhold payment on the minimum.
 - 8.8.2 If a contract is terminated prior to payment of a minimum guarantee, the City reserves the right to cancel this minimum guarantee provision and withhold payment of any amounts due.
 - 8.8.3 The minimum cash flow guarantee will be reduced by any amount for which the contractor has been penalized for non-performance, as specified in Section 6.10.5.

9. EQUIPMENT SPECIFICATIONS – 6-WHEEL DUMP TRUCKS WITH PLOW

- 9.1 The equipment furnished under this contract must be in accordance with the following specifications and fully comply with any and all applicable Motor Vehicle

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Laws of the State of New York, including showing a valid New York State registration. Current vehicle registrations are to be submitted prior to the Inspection Dry Run.

- 9.2 All equipment must be in excellent condition, smooth running at high rpm's, clean inside and out and under the hood, with evidence of proper maintenance and inspection.
- 9.3 The City reserves the right to reject any equipment that does not pass City-administered inspections and road tests and comply fully with this specification at any time during the term of the contract.
- 9.4 The bid price shall include the cost of furnishing the operator, insurance, repairs, operating expendables, ballast, chains, fuel, lubricants, and all other costs related to the operation of the equipment. The City will not provide ballast.
- 9.5 Each truck supplied must be a six-wheel dump truck or acceptable equivalent which meets all of the following items:
 - 9.5.1 Current New York State vehicle inspection
 - 9.5.2 Registered GVW Rating - 18,000 lb.
 - 9.5.3 Ability to carry 1,500 lb. plow
 - 9.5.4 Single rear axle with dual wheels
 - 9.5.5 Wheelbase not to exceed 136" from center of front axle to center of rear axle.
 - 9.5.6 Minimum ballast of 8,000 lb. supplied by the contractor
 - 9.5.7 Standard equipment in excellent operating condition, such as horn, brakes, windshield wipers, lights, heater, defroster
 - 9.5.8 One (1) set of tire chains
 - 9.5.9 Rotary-type light with a yellow lens visible for 360 degrees around the equipment
- 9.6 HYDROTURN PLOW (MANDATORY)
 - 9.6.1 The contractor's plow shall consist of hoisting equipment, push frame, "A" frame, and all equipment necessary to comprise a total plow unit.
 - 9.6.2 The plow shall be a straight blade, ten (10) feet wide with a steel cutting edge. It shall be a minimum of thirty (30) inches high from the bottom of the cutting edge to the top of the moldboard, and shall be reversible from a thirty (30) degree angle to the left or right. The plow unit shall also have an automatic tripping device so as to protect manholes and other protrusions above the top of the pavement. The tripping device shall take

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an excess of 1300 lb. to activate.

- 9.6.3 The plow moldboard shall be completely free of cracks and holes.
- 9.6.4 The top of the moldboard shall have a large shackle, ring, or clevis in the center top for attachment of a 5/8 inch shackle. This piece shall be securely attached and capable of supporting the weight of the plow.
- 9.6.5 Minimum weight of the plow shall be 1,500 lb.

9.7 ALTERNATIVE EQUIPMENT

As an alternative for the equipment specified in Section 9.5, the City will accept an articulated four wheel drive, front end loader, as follows:

- 9.7.1 Current New York State Inspection.
- 9.7.2 A minimum registered G.V.W. of 24,000 lb.
- 9.7.3 A plow as specified in section 9.6 with a minimum weight of 2,000 lb. and minimum height of thirty-nine (39) inches.
- 9.7.4 The contractor must be prepared to drop the plow from his loader and work the loader using a minimum two yard general purpose bucket. Bucket work will be paid on an hourly basis.
- 9.7.5 The contractor must be capable and prepared to switch from plow to bucket within 60 minutes of notification from the Snow Office.
- 9.7.6 All other contract requirements remain the same, except loaders will not be required to have tire chains and should be 1988 or newer model year.

9.8 ALTERNATIVE - FOUR WHEEL DRIVE LOADER BACKHOE

The City will also accept as an alternative for the equipment specified in Section 9.5, an articulated four wheel drive, Loader Backhoe, as follows:

- 9.8.1 Current New York State Inspection.
- 9.8.2 A minimum weight of 13,000 lb.
- 9.8.3 A minimum Horse Power rating of 75.
- 9.8.4 A plow as specified in Section 9.6
- 9.8.5 The loader backhoe shall work with a minimum of one cubic yard bucket or larger, instead of a plow. This equipment may be used on an hourly basis when directed by the DES Commissioner (see Section 6.8).

9.9 ALTERNATIVE - HEAVY DUTY TANDEM PLOWS

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On route 20, as an alternative for the equipment specified in sections 9.5 and 9.6, the City will accept a heavy duty tandem axle truck as specified:

- 9.9.1 Current New York State Inspection.
- 9.9.2 A heavy duty tandem axle truck (10 wheel) which is capable of carrying ten tons of ballast while operating between a gross vehicle weight of 40,000 to 55,000 lb.
- 9.9.3 Minimum rating of 260 horsepower at factory specified engine speed.
- 9.9.4 Wheel base not to exceed 210 inches from the center of front axle to center of rear axle.
- 9.9.5 The plow shall be a straight blade, eleven (11) feet wide and a minimum of forty-two (42) inches deep from the bottom of the cutting edge to the top of the moldboard. It shall be reversible to a 30 degree angle to the left or the right. The plow shall have an automatic tripping device with a steel cutting edge.

10. SNOWPLOWING REQUIREMENTS

- 10.1 The City will furnish a route map and sequence sheet to the contractor (see Appendix A). This sequence of plowing must be adhered to unless the contractor submits a letter to the Director of Operations requesting and explaining the reason for changing the plow sequence. The request shall be granted or denied. The plowing sequence must be adhered to, as City inspectors will be checking the contractor's progress by route sequence.
- 10.2 The general standard for acceptable work shall be for the contractor to plow the snow to the maximum extent possible to the side of the street where cars are not parked, leaving no residual snow in the street or intersections. All streets on the map must be plowed to the satisfaction of the City's route inspectors.
- 10.3 THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLOWING:
 - 10.3.1 All City streets, drives and alleys within the described boundaries of the route shown on the route maps and as specified by the City.
 - 10.3.2 All turnarounds in malls on streets plowed by the contractor.
 - 10.3.3 All Regional Transit Service bus loops within the described boundaries of the route, unless noted as being excluded from this Contract.
- 10.4 THE CONTRACTOR SHALL NOT BE RESPONSIBLE FOR THE FOLLOWING:
 - 10.4.1 Any roadway within the described boundaries which has been specifically deleted from the route map.
 - 10.4.2 Any City street outside the described boundary.

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10.4.3 Any private road, street, alley, or drive within the described boundary.

10.4.4 Any City or County park drives.

10.4.5 Any service road, exit ramp, entrance ramp, main lines of the Eastern Expressway, Western Expressway, Keeler Expressway, Inner Loop, and Outer Loop.

10.4.6 Any school drives, unless noted on the boundary description sheets.

10.5 PLOWING REQUIREMENTS

10.5.1 Plow streets from the center to the curb or edge of pavement.

10.5.2 Snow from the intersections must be plowed parallel to the curbs, not perpendicular to the curbs and/or roadways, so that no snow remains in the intersection. Intersections must be curved and snow deposited on tangent sections of streets beyond curved radii. Snow must not be pushed into the intersection curb or sidewalk area.

10.5.3 Do not turn around in private drives.

10.5.4 Plow at a speed which is sufficient to move the snow, but not excessive. Generally this is approximately ten (10) miles per hour.

10.5.5 Plow with a loose hoisting chain so plow rides on casters or shoes.

10.5.6 Raise plow blade sufficiently to clear all railroad tracks and traffic signal detector pads.

10.5.7 Plow all streets the full width of pavement.

10.5.8 Do not pile snow against hydrants, street lights, or vegetation.

10.6 REPORT TO SNOW OFFICE OR INSPECTOR IMMEDIATELY:

10.6.1 If you cannot start plowing at appointed time;

10.6.2 If equipment breaks down while plowing;

10.6.3 If any street cannot be plowed and reason why;

10.6.4 If any damage is done to other vehicles or property;

10.6.5 At completion of route.

10.7 SPECIAL PLOWING REQUIREMENTS

10.7.1 Streets with malls:

Malled streets shall be plowed so that the snow is directed to the mall. All turnarounds shall be plowed.

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10.7.2 One-way streets:

One-way streets shall be plowed to each curb or boundary. That is, the operator shall plow the left side of the center line of the street to the left side and plow the right side of the center line to the right side; and at no time shall the contractor's operator plow a one-way street opposing traffic. Snow shall not be plowed against legally parked cars.

10.7.3 Plowing dead-end streets and alleys:

The contractor's operator shall not push snow into the end of a dead-end street or alley. Near the end of a dead-end street or alley, he/she shall pick up the plow blade, proceed to the end of the street or alley, drop the blade and pull the snow back from the end of the street or alley far enough so that he/she can turn around and push the snow out from the end of the street or alley.

10.7.4 Blocked streets:

If a street is blocked, the contractor's operator shall make every attempt to bypass the blockage. If unable to bypass the blockage, the contractor's operator shall immediately inform the Snow Office and/or the inspector of the blockage. If the blockage is removed within a reasonable time, the contractor's operator will then plow the street.

10.7.5 Curb Radii:

The contractor must assure that the intersections and curb radii are properly cleared, with no residual snow left remaining in the street/intersection. Care must be taken not to block sidewalks.

10.7.6 Culs-de-Sac:

Special care must be taken to clean out culs-de-sac. Specific details are to be arranged with the route inspector.

10.7.7 Hydrants and Street Lights:

Snow shall not be plowed against or blocking hydrants, street lights, and vegetation.

11. PERFORMANCE RATING

- 11.1 The contractor's performance shall be rated for each trip by an inspector or supervisor using a standard performance report form. The standard form will be distributed to contractors prior to the start of the snow season to familiarize them with the method of evaluating performance.
- 11.2 Failure to perform a run and receive a satisfactory rating shall result in liquidated damages and/or penalties set forth in Section 12.

12. LIQUIDATED DAMAGES, PENALTIES, AND PROCEDURES

- 12.1 The contractor agrees that the City has the right to retain all or a portion of monies owed the contractor as liquidated damages for the contractor's failure to comply with the requirements in this contract; specifically, failure to plow as required and failure to repair all damages.
- 12.1.1 Liquidated damages shall not exceed the City's reasonable costs of completing these contractual requirements.
- 12.1.2 Imposition of liquidated damages will not preclude the City from seeking performance of the contract through the performance security or taking other legal recourse to recover any and all damages as a result of contractor non-performance, breach of contract or default.
- 12.2 Failure to provide the services required in this contract may lead to imposition of progressive penalties and/or liquidated damages.
- 12.3 Penalties involving fines and/or partial payments and/or limiting routes will be imposed by the Commissioner of Environmental Services and will depend on the severity of the failure, the frequency of the failure, and other circumstances.
- 12.4 The contractor will be notified in writing of any penalties imposed by the Commissioner.
- 12.5 If a penalty is imposed by the Commissioner, the contractor may appeal his/her penalty by presenting additional facts to the Commissioner. The appeal may be in person or in writing. However, a request for an appeal must be made in writing within five (5) days of the date of the Commissioner's letter notifying the contractor of the penalty. The Commissioner will schedule the appeals hearing, if requested. Failure to request an appeal within five (5) days will indicate full acceptance of the Commissioner's determination.
- 12.6 After reviewing the appeal, the Commissioner will make a final determination, which is not subject to further appeal.
- 12.7 Penalties involving a breach of contract or default will be imposed by the Purchasing Agent. Appeals of his/her decision are made through an administrative hearing, held before another City official, usually the Finance Director. The ruling of this official is the last step in the administrative appeal process.
- 12.8 Following is a list of examples of failure to perform and the range of penalties applied. The penalties are listed in order of severity, and any or all or a combination may be applied. The list of failures is not intended to be all-inclusive.

12.8.1 Failure to Complete Contract Award Requirements:

By submitting a completed bid, the contractor acknowledges responsibility for fulfilling all contract obligations, including award requirements, if

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awarded a route. If a contractor fails to comply with any of the requirements of Section 6, the contractor will forfeit the bid security for that route and the route will not be awarded to him/her. The contractor may also be subject to additional penalties, which may be imposed at the discretion of the Purchasing Agent. The additional penalties may include, but are not limited to, prohibiting a contractor from bidding on other routes during the term of the contract and/or suing for damages which result from the City's inability to obtain a replacement contractor at a reasonable price.

12.8.2 Failure to Complete Vehicle Inspection Requirement:

Possible Penalties:

- A. Cancellation of the contract for that route
- B. Forfeiture of performance security

12.8.3 Failure to Complete a Run:

Possible Penalties:

- A. Partial or no payment for the route
- B. Cancellation of the contract for that route
- C. Forfeiture of performance security
- D. Default of contract
- E. Fines

12.8.4 Failure to Start a Run on Time:

Possible Penalties:

- A. \$150.00 fine
- B. No payment for the route
- C. Cancellation of contract for that route
- D. Forfeiture of performance security
- E. Limit of routes in future contracts
- F. Default of contract

12.8.5 Failure to have Chains (if applicable) and/or Ballast:

Possible Penalties:

- A. \$150.00 fine

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- B. No payment for the route
- C. Cancellation of contract for that route

12.8.6 Failure to Perform a Run Satisfactorily:

Possible Penalties:

- A. Partial or no payment for the route
- B. Cancellation of the contract for that route
- C. Forfeiture of performance bond for that route
- D. Default of contract
- E. Fines

12.8.7 Failure to Obtain Sign-off for a Run:

Possible Penalties:

- A. Partial or no payment for the route
- B. Cancellation of the contract for that route
- C. Forfeiture of performance bond for that route
- D. Default of contract
- E. Fines

12.8.8 Failure to Repair Damage to Sod, Trees, or Structures:

Possible Penalties:

- A. Forfeiture of performance bond
- B. Claims for damages
- C. Forfeiture of all payments due
- D. Fines

13. FINAL PAYMENT

- 13.1 The contractor must bill for any remaining balance by May 15 of the current contract year.
- 13.2 The City will retain payment for the last trip of the year until all contractual requirements have been met.

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14. INSURANCE REQUIREMENTS

14.1 The insurance requirements for this contract are as follows:

- 14.1.1 The contractor shall procure and maintain at his/her own expense, until final acceptance of the work covered by the contract, insurance for liability for damages imposed by law of the kinds and in the amounts hereinafter provided from insurance companies authorized to do such business in the State of New York, covering all operations under the contract documents, whether performed by him/her or his/her subcontractors.
- 14.1.2 Insurance policies for the initial term of this contract must be in effect from at least the last date that documentation must be provided to the City (October 19 in 2016) or date of award, whichever comes later, through at least April 15 of the following spring. Insurance certificates must be in place that prove continuous coverage in the full amounts specified for the entire period from the start of the contract through April 15. **Any lapse of coverage during the term of this contract shall constitute a default of this contract.** For any contract extension, insurance certificates must be in place that prove continuous coverage in the full amounts specified from the period of October 15 or date of contract extension award, whichever comes later, through April 15 of the following spring.
- 14.1.3 The initial insurance certificate(s) providing the coverage required by this contract must be provided to the City of Rochester no later than ten (10) days prior to the date of the Inspection Dry Run. Any renewal insurance certificate issued during the term of the contract to insure that continuous coverage is provided must be submitted to the City no later than ten (10) days prior to the expiration of the then valid certificate. Failure to provide a valid renewal insurance certificate that proves that the contractor has continuous insurance coverage as required by this contract shall constitute a default of the contract.
- 14.1.4 The contractor shall furnish to the Purchasing Agent a certificate or certificates of insurance in a form satisfactory to the Purchasing Agent showing that he/she has complied with this Section, which certificate or certificates shall provide that the policies shall not be materially changed or canceled until ten (10) days' written notice has been given to the Purchasing Agent. In each policy of insurance except insurance for Workers' Compensation and Disability Insurance, the City shall be named as an additional insured for liability arising under this agreement. Except for Workers' Compensation and Disability Insurance, no insurance required herein shall contain any exclusion of municipal operations performed in connection with the project. The kinds and amounts of insurance are as follows:

A. WORKERS' COMPENSATION AND DISABILITY INSURANCE

The agreement shall be void and of no effect unless the person or corporation making or executing same shall secure, and keep insured during the life of said agreement, Compensation and Disability coverage, covering all operations under the contract, whether performed by him/her or his/her subcontractors, for the

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benefit of employees in compliance with the provisions of the Workers' Compensation Law.

1. Workers' Compensation Insurance

A policy covering the operations of the contractor in accordance with the provisions of Chapter 41 of the Laws of 1914, as amended, known as the Workers' Compensation Law.

2. Disability Insurance

A policy covering the operations of the contractor in accordance with the provisions of Article 9 of the Workers' Compensation Law, known as the Disability Benefits Law (Chapter 600 of the Laws of 1949) and amendments thereto.

- B. **CONTRACTOR'S COMPREHENSIVE GENERAL LIABILITY INSURANCE** issued to the contractor and covering the liability for damages imposed by law upon the contractor with respect to all work performed by him/her under the within agreement. The Contractor's Comprehensive General Liability Insurance shall include: Independent contractor's insurance, completed operations insurance and broad form property damage insurance. The comprehensive general liability policy shall furnish limits of not less than:

BODILY INJURY AND PROPERTY DAMAGE LIABILITY
Combined Single Limit
\$500,000

- C. **MOTOR VEHICLE INSURANCE** issued to the contractor and covering public liability and property damage on the contractor's vehicles in the amount of:

BODILY INJURY AND PROPERTY DAMAGE LIABILITY
Combined Single Limit
\$1,000,000

15. BID SECURITY AND PERFORMANCE SECURITY

15.1 BID SECURITY- MUST BE SUBMITTED WITH THE BID

15.1.1 The bid security for this contract is \$1,000.00 per route multiplied by the maximum number of routes specified by the bidder in the Proposal. The bid security must be cash, certified check, bank check, or irrevocable letter of credit payable to the City of Rochester.

15.1.2 The bid security will guarantee that a bidder will supply valid proof of ownership, certificate of insurance and a vehicle in excellent condition which conforms to this specification, according to the time frames set forth herein. Failure to provide all of these items by the time specified in

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the Notice of Award will result in forfeiture of the bid security and loss of contract.

- 15.1.3 The bid security will convert to a performance security, where applicable, upon contract award and will be held by the City for the life of the contract.

15.2 PERFORMANCE SECURITY

For each route awarded, the \$1,000.00 bid security will be rolled over to a performance security. The \$1,000 per route performance security shall be held as security for the faithful performance by the contractor of all items and conditions of the contract. It will be released within ten (10) days of receipt of approval of contract completion if requested by the contractor, or at the end of the season. However, the City reserves the right to hold the performance security upon approval of the contractor to be used as the performance security for any contract extension.

16. PREPARATION OF PROPOSAL

- 16.1 This package contains the proposal in which your bid is to be entered. This Proposal must be submitted, sealed, in the envelope which has been provided. By submitting a bid on this proposal, you agree to accept as a contract all terms and conditions set forth in these Roadway Snowplowing specifications.
- 16.2 Be sure to provide all information required.
- 16.3 Be sure to sign any page on which you have entered a price and include your company name.
- 16.4 Bids for routes which exceed one thousand dollars (\$1,000) are subject to rejection and may be repaid.
- 16.5 Be sure to include bid security in the amount of \$1,000 per route, multiplied by the maximum number of routes specified in Section 1 of the Proposal page. The bid security shall be rolled over and become PERFORMANCE SECURITY and will be held for the term of the contract. If a letter of credit is submitted, it must clearly indicate that it is valid for the term of this contract

CHECKS WHICH ARE NOT CERTIFIED WILL RESULT IN BID REJECTION.

- 16.6 Be sure to write in the telephone number(s) where you may be reached during the contract period.
- 16.7 Be sure to specify the type of vehicle you are proposing by putting a check mark in the appropriate column in the Proposal.

17. BIDDER IDENTIFICATION DOCUMENTS

Bidders are required to provide additional documentation as indicated in this section:

- 17.1. Bidder must submit along with Proposal Page, the bidder's W-9 Form.

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

17.2. Upon request of the City, the bidder must provide the City with one of the following:

17.2.1 A copy of the bidder's IRS Form SS-4 EIN Assignment Letter

17.2.2 A copy of the bidder's IRS Form 147C

18. CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

18.1 The contract resulting from this bid shall be subject to the requirements of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) is responsible for developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). The Prohibited Entities List as required by SFL § 165-a(3)(b) is found on the OGS web site at

<http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

18.2 CERTIFICATION. "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law."

18.3 Any bidder/contractor seeking to renew or extend this contract or assume the responsibility of the contract awarded in response to this bid solicitation must certify at the time the contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

18.4 During the term of the contract or any extension, should the City receive information that the contractor is in violation of the above-referenced certification, the City will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the City shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the contractor in default.

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

- 18.5 The City reserves the right to reject any bid or request for assignment for a bidder/contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any bidder/contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

19. NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:

- 19.1 The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- 19.2 Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed prior to the bid opening, directly or indirectly, to any other bidder or to any competitor.
- 19.3 No attempt has been or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

PROPOSAL

INSTRUCTIONS TO BIDDERS

1. This document contains the proposal on which your bid is to be entered. This Proposal must be submitted, sealed, in the envelope which has been provided. By submitting a bid on this proposal, you agree to accept as a contract all terms and conditions set forth in these Residential Roadway Snowplowing specifications, and all contract extensions thereof.
2. Be sure to provide all information required, and sign any page on which you have entered a price.
3. Be sure to include, in the bid envelope, a \$1,000 bid/performance security for each route for which you submit a bid. The bid security must be cash, certified check, or an irrevocable letter of credit valid throughout the term of the contract. A bid bond is not acceptable. **NOTE: THE NUMBER OF ROUTES TIMES THE \$1,000.00 BID/PERFORMANCE SECURITY MUST EQUAL THE TOTAL BID SECURITY AMOUNT LISTED ON THE BID PROPOSAL. NO EXCEPTIONS.** Failure to indicate route(s) and bid/performance security as requested may result in rejection of bid proposal.
4. Be sure to write in the telephone number(s) where you may be reached during the

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

contract period.

5. Be sure to state type of vehicle:

- 6-Wheel Truck with Plow
- 10-Wheel Truck with Plow
- 24,000 lb. Front End Loader

6. Be sure to enter the maximum number of routes on which you are ready, willing, and able to provide snowplowing services in accordance with these specifications.

7. Be sure to complete Bid Proposal either typed or printed in ink. No exceptions.

**NON-OFFICIAL SPEC
DO NOT USE**

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

PROPOSAL

The undersigned bidder hereby agrees to furnish the goods or services specified and to otherwise fully meet all terms, conditions, and specifications contained in this Invitation to Bid without exception, unless exceptions are clearly noted in this Proposal. SIGNATURE MUST BE THAT OF THE BIDDER OR OF AN EMPLOYEE OR AGENT AUTHORIZED TO SIGN ON BEHALF OF THE BIDDER.

SECTION 1.

Enter here the maximum number of routes on which you are ready, willing, and able to provide snowplowing services in accordance with these specifications. Failure to indicate route(s) and bid/performance security as requested may result in rejection of bid proposal.

MAXIMUM NUMBER OF ROUTES _____ x \$1,000 EQUALS THE

TOTAL BID SECURITY \$ _____.

(Total Bid Security enclosed equals \$1,000 x maximum number of routes the contractor is bidding.)

The bid security will convert to performance security upon contract award and will be held by the City for the life of the contract. No further performance security will be required. The bid security may be in the form of cash, certified check, or letter of credit.

NOTE TO BIDDERS: You may bid on all or any number of routes. However, the number of routes awarded will be limited to the amount of your Total Bid Security.

SECTION 2.

Enter the number of routes you are capable of plowing for each type of equipment specified below:

Roadway Routes:

- A. 6-Wheel Dump _____ routes
- B. 10-Wheel Dump _____ routes
- C. 24,000 lb. Front End Loader _____ routes

Authorized Signature

Typed Name and Title of Authorized Signer

Typed or Printed Name of Company
(Continued through page 38)

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

PROPOSAL

SECTION 3.

ENTER BELOW THE DOLLAR AMOUNT OF YOUR BID IN THE APPLICABLE COLUMN ONLY
ENTER ONE TYPE OF EQUIPMENT PER ROUTE.

<u>Route #</u>	<u>Price Per Trip</u> <u>6-Wheel Truck w/Plow</u>	<u>Price Per Trip</u> <u>10-Wheel Truck w/Plow</u>	<u>Price Per Trip</u> <u>24,000 lb. Front End Loader</u>
21	\$ _____	\$ _____	\$ _____
	Equipment is (check one): Currently: Owned ___ Leased ___ To Be: Purchased ___ Leased ___		
22	\$ _____	\$ _____	\$ _____
	Equipment is (check one): Currently: Owned ___ Leased ___ To Be: Purchased ___ Leased ___		
39	\$ _____	\$ _____	\$ _____
	Equipment is (check one): Currently: Owned ___ Leased ___ To Be: Purchased ___ Leased ___		

NON-OFFICIAL SPEC
DO NOT USE

 Authorized Signature

 Typed Name and Title of Authorized Signer

 Typed or Printed Name of Company
 (Continued through page 36)

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

PROPOSAL

SECTION 4.

ENTER BELOW THE TELEPHONE NUMBER(S) FOR CONTRACTORS:

PRIMARY TELEPHONE NUMBER: 1. _____

SECONDARY TELEPHONE NUMBER: 2. _____

CELL TELEPHONE NUMBER: 3. _____

SECTION 5.

STORAGE FACILITY LOCATION:

SECTION 6 (IF A NEW BIDDER, THEN LIST AT LEAST 3 REFERENCES PER SECTION 6.2.4).

REFERENCES:

1. _____
2. _____
3. _____

Authorized Signature

Typed Name and Title of Authorized Signer

Typed or Printed Name of Company
(Continued through page 36)

NON-OFFICIAL SPEC
DO NOT USE

RESIDENTIAL ROADWAY SNOWPLOWING, 2016-2017 SEASON, 2nd ROUND

PROPOSAL

PRINT OR TYPE THE FOLLOWING INFORMATION:

Name of Firm or Corporation

Street Address

City State Zip Code

Telephone No./Fax No./Cell No. Federal Employer ID No.

E-mail Address of Recipient of Contract Awards and Extensions

Date

ACCEPTED ON BEHALF OF THE CITY OF ROCHESTER FOR:

Contract No.: 428720 Contract Term: _____

Purchasing Agent

Date

NON-OFFICIAL SPEC
DO NOT USE

APPENDIX "A"

ROUTE MAPS

&

STREET BY STREET DIRECTIONS

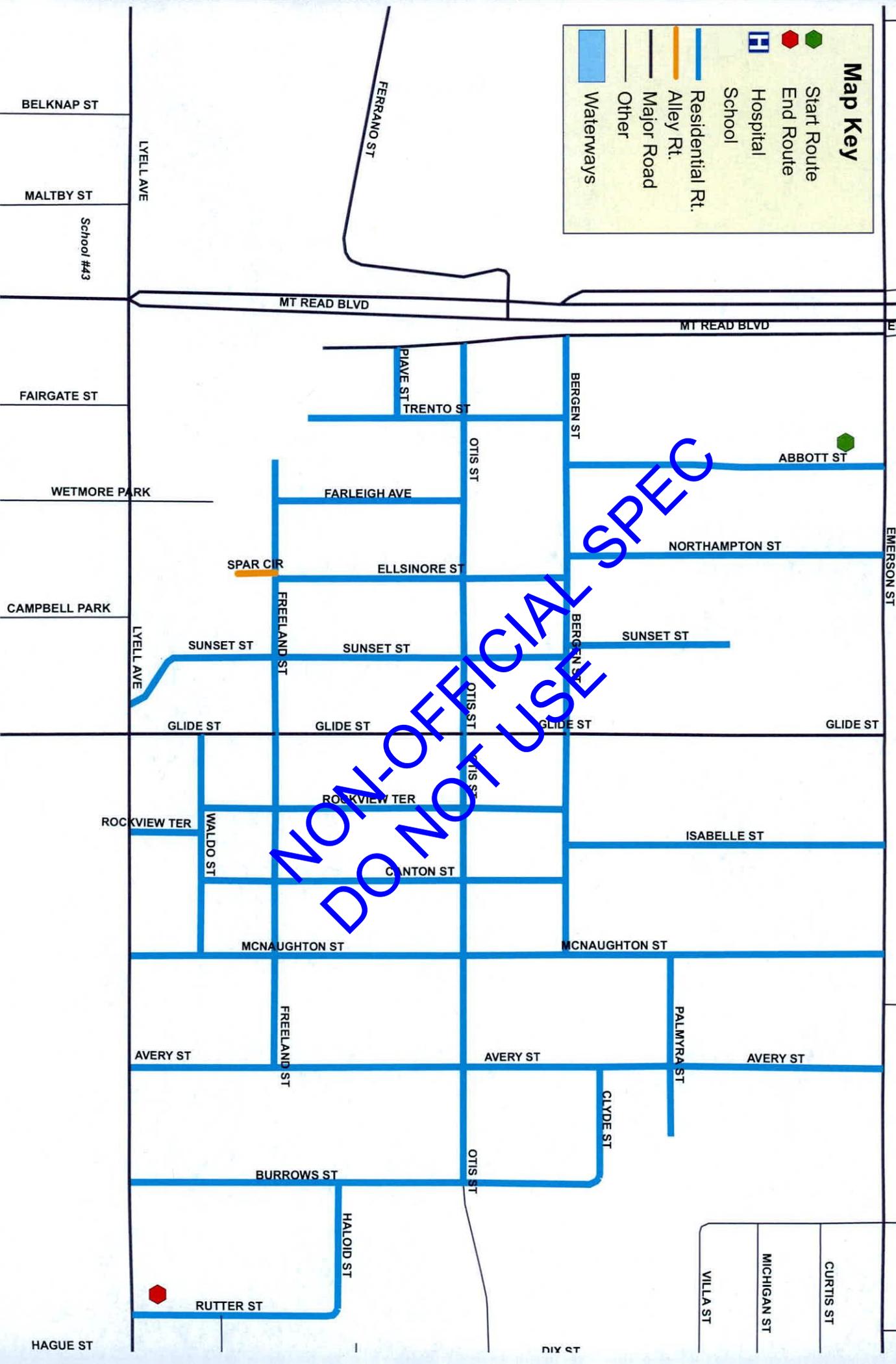
NON-OFFICIAL SPEC
DO NOT USE

STENSON ST
City of Rochester
Residential Snow Route 21



Map Key

- Start Route
- End Route
- Hospital
- School
- Residential Rt.
- Alley Rt.
- Major Road
- Other
- Waterways



NON-OFFICIAL SPEC
DO NOT USE

Roadway Route

Streets to be plowed ; approximate sequential order from Start to Finish:

	<u>Street Name:</u>	<u>From:</u>	<u>To:</u>
1	Abbott St	Emerson St	Bergen St
2	Bergen St	Mt Read Blvd Srv Rd North	Glide St
3	Northampton St	Emerson St	Bergen St
4	Sunset St	Lyell Ave	Dead End (North)
5	Otis St	Mt Read Blvd Srv Rd North	Glide St
6	Trento St	Bergen St	Dead End (South)
7	Farleigh Ave	Otis St	Freeland St
8	Ellisnore St	Bergen St	Freeland St
9	Freeland St	Avery St	Dead End (West)
10	Waldo St	Glide St	Mcnaughton St
11	Rockview Ter	Bergen St	Waldo St
12	Canton St	Bergen St	Waldo St
13	Otis St	Glide St	Burrows St
14	Bergen St	Glide St	Mcnaughton St
15	Isabelle St	Emerson St	Bergen St
16	Mcnaughton St	Emerson St	Lyell Ave
17	Palmyra St	Mcnaughton St	Dead End (East)
18	Avery St	Emerson St	Lyell Ave
19	Clyde St	Avery St	Burrows St
20	Burrows St	Clyde st	Lyell Ave
21	Haloid St	Burrows St	Ruther St
22	Ruther St	Haloid St	Lyell Ave

DO NOT USE FOR OFFICIAL SPECS

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Disclaimer: The directions provided below are computer-generated and may not reflect actual traffic conditions. You are required to obey all traffic rules and regulations at all times. Such traffic rules and regulations shall take precedence over the computer-generated directions.

Route 21

Directions	Address	Miles	Time
■ Start route			8:00 AM
Right out of facility	Street ID #0	0.0	8:00 AM
Straight onto	ABBOTT ST	0.3	8:01 AM
Service on the right	199-1		
Turn right onto	BERGEN ST	0.3	8:01 AM
Service on the right	204-230		
Stay straight on	BERGEN ST	0.3	8:01 AM
Service on the right	232-298		
Turn left onto	MT READ BLVD	0.4	8:01 AM
Turn left onto	OTIS ST	0.5	8:01 AM
Turn left onto	TRENTO ST	0.6	8:02 AM
Turn right onto	BERGEN ST	0.6	8:02 AM
Service on the right	231-203		
Stay straight on	BERGEN ST	0.7	8:02 AM
Service on the right	201-175		
Turn left onto	NORTHAMPTON ST	0.8	8:02 AM
Service on the right	2-92		
Stay straight on	NORTHAMPTON ST	0.9	8:03 AM
Service on the right	94-198		
Turn right onto	EMERSON ST	1.0	8:03 AM
Turn right onto	GLIDE ST	1.3	8:04 AM
Turn right onto	BERGEN ST	1.3	8:04 AM
Service on the right	100-132		
Stay straight on	BERGEN ST	1.4	8:04 AM
Service on the right	0-0		
Turn right onto	SUNSET ST	1.5	8:04 AM
Service on the right	272-398		
Then make a U-turn	SUNSET ST	1.6	8:05 AM
Service on the right	395-271		
Turn right onto	BERGEN ST	1.7	8:05 AM
Service on the right	134-160		
Stay straight on	BERGEN ST	1.7	8:05 AM
Service on the right	162-172		
Turn right onto	NORTHAMPTON ST	1.8	8:05 AM
Service on the right	2-92		
Stay straight on	NORTHAMPTON ST	2.0	8:06 AM
Service on the right	94-198		
Turn right onto	EMERSON ST	2.1	8:06 AM
Turn right onto	GLIDE ST	2.3	8:07 AM
Turn right onto (0.1 miles)	BERGEN ST	2.4	8:07 AM
Turn right onto	SUNSET ST	2.5	8:08 AM
Service on the right	272-398		
Then make a U-turn	SUNSET ST	2.7	8:08 AM

NON OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Turn right onto	BERGEN ST	2.7	8:08 AM
Service on the right	134-160		
Stay straight on (0.1 miles)	BERGEN ST	2.8	8:08 AM
Service on the right	174-202		
Turn right onto	ABBOTT ST	3.0	8:09 AM
Service on the right	2-198		
Turn right onto	EMERSON ST	3.1	8:09 AM
Turn right onto	NORTHAMPTON ST	3.2	8:10 AM
Service on the right	199-93		
Stay straight on	NORTHAMPTON ST	3.4	8:10 AM
Service on the right	91-1		
Turn right onto	BERGEN ST	3.4	8:10 AM
Turn right onto	ABBOTT ST	3.7	8:11 AM
Service on the right	2-198		
Turn right onto	EMERSON ST	3.7	8:11 AM
Turn right onto	NORTHAMPTON ST	4.0	8:12 AM
Turn left onto	BERGEN ST	4.0	8:12 AM
Service on the right	173-155		
Stay straight on	BERGEN ST	4.1	8:12 AM
Service on the right	153-131		
Stay straight on	BERGEN ST	4.1	8:12 AM
Service on the right	0-0		
Turn right onto	SUNSET ST	4.2	8:12 AM
Turn right onto (0.2 miles)	OTIS ST	4.4	8:13 AM
Turn right onto	MT READ BLVD	4.4	8:13 AM
Turn right onto	BERGEN ST	4.5	8:13 AM
Service on the right	299-233		
Turn right onto	TRENTO ST	4.6	8:14 AM
Turn right onto	OTIS ST	4.6	8:14 AM
Turn right onto	MT READ BLVD	4.7	8:14 AM
Turn right onto	BERGEN ST	4.8	8:14 AM
Service on the right	299-233		
Stay straight on	BERGEN ST	4.8	8:14 AM
Service on the right	231-203		
Stay straight on	BERGEN ST	4.9	8:15 AM
Service on the right	201-175		
Stay straight on	BERGEN ST	4.9	8:15 AM
Service on the right	173-155		
Stay straight on (0.0 miles)	BERGEN ST	4.9	8:15 AM
Service on the right	0-0		
Stay straight on	BERGEN ST	5.0	8:15 AM
Service on the right	129-101		
Turn right onto	GLIDE ST	5.0	8:15 AM
Turn right onto	OTIS ST	5.1	8:15 AM
Turn right onto	SUNSET ST	5.2	8:16 AM
Turn right onto	BERGEN ST	5.2	8:16 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
Solution Label:

Report Date: 8/15/2013
Report Time: 2:32 PM

Route 21

<i>Directions</i>	<i>Address</i>	<i>Miles</i>	<i>Time</i>
Service on the right	129-101		
Turn right onto	GLIDE ST	5.3	8:16 AM
Turn right onto	OTIS ST	5.4	8:16 AM
Service on the right	532-564		
Turn right onto	SUNSET ST	5.4	8:16 AM
Service on the right	202-270		
Turn right onto	BERGEN ST	5.5	8:16 AM
Turn right onto	GLIDE ST	5.6	8:17 AM
Turn right onto	OTIS ST	5.6	8:17 AM
Service on the right	532-564		
Turn right onto	SUNSET ST	5.7	8:17 AM
Service on the right	202-270		
Turn right onto	BERGEN ST	5.8	8:17 AM
Turn right onto	GLIDE ST	5.8	8:18 AM
Turn right onto (0.1 miles)	OTIS ST	5.9	8:18 AM
Service on the right	566-594		
Turn right onto	ELLSINORE ST	6.0	8:18 AM
Service on the right	114-198		
Turn right onto (0.0 miles)	BERGEN ST	6.1	8:18 AM
Turn right onto	SUNSET ST	6.2	8:18 AM
Service on the right	269-201		
Turn right onto (0.1 miles)	OTIS ST	6.3	8:19 AM
Service on the right	596-642		
Stay straight on	OTIS ST	6.3	8:19 AM
Service on the right	644-178		
Turn right onto	TRENTO ST	6.4	8:19 AM
Service on the right	100-198		
Turn left onto	BERGEN ST	6.5	8:19 AM
Turn left onto (0.1 miles)	MT READ BLVD	6.6	8:20 AM
Turn left onto	PIAVE ST	6.6	8:20 AM
Service on the right	99-1		
Turn right onto	TRENTO ST	6.7	8:20 AM
Service on the right	51-1		
Then make a U-turn	TRENTO ST	6.8	8:20 AM
Service on the right	2-54		
Stay straight on	TRENTO ST	6.8	8:21 AM
Service on the right	56-98		
Stay straight on	TRENTO ST	6.9	8:21 AM
Service on the right	100-198		
Turn right onto (0.1 miles)	BERGEN ST	7.0	8:21 AM
Turn right onto	ELLSINORE ST	7.1	8:21 AM
Service on the right	199-115		
Turn right onto	OTIS ST	7.2	8:21 AM
Service on the right	596-642		
Stay straight on (0.1 miles)	OTIS ST	7.3	8:22 AM
Service on the right	680-798		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Turn left onto	MT READ BLVD	7.3	8:22 AM
Turn left onto	PIAVE ST	7.4	8:22 AM
Service on the right	99-1		
Turn right onto	TRENTO ST	7.4	8:22 AM
Then make a U-turn	TRENTO ST	7.5	8:23 AM
Service on the right	2-54		
Stay straight on	TRENTO ST	7.6	8:23 AM
Service on the right	56-98		
Turn right onto	OTIS ST	7.6	8:23 AM
Service on the right	679-641		
Stay straight on	OTIS ST	7.7	8:23 AM
Service on the right	639-597		
Turn left onto	ELLSINORE ST	7.8	8:23 AM
Service on the right	114-198		
Turn left onto (0.1 miles)	BERGEN ST	7.9	8:24 AM
Turn left onto	TRENTO ST	7.9	8:24 AM
Service on the right	199-101		
Stay straight on	TRENTO ST	8.0	8:24 AM
Service on the right	99-55		
Turn right onto	PIAVE ST	8.0	8:24 AM
Service on the right	2-98		
Turn right onto	MT READ BLVD	8.1	8:24 AM
Turn right onto	OTIS ST	8.1	8:24 AM
Service on the right	799-681		
Turn right onto	TRENTO ST	8.2	8:25 AM
Turn right onto	PIAVE ST	8.2	8:25 AM
Turn right onto	MT READ BLVD	8.3	8:25 AM
Turn right onto	OTIS ST	8.3	8:25 AM
Service on the right	99-681		
Stay straight on	OTIS ST	8.4	8:25 AM
Service on the right	679-641		
Stay straight on (0.1 miles)	OTIS ST	8.5	8:25 AM
Service on the right	595-565		
Stay straight on	OTIS ST	8.5	8:26 AM
Service on the right	563-533		
Turn right onto	GLIDE ST	8.7	8:26 AM
Turn right onto (0.1 miles)	FREELAND ST	8.8	8:26 AM
Turn right onto	ELLSINORE ST	9.0	8:27 AM
Turn right onto	OTIS ST	9.0	8:27 AM
Service on the right	595-565		
Turn right onto	SUNSET ST	9.2	8:27 AM
Service on the right	199-89		
Turn right onto	FREELAND ST	9.2	8:28 AM
Service on the right	150-204		
Stay straight on	FREELAND ST	9.2	8:28 AM
Service on the right	0-0		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Stay straight on	FREELAND ST	9.3	8:28 AM
Service on the right	206-236		
Turn right onto	FARLEIGH AVE	9.4	8:28 AM
Service on the right	2-198		
Turn right onto	OTIS ST	9.5	8:28 AM
Turn right onto	ELLSINORE ST	9.6	8:29 AM
Service on the right	113-1		
Turn right onto (0.0 miles)	FREELAND ST	9.7	8:29 AM
Turn right onto	FARLEIGH AVE	9.8	8:29 AM
Service on the right	2-198		
Turn right onto	OTIS ST	9.9	8:30 AM
Turn right onto	ELLSINORE ST	10.0	8:30 AM
Turn right onto (0.1 miles)	FREELAND ST	10.1	8:30 AM
Service on the right	238-298		
Then make a U-turn	FREELAND ST	10.1	8:30 AM
Service on the right	299-237		
Stay straight on	FREELAND ST	10.2	8:31 AM
Service on the right	235-207		
Stay straight on	FREELAND ST	10.2	8:31 AM
Service on the right	0-0		
Turn left onto	ELLSINORE ST	10.3	8:31 AM
Service on the right	2-112		
Turn left onto	OTIS ST	10.4	8:31 AM
Turn left onto	FARLEIGH AVE	10.5	8:32 AM
Service on the right	199-		
Turn right onto	FREELAND ST	10.6	8:32 AM
Then make a U-turn	FREELAND ST	10.6	8:32 AM
Service on the right	299-237		
Stay straight on	FREELAND ST	10.6	8:32 AM
Service on the right	235-207		
Stay straight on	FREELAND ST	10.6	8:32 AM
Service on the right	0-0		
Stay straight on	FREELAND ST	10.7	8:32 AM
Service on the right	205-151		
Stay straight on	FREELAND ST	10.7	8:32 AM
Service on the right	149-101		
Turn right onto (0.1 miles)	GLIDE ST	10.9	8:33 AM
Turn right onto	LYELL AVE	10.9	8:33 AM
Turn right onto	SUNSET ST	11.0	8:33 AM
Service on the right	2-88		
Turn right onto	FREELAND ST	11.1	8:33 AM
Service on the right	149-101		
Turn right onto (0.1 miles)	GLIDE ST	11.2	8:34 AM
Turn right onto	LYELL AVE	11.2	8:34 AM
Turn right onto	SUNSET ST	11.3	8:34 AM
Service on the right	2-88		

NON OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Stay straight on	SUNSET ST	11.5	8:34 AM
Service on the right	90-200		
Turn right onto	OTIS ST	11.5	8:35 AM
Turn right onto	GLIDE ST	11.7	8:35 AM
Turn right onto	FREELAND ST	11.7	8:35 AM
Service on the right	100-148		
Turn right onto	SUNSET ST	11.9	8:36 AM
Service on the right	90-200		
Turn right onto	OTIS ST	12.0	8:36 AM
Turn right onto	GLIDE ST	12.1	8:36 AM
Turn right onto (0.1 miles)	FREELAND ST	12.2	8:37 AM
Service on the right	150-204		
Turn right onto	ELLSINORE ST	12.4	8:37 AM
Service on the right	2-112		
Turn right onto	OTIS ST	12.4	8:37 AM
Turn right onto (0.3 miles)	SUNSET ST	12.7	8:38 AM
Service on the right	87-1		
Turn left onto (0.2 miles)	LYELL AVE	12.9	8:39 AM
Turn left onto	AVERY ST	13.0	8:39 AM
Service on the right	2-76		
Turn left onto	FREELAND ST	13.1	8:39 AM
Service on the right	2-26		
Stay straight on	FREELAND ST	13.2	8:39 AM
Service on the right	28-50		
Stay straight on	FREELAND ST	13.2	8:39 AM
Service on the right	52-78		
Turn left onto	ROCKVIEW TER	13.3	8:40 AM
Service on the right	77-27		
Turn right onto	VALDO ST	13.3	8:40 AM
Service on the right	14-98		
Turn right onto	GLIDE ST	13.4	8:40 AM
Turn right onto	FREELAND ST	13.4	8:40 AM
Service on the right	99-79		
Turn right onto	ROCKVIEW TER	13.5	8:40 AM
Turn right onto	WALDO ST	13.5	8:40 AM
Turn right onto	GLIDE ST	13.6	8:41 AM
Turn right onto	FREELAND ST	13.6	8:41 AM
Service on the right	99-79		
Stay straight on	FREELAND ST	13.7	8:41 AM
Service on the right	77-53		
Stay straight on	FREELAND ST	13.7	8:41 AM
Service on the right	51-27		
Turn right onto	MCNAUGHTON ST	13.8	8:41 AM
Service on the right	83-37		
Stay straight on	MCNAUGHTON ST	13.8	8:41 AM
Service on the right	35-1		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
Solution Label:

Report Date: 8/15/2013
Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Turn left onto	LYELL AVE	13.9	8:41 AM
Turn left onto	AVERY ST	14.0	8:42 AM
Service on the right	2-76		
Turn left onto	FREELAND ST	14.1	8:42 AM
Service on the right	2-26		
Stay straight on (0.1 miles)	FREELAND ST	14.2	8:42 AM
Service on the right	52-78		
Stay straight on	FREELAND ST	14.2	8:42 AM
Service on the right	80-98		
Turn left onto	GLIDE ST	14.3	8:43 AM
Turn left onto	WALDO ST	14.3	8:43 AM
Service on the right	99-15		
Stay straight on	WALDO ST	14.4	8:43 AM
Service on the right	13-13		
Turn right onto	ROCKVIEW TER	14.4	8:43 AM
Service on the right	25-1		
Turn right onto	LYELL AVE	14.5	8:43 AM
Turn right onto	GLIDE ST	14.5	8:43 AM
Turn right onto	WALDO ST	14.6	8:43 AM
Service on the right	99-15		
Stay straight on	WALDO ST	14.6	8:43 AM
Service on the right	13-13		
Stay straight on	WALDO ST	14.6	8:44 AM
Service on the right	11-5		
Stay straight on	WALDO ST	14.7	8:44 AM
Service on the right	3-1		
Turn right onto	MCNAUGHTON ST	14.7	8:44 AM
Turn right onto	LYELL AVE	14.8	8:44 AM
Turn right onto	ROCKVIEW TER	14.9	8:44 AM
Service on the right	2-24		
Turn right onto	WALDO ST	14.9	8:44 AM
Service on the right	11-5		
Stay straight on	WALDO ST	15.0	8:44 AM
Turn right onto	MCNAUGHTON ST	15.0	8:45 AM
Turn right onto	LYELL AVE	15.1	8:45 AM
Turn right onto	ROCKVIEW TER	15.1	8:45 AM
Service on the right	2-24		
Turn right onto	WALDO ST	15.2	8:45 AM
Turn left onto	CANTON ST	15.2	8:45 AM
Service on the right	2-36		
Turn right onto	FREELAND ST	15.3	8:45 AM
Service on the right	51-27		
Turn right onto	MCNAUGHTON ST	15.3	8:45 AM
Turn right onto	WALDO ST	15.4	8:46 AM
Service on the right	2-2		
Turn right onto	CANTON ST	15.5	8:46 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Service on the right	2-36		
Turn right onto	FREELAND ST	15.5	8:46 AM
Turn right onto	MCNAUGHTON ST	15.6	8:46 AM
Turn right onto	WALDO ST	15.6	8:46 AM
Service on the right	2-2		
Stay straight on	WALDO ST	15.6	8:46 AM
Service on the right	4-10		
Stay straight on	WALDO ST	15.6	8:46 AM
Service on the right	12-12		
Turn right onto	ROCKVIEW TER	15.7	8:47 AM
Service on the right	26-78		
Turn right onto	FREELAND ST	15.8	8:47 AM
Turn right onto	CANTON ST	15.8	8:47 AM
Service on the right	35-1		
Turn right onto (0.0 miles)	WALDO ST	15.9	8:47 AM
Turn right onto	ROCKVIEW TER	15.9	8:47 AM
Service on the right	26-78		
Turn right onto (0.2 miles)	FREELAND ST	16.1	8:48 AM
Service on the right	25-1		
Turn right onto	AVERY ST	16.2	8:48 AM
Service on the right	77-1		
Turn right onto	LYELL AVE	16.3	8:48 AM
Turn right onto	MCNAUGHTON ST	16.3	8:48 AM
Service on the right	2-36		
Stay straight on	MCNAUGHTON ST	16.4	8:49 AM
Service on the right	38-84		
Turn right onto	FREELAND ST	16.5	8:49 AM
Turn right onto	AVERY ST	16.6	8:49 AM
Turn right onto	LYELL AVE	16.7	8:49 AM
Turn right onto	MCNAUGHTON ST	16.7	8:49 AM
Service on the right	2-36		
Stay straight on	MCNAUGHTON ST	16.8	8:50 AM
Service on the right	38-84		
Stay straight on	MCNAUGHTON ST	16.9	8:50 AM
Service on the right	86-198		
Stay straight on	MCNAUGHTON ST	17.0	8:50 AM
Service on the right	200-248		
Stay straight on	MCNAUGHTON ST	17.1	8:51 AM
Service on the right	250-314		
Stay straight on	MCNAUGHTON ST	17.3	8:51 AM
Service on the right	316-498		
Turn left onto	EMERSON ST	17.4	8:51 AM
Turn left onto	ISABELLE ST	17.6	8:52 AM
Service on the right	199-1		
Turn right onto	BERGEN ST	17.6	8:52 AM
Service on the right	40-52		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Stay straight on	BERGEN ST	17.7	8:52 AM
Service on the right	54-98		
Turn left onto	GLIDE ST	17.8	8:53 AM
Turn left onto	OTIS ST	17.8	8:53 AM
Service on the right	531-501		
Stay straight on	OTIS ST	17.9	8:53 AM
Service on the right	499-469		
Turn right onto	CANTON ST	18.0	8:53 AM
Service on the right	149-37		
Turn right onto	FREELAND ST	18.1	8:54 AM
Turn right onto	ROCKVIEW TER	18.2	8:54 AM
Service on the right	80-190		
Stay straight on	ROCKVIEW TER	18.3	8:54 AM
Service on the right	192-298		
Turn right onto	BERGEN ST	18.3	8:54 AM
Service on the right	53-43		
Stay straight on	BERGEN ST	18.4	8:54 AM
Service on the right	41-33		
Stay straight on	BERGEN ST	18.4	8:55 AM
Service on the right	31-1		
Turn right onto	MCNAUGHTON ST	18.5	8:55 AM
Service on the right	247-199		
Stay straight on	MCNAUGHTON ST	18.6	8:55 AM
Service on the right	197-85		
Turn right onto	FREELAND ST	18.7	8:55 AM
Turn right onto	CANTON ST	18.9	8:56 AM
Service on the right	38-150		
Stay straight on	CANTON ST	18.9	8:56 AM
Service on the right	152-298		
Turn right onto	BERGEN ST	19.0	8:56 AM
Service on the right	31-1		
Turn right onto	MCNAUGHTON ST	19.1	8:57 AM
Turn right onto	OTIS ST	19.1	8:57 AM
Service on the right	434-466		
Turn right onto	CANTON ST	19.2	8:57 AM
Service on the right	152-298		
Turn left onto	BERGEN ST	19.2	8:57 AM
Service on the right	32-38		
Turn right onto	ISABELLE ST	19.5	8:58 AM
Service on the right	2-198		
Turn right onto	EMERSON ST	19.6	8:58 AM
Turn right onto	MCNAUGHTON ST	19.7	8:59 AM
Service on the right	499-315		
Stay straight on	MCNAUGHTON ST	19.8	8:59 AM
Service on the right	313-249		
Turn right onto	BERGEN ST	19.9	8:59 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Service on the right	2-30		
Stay straight on	BERGEN ST	19.9	8:59 AM
Turn right onto	ISABELLE ST	20.2	9:00 AM
Service on the right	2-198		
Turn right onto	EMERSON ST	20.2	9:00 AM
Turn right onto (0.3 miles)	MCNAUGHTON ST	20.5	9:01 AM
Turn right onto (0.1 miles)	BERGEN ST	20.6	9:01 AM
Service on the right	54-98		
Turn left onto	GLIDE ST	20.7	9:02 AM
Turn left onto	OTIS ST	20.8	9:02 AM
Service on the right	531-501		
Stay straight on	OTIS ST	20.8	9:02 AM
Service on the right	499-469		
Stay straight on	OTIS ST	20.9	9:02 AM
Service on the right	467-435		
Turn right onto	MCNAUGHTON ST	21.0	9:02 AM
Turn right onto (0.1 miles)	FREELAND ST	21.1	9:03 AM
Turn right onto	ROCKVIEW TER	21.3	9:03 AM
Service on the right	80-190		
Stay straight on	ROCKVIEW TER	21.4	9:03 AM
Service on the right	192-298		
Turn right onto	BERGEN ST	21.4	9:03 AM
Service on the right	53-43		
Stay straight on	BERGEN ST	21.4	9:04 AM
Service on the right	41-33		
Turn right onto	CANTON ST	21.5	9:04 AM
Service on the right	399-151		
Turn right onto	OTIS ST	21.5	9:04 AM
Service on the right	468-496		
Stay straight on	OTIS ST	21.6	9:04 AM
Service on the right	500-530		
Turn right onto	GLIDE ST	21.7	9:04 AM
Turn right onto	BERGEN ST	21.7	9:04 AM
Service on the right	99-55		
Turn right onto	ROCKVIEW TER	21.8	9:05 AM
Service on the right	299-191		
Stay straight on	ROCKVIEW TER	22.0	9:05 AM
Service on the right	189-79		
Turn left onto	FREELAND ST	22.0	9:05 AM
Turn left onto	CANTON ST	22.2	9:06 AM
Service on the right	38-150		
Turn right onto	OTIS ST	22.2	9:06 AM
Service on the right	467-435		
Stay straight on	OTIS ST	22.3	9:06 AM
Turn right onto	AVERY ST	22.4	9:07 AM
Turn right onto	FREELAND ST	22.5	9:07 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
Solution Label:

Report Date: 8/15/2013
Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Turn right onto	MCNAUGHTON ST	22.7	9:07 AM
Service on the right	86-198		
Stay straight on	MCNAUGHTON ST	22.7	9:08 AM
Service on the right	200-248		
Stay straight on	MCNAUGHTON ST	22.8	9:08 AM
Service on the right	250-314		
Stay straight on	MCNAUGHTON ST	23.0	9:08 AM
Service on the right	316-498		
Turn right onto (0.1 miles)	EMERSON ST	23.1	9:09 AM
Turn right onto	AVERY ST	23.3	9:09 AM
Service on the right	499-313		
Turn right onto	PALMYRA ST	23.3	9:09 AM
Service on the right	0-0		
Turn left onto (0.2 miles)	MCNAUGHTON ST	23.5	9:10 AM
Turn left onto	OTIS ST	23.6	9:10 AM
Service on the right	433-401		
Stay straight on	OTIS ST	23.6	9:10 AM
Service on the right	399-361		
Turn left onto	BURROWS ST	23.8	9:11 AM
Service on the right	200-298		
Turn left onto	CLYDE ST	23.8	9:11 AM
Service on the right	0-0		
Turn right onto	AVERY ST	23.9	9:11 AM
Service on the right	276-312		
Turn right onto	PALMYRA ST	23.9	9:11 AM
Service on the right	0-0		
Then make a U-turn	PALMYRA ST	24.0	9:11 AM
Service on the right	0-0		
Turn right onto	AVERY ST	24.2	9:12 AM
Service on the right	314-498		
Turn left onto (0.1 miles)	EMERSON ST	24.2	9:12 AM
Turn left onto (0.4 miles)	MCNAUGHTON ST	24.6	9:13 AM
Turn left onto	OTIS ST	24.6	9:13 AM
Service on the right	433-401		
Stay straight on	OTIS ST	24.7	9:13 AM
Service on the right	399-361		
Turn left onto	BURROWS ST	24.8	9:14 AM
Service on the right	200-298		
Turn left onto	CLYDE ST	24.9	9:14 AM
Service on the right	0-0		
Turn left onto	AVERY ST	25.0	9:14 AM
Service on the right	275-199		
Turn right onto	OTIS ST	25.1	9:15 AM
Service on the right	400-432		
Turn right onto (0.2 miles)	MCNAUGHTON ST	25.3	9:15 AM
Turn right onto	PALMYRA ST	25.3	9:15 AM

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:32 PM

Route 21

Directions	Address	Miles	Time
Service on the right	0-0		
Turn right onto	AVERY ST	25.4	9:15 AM
Service on the right	311-277		
Turn left onto	CLYDE ST	25.5	9:16 AM
Service on the right	0-0		
Turn right onto	BURROWS ST	25.6	9:16 AM
Service on the right	299-201		
Turn right onto	OTIS ST	25.6	9:16 AM
Service on the right	360-398		
Turn right onto	AVERY ST	25.8	9:17 AM
Service on the right	200-274		
Turn right onto	CLYDE ST	25.8	9:17 AM
Turn right onto	BURROWS ST	25.9	9:17 AM
Turn right onto	OTIS ST	26.0	9:17 AM
Turn right onto	AVERY ST	26.1	9:18 AM
Service on the right	200-274		
Stay straight on	AVERY ST	26.2	9:18 AM
Service on the right	276-312		
Turn right onto	PALMYRA ST	26.2	9:18 AM
Service on the right	0-0		
Then make a U-turn	PALMYRA ST	26.3	9:18 AM
Turn right onto	AVERY ST	26.4	9:19 AM
Service on the right	314-498		
Turn left onto (0.1 miles)	EMERSON ST	26.5	9:19 AM
Turn left onto	MCNAUGHTON ST	26.7	9:19 AM
Turn left onto	PALMYRA ST	26.8	9:20 AM
Service on the right	0-0		
Turn right onto (0.3 miles)	AVERY ST	27.1	9:21 AM
Service on the right	197-79		
Stay straight on	AVERY ST	27.2	9:21 AM
Turn left onto	LYELL AVE	27.3	9:21 AM
Turn left onto	BURROWS ST	27.5	9:22 AM
Service on the right	2-116		
Turn right onto	HALOID ST	27.5	9:22 AM
Service on the right	0-0		
Then make a U-turn	HALOID ST	27.6	9:22 AM
Service on the right	0-0		
Turn right onto	BURROWS ST	27.7	9:22 AM
Service on the right	118-198		
Turn right onto (0.2 miles)	OTIS ST	27.9	9:23 AM
Turn right onto (0.3 miles)	WARNER ST	28.2	9:24 AM
Turn right onto (0.2 miles)	LYELL AVE	28.5	9:24 AM
Turn right onto	BURROWS ST	28.6	9:25 AM
Service on the right	2-116		
Turn right onto	HALOID ST	28.7	9:25 AM
Then make a U-turn	HALOID ST	28.8	9:25 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
Solution Label:

Report Date: 8/15/2013
Report Time: 2:32 PM

Route 21

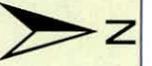
Directions	Address	Miles	Time
Service on the right	0-0		
Turn right onto	BURROWS ST	28.9	9:26 AM
Service on the right	118-198		
Turn right onto (0.2 miles)	OTIS ST	29.1	9:26 AM
Turn right onto (0.3 miles)	WARNER ST	29.4	9:27 AM
Turn right onto (0.1 miles)	LYELL AVE	29.5	9:28 AM
Turn right onto	RUTTER ST	29.6	9:28 AM
Service on the right	2-198		
Stay straight on	RUTTER ST	29.7	9:28 AM
Service on the right	2-198		
Then make a U-turn	RUTTER ST	29.8	9:28 AM
Service on the right	199-1		
Stay straight on	RUTTER ST	29.9	9:29 AM
Turn right onto (0.2 miles)	LYELL AVE	30.0	9:29 AM
Turn right onto (0.3 miles)	AVERY ST	30.3	9:30 AM
Service on the right	78-198		
Turn right onto	OTIS ST	30.4	9:30 AM
Turn right onto	BURROWS ST	30.5	9:30 AM
Service on the right	199-119		
Stay straight on	BURROWS ST	30.7	9:31 AM
Service on the right	117-1		
Turn right onto	LYELL AVE	30.7	9:31 AM
Turn right onto (0.3 miles)	AVERY ST	31.0	9:32 AM
Service on the right	78-198		
Turn right onto	OTIS ST	31.1	9:32 AM
Turn right onto (0.3 miles)	BURROWS ST	31.4	9:33 AM
Turn left onto	LYELL AVE	31.4	9:33 AM
Turn left onto	RUTTER ST	31.5	9:33 AM
Service on the right	2-198		
Stay straight on	RUTTER ST	31.6	9:33 AM
Service on the right	2-198		
Then make a U-turn (0.2 miles)	RUTTER ST	31.8	9:34 AM
Service on the right	199-1		
■ End route			9:34 AM

NON-OFFICIAL SPEC
DO NOT USE

Route Totals

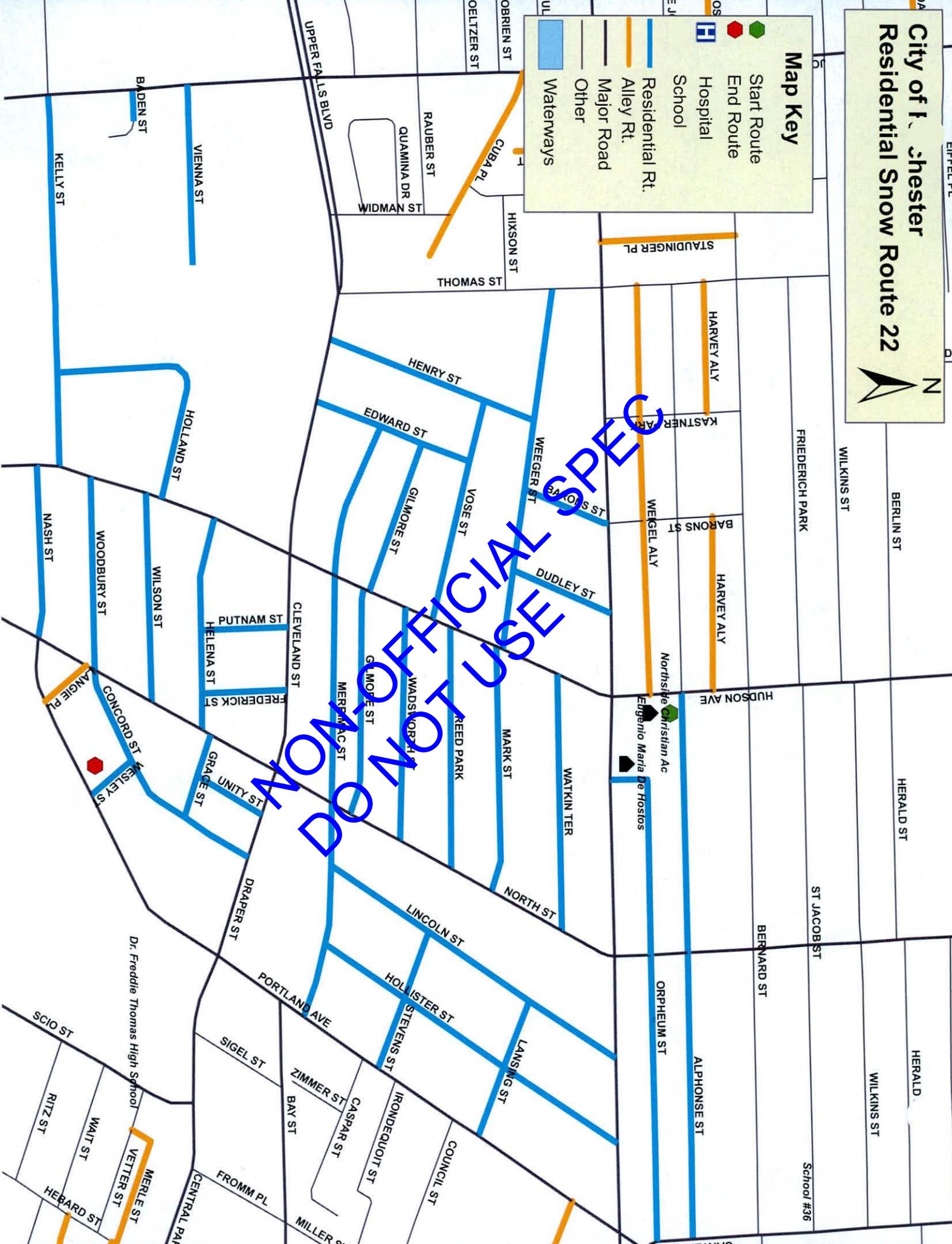
Location Count:	228	Total Time:	1:34
Number of Items:	1,849.61	Service Time:	0:00
Distance (miles):	31.8	Drive Time:	1:34

City of Chester Residential Snow Route 22



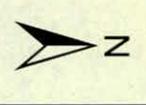
Map Key

- Start Route
- End Route
- Hospital
- School
- Residential Rt.
- Alley Rt.
- Major Road
- Other
- Waterways



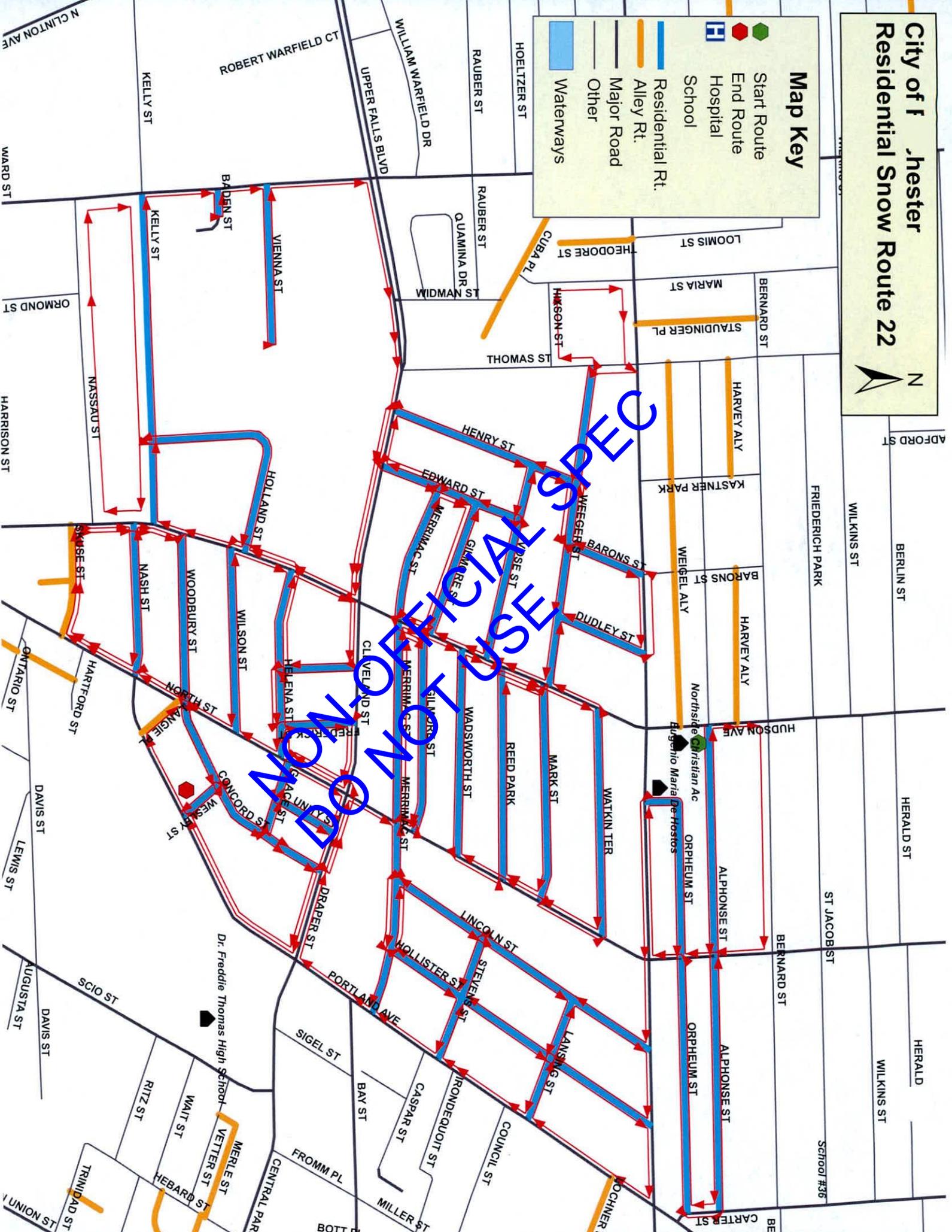
DO NOT USE SPEC

City of Chester Residential Snow Route 22



Map Key

- Start Route
- End Route
- Hospital
- School
- Residential Rt.
- Alley Rt.
- Major Road
- Other
- Waterways



DONOTUSEASPEC

Roadway Route

Streets to be plowed ; approximate sequential order from Start to Finish:

	<u>Street Name:</u>	<u>From:</u>	<u>To:</u>
1	Alphonse St	Hudson Ave	Carter St
2	Orpheum St	Clifford Ave	Carter St
3	Lansing St	Lincoln St	Portland Ave
4	Lincoln St	Clifford Ave	Merrimac St
5	Hollister St	Clifford Ave	Merrimac St
6	Stevens St	Lincoln St	Portland Ave
7	Merrimac St	North St	Portland Ave
8	Gilmore St	Hudson Ave	North St
9	Wadsworth St	Hudson Ave	North St
10	Reed Park	Hudson Ave	North St
11	Mark St	Hudson Ave	North St
12	Watkin Ter	Hudson Ave	North St
13	Dudley St	Clifford Ave	Weegee St
14	Weegee St	Thomas St	Hudson Ave
15	Barons St	Clifford Ave	Weegee St
16	Vose St	Henry St	Hudson Ave
17	Henry St	Weegee St	Cleveland St
18	Edward St	Vose St	Cleveland St
19	Gilmore St	Edward St	Hudson Ave
20	Merrimac St	Edward St	North St
21	Putnam St	Cleveland St	Helena St
22	Frederick St	Cleveland St	Helena St
23	Helena St	Hudson Ave	North St
24	Wilson St	Hudson Ave	North St
25	Woodbury St	Hudson Ave	North St
26	Nash St	Hudson Ave	North St
27	Holland St	Hudson Ave	Kelly St
28	Kelly St	Joseph Ave	Hudson Ave
29	Baden St	Joseph Ave	Dead End (Not the loop)
30	Vienna St	Joseph Ave	Dead End (East)
31	Concord St	North St	Draper St
32	Grace St	North St	Concord St
33	Unity St	Draper St	Grace St
34	Wesley St	Concord St	Portland Ave

DO NOT USE FOR OFFICIAL SPEC

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:33 PM

Disclaimer: The directions provided below are computer-generated and may not reflect actual traffic conditions. You are required to obey all traffic rules and regulations at all times. Such traffic rules and regulations shall take precedence over the computer-generated directions.

Route 22

Directions	Address	Miles	Time
■ Start route			8:00 AM
Right out of facility	Street ID #0	0.0	8:00 AM
Straight onto	ALPHONSE ST	0.2	8:01 AM
Service on the right	201-325		
Stay straight on	ALPHONSE ST	0.4	8:01 AM
Service on the right	327-499		
Turn right onto	CARTER ST	0.4	8:01 AM
Turn right onto	ORPHEUM ST	0.6	8:02 AM
Service on the right	299-245		
Stay straight on	ORPHEUM ST	0.8	8:03 AM
Service on the right	244-200		
Turn right onto	CLIFFORD AVE	0.8	8:04 AM
Turn right onto (0.1 miles)	HUDSON AVE	0.9	8:04 AM
Turn right onto	ALPHONSE ST	1.1	8:04 AM
Service on the right	201-325		
Stay straight on	ALPHONSE ST	1.3	8:05 AM
Service on the right	327-499		
Turn right onto (0.0 miles)	CARTER ST	1.4	8:05 AM
Turn right onto	PORTLAND AVE	1.4	8:05 AM
Turn right onto (0.3 miles)	CLIFFORD AVE	1.7	8:06 AM
Turn right onto	ORPHEUM ST	1.9	8:07 AM
Service on the right	200-144		
Stay straight on	ORPHEUM ST	2.1	8:08 AM
Service on the right	245-299		
Turn left onto	CARTER ST	2.1	8:08 AM
Turn left onto	ALPHONSE ST	2.3	8:09 AM
Service on the right	498-326		
Stay straight on	ALPHONSE ST	2.5	8:09 AM
Service on the right	327-202		
Turn left onto (0.1 miles)	HUDSON AVE	2.6	8:09 AM
Turn left onto	CLIFFORD AVE	2.6	8:10 AM
Turn left onto	ORPHEUM ST	2.8	8:11 AM
Service on the right	200-244		
Stay straight on	ORPHEUM ST	3.0	8:12 AM
Service on the right	245-299		
Turn right onto	CARTER ST	3.0	8:12 AM
Turn right onto (0.2 miles)	PORTLAND AVE	3.2	8:12 AM
Turn right onto	LANSING ST	3.2	8:13 AM
Service on the right	2-16		
Turn right onto	HOLLISTER ST	3.4	8:13 AM
Service on the right	64-98		
Turn right onto	CLIFFORD AVE	3.4	8:13 AM
Turn right onto (0.2 miles)	PORTLAND AVE	3.6	8:14 AM
Turn right onto	LANSING ST	3.6	8:14 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:33 PM

Route 22

Directions	Address	Miles	Time
Service on the right	2-16		
Stay straight on	LANSING ST	3.7	8:14 AM
Service on the right	18-98		
Turn right onto	LINCOLN ST	3.8	8:14 AM
Service on the right	150-298		
Turn right onto	CLIFFORD AVE	3.8	8:14 AM
Turn right onto	HOLLISTER ST	4.0	8:15 AM
Service on the right	99-63		
Turn right onto	LANSING ST	4.0	8:15 AM
Service on the right	18-98		
Turn left onto	LINCOLN ST	4.1	8:15 AM
Service on the right	149-73		
Stay straight on	LINCOLN ST	4.2	8:15 AM
Service on the right	71-1		
Turn right onto	MERRIMAC ST	4.3	8:16 AM
Service on the right	230-200		
Turn right onto (0.3 miles)	NORTH ST	4.6	8:16 AM
Turn right onto	CLIFFORD AVE	4.6	8:17 AM
Turn right onto	LINCOLN ST	4.7	8:17 AM
Service on the right	299-151		
Stay straight on (0.2 miles)	LINCOLN ST	5.0	8:18 AM
Turn left onto	MERRIMAC ST	5.0	8:18 AM
Service on the right	233-259		
Stay straight on	MERRIMAC ST	5.1	8:18 AM
Service on the right	261-259		
Turn right onto (0.1 miles)	PORTLAND AVE	5.2	8:18 AM
Turn right onto (0.1 miles)	SPRINGER ST	5.3	8:18 AM
Turn right onto	NORTH ST	5.4	8:19 AM
Turn right onto	MERRIMAC ST	5.4	8:19 AM
Service on the right	201-231		
Turn left onto	LINCOLN ST	5.5	8:19 AM
Service on the right	2-12		
Turn right onto	STEVENS ST	5.6	8:19 AM
Service on the right	1-19		
Stay straight on	STEVENS ST	5.6	8:19 AM
Service on the right	21-99		
Turn right onto (0.1 miles)	PORTLAND AVE	5.7	8:20 AM
Turn right onto	MERRIMAC ST	5.8	8:20 AM
Service on the right	298-262		
Turn right onto	HOLLISTER ST	5.8	8:20 AM
Service on the right	2-24		
Turn right onto	STEVENS ST	5.9	8:20 AM
Turn right onto (0.1 miles)	PORTLAND AVE	6.0	8:20 AM
Turn right onto	MERRIMAC ST	6.0	8:21 AM
Service on the right	298-262		
Turn right onto	HOLLISTER ST	6.1	8:21 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
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Route 22

<i>Directions</i>	<i>Address</i>	<i>Miles</i>	<i>Time</i>
Service on the right	2-24		
Stay straight on	HOLLISTER ST	6.2	8:21 AM
Service on the right	26-62		
Stay straight on	HOLLISTER ST	6.4	8:22 AM
Service on the right	64-98		
Turn right onto	CLIFFORD AVE	6.4	8:22 AM
Turn right onto (0.3 miles)	PORTLAND AVE	6.7	8:22 AM
Turn right onto	STEVENS ST	6.7	8:23 AM
Service on the right	98-22		
Turn right onto	HOLLISTER ST	6.8	8:23 AM
Service on the right	26-62		
Turn right onto	LANSING ST	6.9	8:23 AM
Service on the right	0-0		
Turn right onto (0.1 miles)	PORTLAND AVE	7.0	8:23 AM
Turn right onto	STEVENS ST	7.1	8:24 AM
Service on the right	98-22		
Stay straight on	STEVENS ST	7.1	8:24 AM
Service on the right	20-2		
Turn right onto	LINCOLN ST	7.2	8:24 AM
Service on the right	74-148		
Stay straight on	LINCOLN ST	7.3	8:24 AM
Service on the right	150-298		
Turn right onto	CLIFFORD AVE	7.4	8:25 AM
Turn right onto (0.2 miles)	HOLLISTER ST	7.6	8:25 AM
Service on the right	61-25		
Turn right onto	STEVENS ST	7.7	8:25 AM
Service on the right	20-2		
Turn right onto	LINCOLN ST	7.8	8:26 AM
Service on the right	74-148		
Turn right onto	LANSING ST	7.8	8:26 AM
Service on the right	9-1		
Turn right onto (0.2 miles)	HOLLISTER ST	8.0	8:26 AM
Service on the right	23-1		
Turn right onto	MERRIMAC ST	8.1	8:27 AM
Service on the right	260-232		
Turn right onto	LINCOLN ST	8.2	8:27 AM
Service on the right	2-72		
Turn right onto	STEVENS ST	8.2	8:27 AM
Turn right onto	HOLLISTER ST	8.3	8:27 AM
Turn right onto	MERRIMAC ST	8.4	8:28 AM
Service on the right	260-232		
Stay straight on	MERRIMAC ST	8.4	8:28 AM
Service on the right	230-200		
Stay straight on	MERRIMAC ST	8.6	8:28 AM
Service on the right	198-72		
Turn right onto	HUDSON AVE	8.6	8:28 AM

NON-OFFICIAL SPEC
 DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

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Route 22

Directions	Address	Miles	Time
Turn right onto	GILMORE ST	8.8	8:29 AM
Service on the left	101-199		
Turn right onto	NORTH ST	8.8	8:29 AM
Turn right onto	MERRIMAC ST	9.0	8:29 AM
Service on the left	198-72		
Turn right onto	HUDSON AVE	9.0	8:29 AM
Turn right onto	GILMORE ST	9.2	8:30 AM
Service on the left	101-199		
Turn right onto	NORTH ST	9.2	8:30 AM
Turn right onto	MERRIMAC ST	9.3	8:30 AM
Service on the right	198-72		
Turn right onto	HUDSON AVE	9.4	8:30 AM
Turn right onto	GILMORE ST	9.5	8:31 AM
Service on the right	101-199		
Turn right onto	NORTH ST	9.5	8:31 AM
Turn right onto	MERRIMAC ST	9.7	8:32 AM
Turn right onto (0.1 miles)	HUDSON AVE	9.8	8:32 AM
Turn right onto	WADSWORTH ST	9.9	8:32 AM
Service on the right	1-99		
Turn left onto	NORTH ST	10.0	8:32 AM
Turn left onto	REED PARK	10.2	8:33 AM
Service on the left	98-2		
Turn right onto	HUDSON AVE	10.2	8:33 AM
Turn right onto	MARK ST	10.4	8:34 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	NORTH ST	10.5	8:34 AM
Turn right onto	WADSWORTH ST	10.7	8:34 AM
Service on the right	98-2		
Turn right onto (0.2 miles)	HUDSON AVE	10.8	8:35 AM
Turn right onto	WATKIN TER	11.0	8:35 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	NORTH ST	11.1	8:36 AM
Turn right onto	REED PARK	11.3	8:36 AM
Service on the left	98-2		
Turn right onto	HUDSON AVE	11.3	8:36 AM
Turn right onto	MARK ST	11.5	8:37 AM
Service on the left	1-99		
Turn right onto (0.1 miles)	NORTH ST	11.6	8:37 AM
Turn right onto	WADSWORTH ST	11.8	8:38 AM
Service on the right	98-2		
Turn right onto (0.2 miles)	HUDSON AVE	11.9	8:38 AM
Turn right onto	WATKIN TER	12.1	8:39 AM
Service on the right	1-199		
Turn right onto (0.1 miles)	NORTH ST	12.2	8:39 AM
Turn right onto	REED PARK	12.4	8:40 AM
Service on the right	98-2		
Turn right onto	HUDSON AVE	12.4	8:40 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

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Route 22

Directions	Address	Miles	Time
Turn right onto	MARK ST	12.6	8:40 AM
Service on the left	1-99		
Turn left onto	NORTH ST	12.7	8:40 AM
Turn left onto	WATKIN TER	12.9	8:41 AM
Service on the right	198-2		
Turn left onto	HUDSON AVE	12.9	8:41 AM
Turn right onto	WEEGER ST	13.0	8:41 AM
Service on the right	198-142		
Turn right onto	DUDLEY ST	13.1	8:42 AM
Service on the right	2-98		
Turn right onto	CLIFFORD AVE	13.1	8:42 AM
Turn right onto (0.1 miles)	HUDSON AVE	13.3	8:42 AM
Turn right onto	WEEGER ST	13.3	8:42 AM
Service on the right	198-142		
Turn right onto	DUDLEY ST	13.4	8:43 AM
Service on the right	2-98		
Turn left onto	CLIFFORD AVE	13.5	8:43 AM
Turn left onto	BARONS ST	13.6	8:43 AM
Service on the right	49-1		
Turn right onto	WEEGER ST	13.6	8:43 AM
Service on the right	98-60		
Stay straight on	WEEGER ST	13.7	8:43 AM
Service on the right	58-2		
Turn left onto (0.2 miles)	THOMAS ST	13.9	8:44 AM
Turn left onto (0.1 miles)	UPPER FALLS BLVD	14.0	8:44 AM
Turn left onto	EDWARD ST	14.1	8:44 AM
Service on the right	2-42		
Stay straight on	EDWARD ST	14.1	8:44 AM
Service on the right	44-68		
Stay straight on	EDWARD ST	14.2	8:45 AM
Service on the right	70-98		
Turn right onto	VOSE ST	14.3	8:45 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	HUDSON AVE	14.3	8:45 AM
Turn right onto	GILMORE ST	14.5	8:46 AM
Service on the right	98-2		
Turn right onto	EDWARD ST	14.5	8:46 AM
Service on the right	70-98		
Turn right onto	VOSE ST	14.6	8:46 AM
Turn right onto (0.1 miles)	HUDSON AVE	14.7	8:46 AM
Turn right onto	GILMORE ST	14.8	8:47 AM
Service on the right	98-2		
Turn left onto	EDWARD ST	14.8	8:47 AM
Service on the right	67-43		
Stay straight on	EDWARD ST	14.9	8:47 AM
Service on the right	41-1		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

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Route 22

Directions	Address	Miles	Time
Turn right onto	UPPER FALLS BLVD	14.9	8:47 AM
Turn right onto	HENRY ST	15.1	8:47 AM
Service on the right	2-42		
Turn right onto	VOSE ST	15.2	8:48 AM
Service on the right	1-9		
Turn right onto	EDWARD ST	15.2	8:48 AM
Service on the right	99-69		
Stay straight on (0.1 miles)	EDWARD ST	15.3	8:48 AM
Turn right onto	UPPER FALLS BLVD	15.4	8:48 AM
Turn right onto	HENRY ST	15.5	8:49 AM
Service on the right	2-42		
Stay straight on	HENRY ST	15.6	8:49 AM
Service on the right	44-98		
Turn right onto	WEEGER ST	15.6	8:49 AM
Service on the right	61-99		
Stay straight on	WEEGER ST	15.7	8:49 AM
Service on the right	101-139		
Stay straight on	WEEGER ST	15.7	8:49 AM
Service on the right	141-199		
Turn right onto (0.1 miles)	HUDSON AVE	15.8	8:49 AM
Turn right onto	VOSE ST	15.9	8:50 AM
Service on the right	98-12		
Stay straight on	VOSE ST	16.0	8:50 AM
Service on the right	10-2		
Turn right onto	HENRY ST	16.0	8:50 AM
Service on the right	41-98		
Turn right onto (0.2 miles)	WEEGER ST	16.2	8:51 AM
Turn right onto (0.1 miles)	HUDSON AVE	16.2	8:51 AM
Turn right onto	VOSE ST	16.4	8:51 AM
Service on the right	98-12		
Stay straight on	VOSE ST	16.4	8:51 AM
Service on the right	10-2		
Turn right onto	HENRY ST	16.5	8:51 AM
Turn right onto	WEEGER ST	16.5	8:52 AM
Turn left onto	BARONS ST	16.6	8:52 AM
Service on the right	2-50		
Turn right onto	CLIFFORD AVE	16.7	8:52 AM
Turn right onto	DUDLEY ST	16.8	8:52 AM
Service on the right	99-1		
Turn right onto	WEEGER ST	16.8	8:52 AM
Service on the right	140-100		
Turn right onto	BARONS ST	16.9	8:53 AM
Service on the right	2-50		
Turn right onto	CLIFFORD AVE	17.0	8:53 AM
Turn right onto	DUDLEY ST	17.1	8:53 AM
Turn right onto	WEEGER ST	17.1	8:53 AM

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DO NOT USE

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Route 22

Directions	Address	Miles	Time
Service on the right	140-100		
Stay straight on	WEEGER ST	17.2	8:53 AM
Service on the right	98-60		
Stay straight on	WEEGER ST	17.3	8:54 AM
Service on the right	58-2		
Turn left onto	THOMAS ST	17.3	8:54 AM
Turn right onto	HIXSON ST	17.4	8:54 AM
Turn right onto	MARIA ST	17.5	8:54 AM
Turn right onto (0.1 miles)	CLIFFORD AVE	17.5	8:54 AM
Turn right onto	THOMAS ST	17.6	8:55 AM
Turn left onto	WEEGER ST	17.7	8:55 AM
Service on the right	1-59		
Turn right onto	HENRY ST	17.7	8:55 AM
Service on the right	99-43		
Stay straight on	HENRY ST	17.9	8:56 AM
Service on the right	41-1		
Turn left onto	UPPER FALLS BLVD	17.9	8:56 AM
Turn left onto	EDWARD ST	18.0	8:56 AM
Service on the right	2-42		
Stay straight on	EDWARD ST	18.0	8:56 AM
Service on the right	44-68		
Turn right onto	GILMORE ST	18.2	8:56 AM
Service on the right	1-99		
Turn right onto	HUDSON AVE	18.2	8:56 AM
Turn right onto	MERRIMAC ST	18.3	8:57 AM
Service on the left	70-2		
Turn right onto	EDWARD ST	18.3	8:57 AM
Turn right onto	GILMORE ST	18.5	8:57 AM
Turn right onto	HUDSON AVE	18.5	8:57 AM
Turn right onto	MERRIMAC ST	18.6	8:58 AM
Service on the right	70-2		
Turn right onto	EDWARD ST	18.7	8:58 AM
Turn right onto	GILMORE ST	18.8	8:58 AM
Turn right onto	HUDSON AVE	18.8	8:58 AM
Turn right onto	MERRIMAC ST	18.9	8:59 AM
Service on the right	70-2		
Turn right onto	EDWARD ST	19.0	8:59 AM
Turn right onto	GILMORE ST	19.1	8:59 AM
Turn right onto (0.2 miles)	HUDSON AVE	19.3	9:00 AM
Turn right onto	HOLLAND ST	19.5	9:00 AM
Service on the right	299-1		
Turn left onto	KELLY ST	19.6	9:01 AM
Service on the right	101-299		
Turn right onto (0.1 miles)	HUDSON AVE	19.6	9:01 AM
Turn right onto (0.3 miles)	NASSAU ST	19.9	9:02 AM
Turn right onto	JOSEPH AVE	20.0	9:02 AM
Turn right onto	KELLY ST	20.2	9:02 AM

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DO NOT USE

Street by Street Directions - Street Service

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Route 22

Directions	Address	Miles	Time
Service on the right	63-99		
Turn left onto	HOLLAND ST	20.4	9:03 AM
Service on the right	1-299		
Turn right onto (0.1 miles)	HUDSON AVE	20.5	9:03 AM
Turn right onto	KELLY ST	20.6	9:04 AM
Service on the right	298-102		
Turn right onto	HOLLAND ST	20.8	9:04 AM
Service on the right	1-299		
Turn right onto (0.1 miles)	HUDSON AVE	20.9	9:04 AM
Turn right onto (0.3 miles)	KELLY ST	21.1	9:05 AM
Service on the right	100-50		
Turn right onto	JOSEPH AVE	21.2	9:06 AM
Turn right onto	BADEN ST	21.2	9:06 AM
Service on the right	1-199		
Then make a U-turn	BADEN ST	21.3	9:06 AM
Service on the right	198-2		
Turn right onto	JOSEPH AVE	21.3	9:06 AM
Turn right onto	VIENNA ST	21.4	9:06 AM
Service on the right	1-199		
Then make a U-turn	VIENNA ST	21.6	9:07 AM
Service on the right	198-2		
Turn left onto	JOSEPH AVE	21.6	9:07 AM
Turn left onto	BADEN ST	21.7	9:07 AM
Service on the right	1-199		
Then make a U-turn	BADEN ST	21.7	9:07 AM
Turn right onto	JOSEPH AVE	21.7	9:07 AM
Turn right onto	VIENNA ST	21.9	9:07 AM
Service on the right	1-199		
Then make a U-turn	VIENNA ST	22.0	9:08 AM
Turn left onto (0.1 miles)	JOSEPH AVE	22.1	9:08 AM
Turn left onto	KELLY ST	22.3	9:09 AM
Service on the right	63-99		
Stay straight on	KELLY ST	22.4	9:09 AM
Service on the right	101-299		
Turn right onto	HUDSON AVE	22.4	9:09 AM
Turn left onto	NASH ST	22.5	9:09 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	NORTH ST	22.6	9:10 AM
Turn right onto (0.1 miles)	SKUSE ST	22.7	9:10 AM
Turn right onto (0.1 miles)	HUDSON AVE	22.8	9:10 AM
Turn right onto	NASH ST	22.9	9:10 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	NORTH ST	23.0	9:11 AM
Turn right onto (0.1 miles)	SKUSE ST	23.1	9:11 AM
Turn right onto (0.1 miles)	HUDSON AVE	23.2	9:11 AM
Turn right onto	WOODBURY ST	23.3	9:12 AM
Service on the right	101-199		

NON OFFICIAL SPEC
DO NOT USE

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Route 22

Directions	Address	Miles	Time
Turn right onto (0.1 miles)	NORTH ST	23.4	9:12 AM
Turn right onto	NASH ST	23.5	9:12 AM
Service on the right	98-2		
Turn right onto (0.1 miles)	HUDSON AVE	23.6	9:12 AM
Turn right onto	WOODBURY ST	23.7	9:13 AM
Service on the right	101-199		
Turn right onto (0.1 miles)	NORTH ST	23.8	9:13 AM
Turn right onto	NASH ST	23.9	9:13 AM
Turn right onto (0.1 miles)	HUDSON AVE	23.9	9:13 AM
Turn right onto	WOODBURY ST	24.1	9:14 AM
Service on the left	101-199		
Turn right onto (0.1 miles)	NORTH ST	24.1	9:14 AM
Turn right onto	NASH ST	24.3	9:14 AM
Turn right onto (0.1 miles)	HUDSON AVE	24.4	9:15 AM
Turn right onto	WILSON ST	24.5	9:15 AM
Service on the right	1-99		
Turn right onto (0.1 miles)	NORTH ST	24.6	9:15 AM
Turn right onto	NASH ST	24.8	9:16 AM
Turn right onto (0.1 miles)	HUDSON AVE	24.9	9:16 AM
Turn right onto	WILSON ST	25.0	9:16 AM
Service on the right	1-99		
Turn left onto	NORTH ST	25.1	9:17 AM
Turn left onto	HELENA ST	25.1	9:17 AM
Service on the right	98-36		
Turn right onto	FREDERICK ST	25.2	9:17 AM
Service on the right	98-2		
Turn right onto	CLEVELAND ST	25.2	9:17 AM
Turn right onto (0.1 miles)	NORTH ST	25.3	9:17 AM
Turn right onto	HELENA ST	25.3	9:17 AM
Turn right onto	FREDERICK ST	25.4	9:17 AM
Service on the right	98-2		
Turn right onto	CLEVELAND ST	25.5	9:18 AM
Turn right onto (0.1 miles)	NORTH ST	25.5	9:18 AM
Turn right onto	HELENA ST	25.6	9:18 AM
Turn right onto	FREDERICK ST	25.7	9:18 AM
Service on the left	98-2		
Turn right onto	CLEVELAND ST	25.7	9:18 AM
Turn right onto (0.1 miles)	NORTH ST	25.8	9:18 AM
Turn right onto (0.1 miles)	HELENA ST	25.9	9:19 AM
Service on the right	34-24		
Stay straight on	HELENA ST	25.9	9:19 AM
Service on the right	22-2		
Turn right onto	HUDSON AVE	26.0	9:19 AM
Turn right onto	CLEVELAND ST	26.1	9:19 AM
Turn right onto	PUTNAM ST	26.2	9:20 AM
Service on the left	1-99		
Turn right onto	HELENA ST	26.2	9:20 AM

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DO NOT USE

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Route 22

Directions	Address	Miles	Time
Service on the right	22-2		
Turn right onto	HUDSON AVE	26.3	9:20 AM
Turn right onto	CLEVELAND ST	26.4	9:20 AM
Turn right onto	PUTNAM ST	26.5	9:20 AM
Service on the right	1-99		
Turn right onto	HELENA ST	26.5	9:21 AM
Turn right onto	HUDSON AVE	26.6	9:21 AM
Turn right onto	CLEVELAND ST	26.7	9:21 AM
Turn right onto	PUTNAM ST	26.8	9:21 AM
Service on the left	1-99		
Turn left onto	HELENA ST	26.8	9:21 AM
Service on the right	23-35		
Stay straight on	HELENA ST	26.8	9:22 AM
Service on the right	37-99		
Turn right onto	NORTH ST	26.9	9:22 AM
Turn right onto	WILSON ST	27.0	9:22 AM
Service on the right	98-2		
Turn right onto (0.1 miles)	HUDSON AVE	27.1	9:22 AM
Turn right onto	HELENA ST	27.2	9:23 AM
Service on the right	1-21		
Stay straight on	HELENA ST	27.2	9:23 AM
Service on the right	23-35		
Stay straight on	HELENA ST	27.2	9:23 AM
Service on the right	37-99		
Turn left onto	NORTH ST	27.3	9:23 AM
Turn right onto	GRACE ST	27.3	9:23 AM
Service on the right	1-3		
Stay straight on	GRACE ST	27.3	9:23 AM
Service on the right	1-99		
Turn left onto	CONCORD ST	27.3	9:23 AM
Service on the left	40-68		
Stay straight on	CONCORD ST	27.4	9:23 AM
Service on the left	70-98		
Turn left onto	DRAPER ST	27.4	9:23 AM
Turn left onto	UNITY ST	27.5	9:24 AM
Service on the right	0-0		
Turn right onto	GRACE ST	27.5	9:24 AM
Service on the right	4-2		
Turn right onto	NORTH ST	27.6	9:24 AM
Turn right onto	DRAPER ST	27.6	9:24 AM
Turn right onto	UNITY ST	27.7	9:24 AM
Turn right onto	GRACE ST	27.7	9:24 AM
Service on the right	4-2		
Turn left onto (0.1 miles)	NORTH ST	27.8	9:25 AM
Turn left onto	CONCORD ST	27.9	9:25 AM
Service on the left	2-22		

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DO NOT USE

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Route 22

Directions	Address	Miles	Time
Stay straight on	CONCORD ST	28.0	9:25 AM
Service on the left	24-38		
Turn left onto	GRACE ST	28.0	9:25 AM
Service on the right	98-6		
Turn right onto	UNITY ST	28.1	9:26 AM
Service on the right	0-0		
Turn right onto (0.1 miles)	DRAPER ST	28.2	9:26 AM
Turn right onto	PORTLAND AVE	28.4	9:26 AM
Turn right onto	WESLEY ST	28.4	9:26 AM
Service on the right	2-98		
Turn right onto	CONCORD ST	28.5	9:27 AM
Service on the right	24-38		
Stay straight on	CONCORD ST	28.5	9:27 AM
Service on the right	40-68		
Stay straight on	CONCORD ST	28.6	9:27 AM
Service on the right	70-98		
Turn right onto	DRAPER ST	28.6	9:27 AM
Turn right onto (0.3 miles)	PORTLAND AVE	28.9	9:27 AM
Turn right onto	LANGIE PL	28.9	9:28 AM
Turn right onto	NORTH ST	28.9	9:28 AM
Turn right onto	CONCORD ST	29.0	9:28 AM
Service on the right	2-22		
Stay straight on	CONCORD ST	29.1	9:28 AM
Service on the right	24-38		
Stay straight on	CONCORD ST	29.1	9:28 AM
Service on the right	40-68		
Stay straight on	CONCORD ST	29.1	9:28 AM
Service on the right	70-98		
Turn right onto	DRAPER ST	29.2	9:28 AM
Turn right onto	PORTLAND AVE	29.4	9:29 AM
Turn right onto	WESLEY ST	29.4	9:29 AM
Service on the right	2-98		
Turn right onto	CONCORD ST	29.5	9:29 AM
Turn left onto	GRACE ST	29.5	9:29 AM
Service on the right	98-6		
Turn right onto	UNITY ST	29.6	9:30 AM
Service on the right	0-0		
Turn right onto (0.1 miles)	DRAPER ST	29.7	9:30 AM
Turn right onto (0.3 miles)	PORTLAND AVE	30.0	9:30 AM
Turn right onto	LANGIE PL	30.0	9:30 AM
Turn right onto	NORTH ST	30.0	9:30 AM
Turn right onto	CONCORD ST	30.1	9:31 AM
Service on the right	2-22		
Turn right onto	WESLEY ST	30.2	9:31 AM
Service on the right	99-1		
■ End route			9:31 AM

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Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:33 PM

Route Totals

Location Count:	177	Total Time:	1:31
Number of Items:	1,715.60	Service Time:	0:00
Distance (miles):	30.2	Drive Time:	1:31

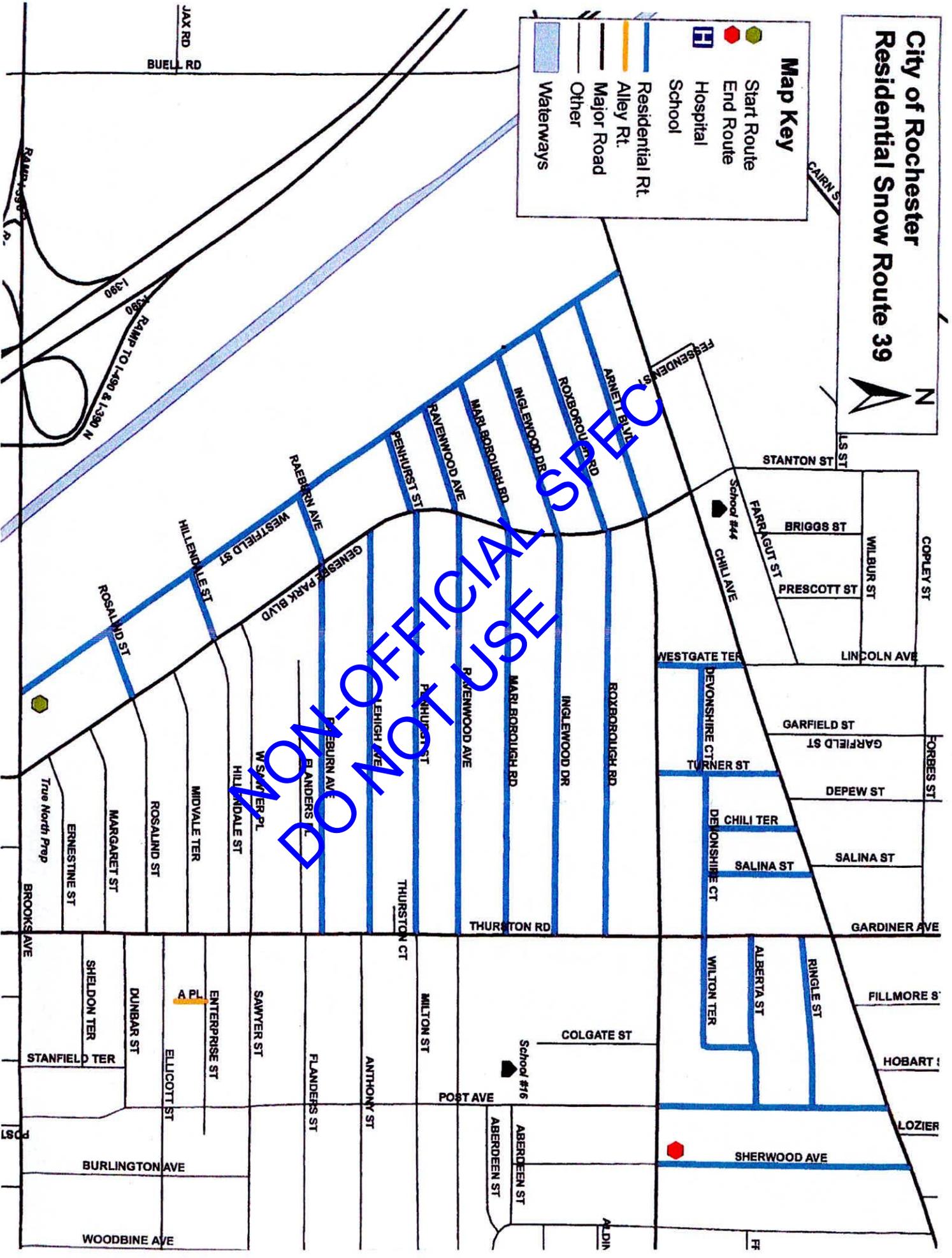
NON-OFFICIAL SPEC
DO NOT USE

City of Rochester Residential Snow Route 39



Map Key

-  Start Route
-  End Route
-  Hospital
-  School
-  Residential Rt.
-  Alley Rt.
-  Major Road
-  Other
-  Waterways

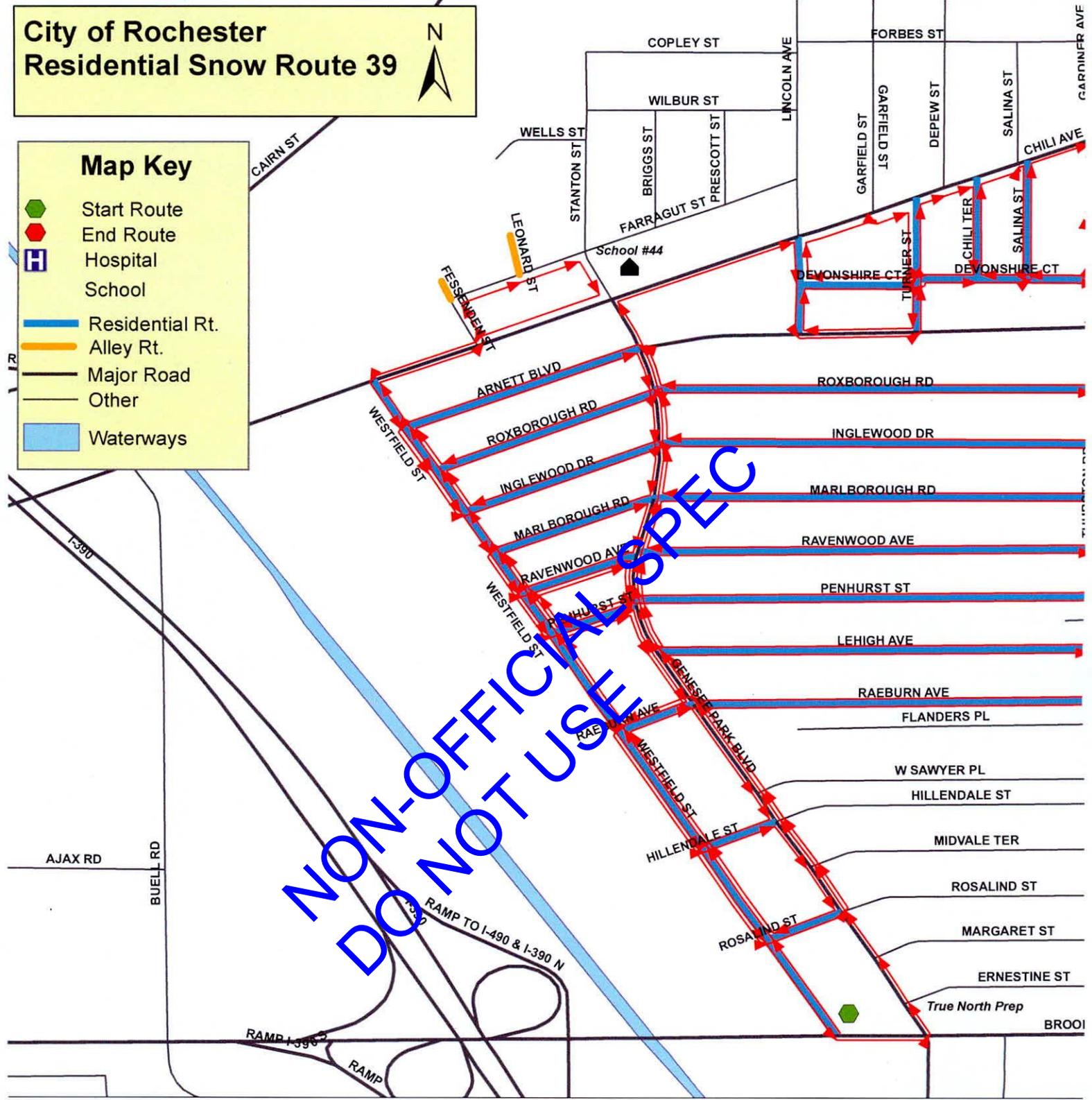


City of Rochester Residential Snow Route 39



Map Key

- Start Route
- End Route
- Hospital
- School
- Residential Rt.
- Alley Rt.
- Major Road
- Other
- Waterways



Roadway Route

39

Streets to be plowed ; approximate sequential order from Start to Finish:

	<u>Street Name:</u>	<u>From:</u>	<u>To:</u>
1	Westfield St	Chill Ave	Brooks Ave
2	Rosalind St	Westfield St	Genesee Park Blvd
3	Hillendale St	Westfield St	Genesee Park Blvd
4	Raeburn Ave	Westfield St	Thurston Rd
5	Lehigh Ave	Genesee Park Blvd	Thurston Rd
6	Penhurst St	Westfield St	Thurston Rd
7	Ravenwood Ave	Westfield St	Thurston Rd
8	Marlborough Rd	Westfield St	Thurston Rd
9	Inglewood Dr	Westfield St	Thurston Rd
10	Roxborough Rd	Westfield St	Thurston Rd
11	Arnett Blvd	Westfield St	Thurston Rd
12	Westgate Ter	Chill Ave	Genesee Park Blvd
13	Turner St	Chill Ave	Arnett Blvd
14	Devonshire Ct	Westgate Ter	Arnett Blvd
15	Chill Ter	Chill Ave	Thurston Rd
16	Salina St	Chill Ave	Devonshire Ct
17	Ringle St	Thurston Rd	Devonshire Ct
18	Alberta St	Thurston Rd	Post Ave
19	Post Ave	Chill Ave	Post Ave
20	Wilton Ter	Thurston Rd	Arnett Blvd
21	Sherwood Ave	Chill Ave	Arnett Blvd

DO NOT USE FOR OFFICIAL SPECS

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:39 PM

Disclaimer: The directions provided below are computer-generated and may not reflect actual traffic conditions. You are required to obey all traffic rules and regulations at all times. Such traffic rules and regulations shall take precedence over the computer-generated directions.

Route 39

Directions	Address	Miles	Time
Start route			8:00 AM
Right out of facility	Street ID #0	0.0	8:00 AM
Straight onto	WESTFIELD ST	0.1	8:00 AM
Service on the right	598-490		
Turn right onto	ROSALIND ST	0.2	8:01 AM
Turn right onto (0.2 miles)	GENESEE PARK BLVD	0.3	8:01 AM
Turn right onto	BROOKS AVE	0.4	8:01 AM
Turn right onto	WESTFIELD ST	0.5	8:02 AM
Service on the right	598-490		
Stay straight on	WESTFIELD ST	0.6	8:02 AM
Service on the right	488-404		
Stay straight on	WESTFIELD ST	0.8	8:02 AM
Service on the right	402-302		
Turn right onto	RAEBURN AVE	0.9	8:02 AM
Turn right onto (0.1 miles)	GENESEE PARK BLVD	1.0	8:03 AM
Turn right onto	HILLENDALE ST	1.1	8:03 AM
Turn right onto	WESTFIELD ST	1.2	8:04 AM
Service on the right	402-302		
Stay straight on	WESTFIELD ST	1.3	8:04 AM
Service on the right	300-222		
Stay straight on	WESTFIELD ST	1.4	8:04 AM
Service on the right	220-102		
Stay straight on	WESTFIELD ST	1.4	8:04 AM
Service on the right	180-148		
Stay straight on	WESTFIELD ST	1.5	8:04 AM
Service on the right	146-114		
Stay straight on	WESTFIELD ST	1.5	8:05 AM
Service on the right	112-76		
Stay straight on	WESTFIELD ST	1.6	8:05 AM
Service on the right	74-36		
Stay straight on	WESTFIELD ST	1.7	8:05 AM
Service on the right	34-2		
Turn right onto	CHILI AVE	1.7	8:05 AM
Turn left onto	FESSENDEN ST	1.8	8:05 AM
Turn right onto	FARRAGUT ST	1.9	8:06 AM
Turn right onto	STANTON ST	2.0	8:06 AM
Turn right onto (0.2 miles)	CHILI AVE	2.2	8:07 AM
Turn left onto	WESTFIELD ST	2.3	8:07 AM
Service on the right	1-35		
Stay straight on	WESTFIELD ST	2.3	8:07 AM
Service on the right	37-73		
Stay straight on	WESTFIELD ST	2.4	8:07 AM
Service on the right	75-111		

NON OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

Solution Label:

Report Time: 2:39 PM

Route 39

Directions	Address	Miles	Time
Stay straight on	WESTFIELD ST	2.4	8:07 AM
Service on the right	113-149		
Stay straight on	WESTFIELD ST	2.5	8:07 AM
Service on the right	151-179		
Stay straight on	WESTFIELD ST	2.5	8:07 AM
Service on the right	181-219		
Stay straight on	WESTFIELD ST	2.6	8:08 AM
Service on the right	221-299		
Stay straight on	WESTFIELD ST	2.8	8:08 AM
Service on the right	301-403		
Stay straight on	WESTFIELD ST	2.9	8:09 AM
Service on the right	405-487		
Stay straight on	WESTFIELD ST	3.0	8:09 AM
Service on the right	489-599		
Turn left onto	BROOKS AVE	3.1	8:09 AM
Turn left onto (0.2 miles)	GENESEE PARK BLVD	3.2	8:10 AM
Turn left onto	ROSALIND ST	3.3	8:10 AM
Turn right onto	WESTFIELD ST	3.4	8:10 AM
Service on the right	488-404		
Stay straight on (0.3 miles)	WESTFIELD ST	3.7	8:11 AM
Service on the right	300-222		
Stay straight on	WESTFIELD ST	3.7	8:11 AM
Service on the right	220-182		
Stay straight on	WESTFIELD ST	3.8	8:11 AM
Service on the right	180-148		
Stay straight on	WESTFIELD ST	3.8	8:11 AM
Service on the right	116-114		
Stay straight on	WESTFIELD ST	3.9	8:12 AM
Service on the right	112-76		
Stay straight on	WESTFIELD ST	3.9	8:12 AM
Service on the right	74-36		
Stay straight on	WESTFIELD ST	4.0	8:12 AM
Service on the right	31-2		
Turn right onto (0.2 miles)	CHILI AVE	4.2	8:12 AM
Turn right onto	GENESEE PARK BLVD	4.3	8:13 AM
Turn right onto	ARNETT BLVD	4.5	8:13 AM
Service on the right	900-1098		
Turn left onto	WESTFIELD ST	4.5	8:13 AM
Turn left onto	ROXBOROUGH RD	4.7	8:14 AM
Service on the right	399-251		
Turn right onto	GENESEE PARK BLVD	4.8	8:14 AM
Turn right onto	INGLEWOOD DR	5.0	8:15 AM
Service on the right	252-398		
Turn right onto	WESTFIELD ST	5.0	8:15 AM
Turn right onto	ROXBOROUGH RD	5.2	8:15 AM
Service on the right	399-251		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

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Route 39

Directions	Address	Miles	Time
Turn right onto	GENESEE PARK BLVD	5.3	8:16 AM
Turn right onto	INGLEWOOD DR	5.4	8:16 AM
Turn right onto (0.1 miles)	WESTFIELD ST	5.5	8:16 AM
Turn right onto	ARNETT BLVD	5.8	8:17 AM
Service on the right	1099-901		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	5.8	8:17 AM
Turn right onto	ROXBOROUGH RD	6.0	8:18 AM
Service on the right	250-398		
Turn right onto	WESTFIELD ST	6.1	8:18 AM
Turn right onto	ARNETT BLVD	6.3	8:19 AM
Service on the right	1099-901		
Turn right onto (0.2 miles)	GENESEE PARK BLVD	6.4	8:19 AM
Turn right onto	MARLBOROUGH RD	6.6	8:20 AM
Turn right onto	WESTFIELD ST	6.6	8:20 AM
Turn right onto	INGLEWOOD DR	6.8	8:20 AM
Service on the right	399-251		
Turn right onto	GENESEE PARK BLVD	6.9	8:20 AM
Turn right onto	MARLBOROUGH RD	7.0	8:21 AM
Turn right onto	WESTFIELD ST	7.1	8:21 AM
Turn right onto	INGLEWOOD DR	7.2	8:22 AM
Service on the right	399-251		
Turn right onto	GENESEE PARK BLVD	7.3	8:22 AM
Turn right onto	MARLBOROUGH RD	7.4	8:22 AM
Service on the right	252-398		
Turn left onto	WESTFIELD ST	7.5	8:22 AM
Turn left onto	RAVENWOOD AVE	7.6	8:23 AM
Service on the right	599-453		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	7.6	8:23 AM
Turn right onto	PENHURST ST	7.7	8:23 AM
Service on the right	252-398		
Turn right onto	WESTFIELD ST	7.8	8:23 AM
Turn right onto	RAVENWOOD AVE	7.9	8:23 AM
Service on the right	599-453		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	7.9	8:24 AM
Turn right onto	PENHURST ST	8.0	8:24 AM
Turn right onto (0.1 miles)	WESTFIELD ST	8.1	8:24 AM
Turn right onto	MARLBOROUGH RD	8.2	8:25 AM
Service on the right	399-251		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	8.3	8:25 AM
Turn right onto	RAVENWOOD AVE	8.4	8:25 AM
Service on the right	452-598		
Turn right onto	WESTFIELD ST	8.5	8:25 AM
Turn right onto	MARLBOROUGH RD	8.6	8:26 AM
Service on the right	399-251		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	8.7	8:26 AM
Turn right onto	RAVENWOOD AVE	8.8	8:26 AM
Turn left onto	WESTFIELD ST	8.8	8:26 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

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Route 39

Directions	Address	Miles	Time
Turn left onto	PENHURST ST	8.9	8:27 AM
Service on the right	399-251		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	9.0	8:27 AM
Turn right onto	RAEBURN AVE	9.1	8:27 AM
Turn right onto	WESTFIELD ST	9.2	8:27 AM
Turn right onto	PENHURST ST	9.3	8:28 AM
Service on the right	399-251		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	9.4	8:28 AM
Turn right onto	RAEBURN AVE	9.5	8:28 AM
Service on the right	218-298		
Turn left onto	WESTFIELD ST	9.6	8:29 AM
Turn left onto	HILLENDALE ST	9.7	8:29 AM
Service on the right	199-171		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	9.8	8:29 AM
Turn right onto	ROSALIND ST	9.8	8:29 AM
Service on the right	152-198		
Turn right onto	WESTFIELD ST	10.0	8:30 AM
Turn right onto	HILLENDALE ST	10.0	8:30 AM
Service on the right	199-171		
Turn right onto (0.3 miles)	GENESEE PARK BLVD	10.3	8:31 AM
Turn right onto	BROOKS AVE	10.4	8:31 AM
Turn right onto	WESTFIELD ST	10.5	8:31 AM
Turn right onto	ROSALIND ST	10.6	8:31 AM
Service on the right	199-151		
Turn right onto (0.2 miles)	GENESEE PARK BLVD	10.7	8:32 AM
Turn right onto	BROOKS AVE	10.8	8:32 AM
Turn right onto	WESTFIELD ST	10.9	8:32 AM
Turn right onto	ROSALIND ST	11.0	8:33 AM
Service on the right	199-151		
Turn left onto (0.1 miles)	GENESEE PARK BLVD	11.1	8:33 AM
Turn left onto	HILLENDALE ST	11.1	8:33 AM
Service on the right	152-198		
Turn right onto	WESTFIELD ST	11.3	8:34 AM
Turn right onto	RAEBURN AVE	11.4	8:34 AM
Service on the right	199-217		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	11.5	8:34 AM
Turn right onto	HILLENDALE ST	11.6	8:34 AM
Turn right onto	WESTFIELD ST	11.7	8:35 AM
Turn right onto	RAEBURN AVE	11.8	8:35 AM
Service on the right	299-217		
Stay straight on	RAEBURN AVE	12.1	8:36 AM
Service on the right	215-1		
Turn right onto (0.1 miles)	THURSTON RD	12.2	8:36 AM
Turn right onto	HILLENDALE ST	12.5	8:37 AM
Turn right onto (0.2 miles)	GENESEE PARK BLVD	12.7	8:38 AM
Turn right onto	LEHIGH AVE	13.1	8:39 AM
Service on the right	299-1		

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>

Report Date: 8/15/2013

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Route 39

Directions	Address	Miles	Time
Turn right onto (0.1 miles)	THURSTON RD	13.1	8:39 AM
Turn right onto	RAEBURN AVE	13.4	8:40 AM
Service on the right	2-216		
Turn right onto	GENESEE PARK BLVD	13.5	8:40 AM
Turn right onto	LEHIGH AVE	13.9	8:41 AM
Service on the right	299-1		
Turn right onto (0.2 miles)	THURSTON RD	14.0	8:42 AM
Turn right onto	HILLENDALE ST	14.3	8:43 AM
Turn right onto (0.1 miles)	GENESEE PARK BLVD	14.4	8:43 AM
Turn right onto	RAEBURN AVE	14.8	8:44 AM
Service on the right	215-1		
Turn left onto (0.1 miles)	THURSTON RD	14.8	8:44 AM
Turn left onto	LEHIGH AVE	15.2	8:45 AM
Service on the right	2-298		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	15.3	8:46 AM
Turn right onto	RAVENWOOD AVE	15.7	8:47 AM
Service on the right	451-191		
Turn right onto	THURSTON RD	15.7	8:47 AM
Turn right onto	PENHURST ST	16.1	8:48 AM
Service on the right	2-250		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	16.1	8:48 AM
Turn right onto	RAVENWOOD AVE	16.5	8:49 AM
Service on the right	451-191		
Turn right onto (0.1 miles)	THURSTON RD	16.6	8:50 AM
Turn right onto	LEHIGH AVE	17.0	8:51 AM
Turn right onto (0.1 miles)	GENESEE PARK BLVD	17.0	8:51 AM
Turn right onto	PENHURST ST	17.4	8:52 AM
Service on the right	249-1		
Turn left onto	THURSTON RD	17.5	8:52 AM
Turn left onto	RAVENWOOD AVE	17.8	8:53 AM
Service on the right	192-450		
Turn right onto	GENESEE PARK BLVD	17.9	8:53 AM
Turn right onto	MARLBOROUGH RD	18.3	8:54 AM
Service on the right	219-1		
Turn left onto (0.1 miles)	THURSTON RD	18.4	8:55 AM
Turn left onto	ROXBOROUGH RD	18.7	8:56 AM
Service on the right	2-248		
Turn left onto (0.1 miles)	GENESEE PARK BLVD	18.9	8:56 AM
Turn left onto	MARLBOROUGH RD	19.2	8:57 AM
Service on the right	249-1		
Turn right onto	THURSTON RD	19.3	8:58 AM
Turn right onto	RAVENWOOD AVE	19.7	8:59 AM
Turn right onto (0.1 miles)	GENESEE PARK BLVD	19.8	8:59 AM
Turn right onto	INGLEWOOD DR	20.1	9:00 AM
Service on the right	249-1		
Turn right onto	THURSTON RD	20.2	9:00 AM
Turn right onto	MARLBOROUGH RD	20.5	9:01 AM

NON-OFFICIAL SPEC
DO NOT USE

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Route 39

Directions	Address	Miles	Time
Service on the right	2-250		
Turn right onto	GENESEE PARK BLVD	20.6	9:02 AM
Turn right onto	INGLEWOOD DR	21.0	9:03 AM
Service on the right	249-1		
Turn right onto	THURSTON RD	21.0	9:03 AM
Turn right onto	MARLBOROUGH RD	21.4	9:04 AM
Turn right onto (0.1 miles)	GENESEE PARK BLVD	21.5	9:04 AM
Turn right onto	ROXBOROUGH RD	21.9	9:05 AM
Service on the right	249-1		
Turn right onto	THURSTON RD	21.9	9:05 AM
Turn right onto	INGLEWOOD DR	22.3	9:07 AM
Service on the right	2-250		
Turn right onto (0.1 miles)	GENESEE PARK BLVD	22.3	9:07 AM
Turn right onto	ROXBOROUGH RD	22.7	9:08 AM
Service on the right	249-1		
Turn left onto	THURSTON RD	22.8	9:08 AM
Turn left onto	ARNETT BLVD	22.9	9:08 AM
Turn right onto	TURNER ST	23.0	9:09 AM
Service on the right	98-70		
Stay straight on	TURNER ST	23.0	9:09 AM
Service on the right	0-0		
Turn right onto	DEVONSHIRE CT	23.0	9:09 AM
Service on the right	99-67		
Stay straight on	DEVONSHIRE CT	23.1	9:09 AM
Service on the right	65-35		
Turn left onto	SALINA ST	23.2	9:09 AM
Service on the right	798-76		
Turn right onto	CHILI AVE	23.3	9:09 AM
Turn right onto (0.2 miles)	THURSTON RD	23.4	9:10 AM
Turn right onto	DEVONSHIRE CT	23.5	9:10 AM
Service on the right	2-36		
Turn right onto	SALINA ST	23.6	9:11 AM
Service on the right	798-96		
Turn right onto	CHILI AVE	23.7	9:11 AM
Turn right onto (0.2 miles)	THURSTON RD	23.8	9:11 AM
Turn right onto	DEVONSHIRE CT	23.9	9:11 AM
Service on the right	2-36		
Stay straight on	DEVONSHIRE CT	23.9	9:11 AM
Service on the right	38-72		
Turn right onto	CHILI TER	24.0	9:12 AM
Service on the right	98-2		
Turn right onto (0.0 miles)	CHILI AVE	24.1	9:12 AM
Turn right onto	SALINA ST	24.2	9:12 AM
Service on the right	97-199		
Turn right onto	DEVONSHIRE CT	24.2	9:12 AM
Turn right onto	CHILI TER	24.4	9:13 AM

NON-OFFICIAL SPEC
 DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
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Route 39

Directions	Address	Miles	Time
Service on the right	98-2		
Turn right onto (0.0 miles)	CHILI AVE	24.4	9:13 AM
Turn right onto	SALINA ST	24.5	9:13 AM
Turn right onto (0.1 miles)	DEVONSHIRE CT	24.6	9:14 AM
Service on the right	74-98		
Turn right onto	TURNER ST	24.7	9:14 AM
Service on the right	68-2		
Turn right onto (0.1 miles)	CHILI AVE	24.8	9:14 AM
Turn right onto	CHILI TER	24.9	9:14 AM
Service on the right	1-99		
Turn right onto	DEVONSHIRE CT	24.9	9:14 AM
Turn right onto	TURNER ST	25.0	9:15 AM
Service on the right	68-2		
Turn left onto (0.1 miles)	CHILI AVE	25.1	9:15 AM
Turn left onto	WESTGATE TER	25.2	9:15 AM
Service on the right	1-33		
Turn left onto	DEVONSHIRE CT	25.3	9:16 AM
Service on the right	199-101		
Turn right onto	TURNER ST	25.3	9:16 AM
Service on the right	71-99		
Turn right onto	ARNETT BLVD	25.4	9:16 AM
Turn right onto	WESTGATE TER	25.5	9:16 AM
Service on the right	98-34		
Turn right onto	DEVONSHIRE CT	25.6	9:16 AM
Turn right onto	TURNER ST	25.6	9:17 AM
Turn right onto	ARNETT BLVD	25.7	9:17 AM
Turn right onto	WESTGATE TER	25.8	9:17 AM
Service on the right	98-4		
Stay straight on	WESTGATE TER	25.8	9:17 AM
Service on the right	32-2		
Turn right onto (0.1 miles)	CHILI AVE	25.9	9:18 AM
Turn right onto	TURNER ST	26.0	9:18 AM
Service on the right	7-69		
Stay straight on	TURNER ST	26.0	9:18 AM
Service on the right	0-0		
Turn right onto	DEVONSHIRE CT	26.1	9:18 AM
Service on the right	100-198		
Turn right onto	WESTGATE TER	26.2	9:18 AM
Service on the right	32-2		
Turn right onto (0.1 miles)	CHILI AVE	26.3	9:19 AM
Turn right onto (0.1 miles)	TURNER ST	26.4	9:19 AM
Turn right onto	DEVONSHIRE CT	26.5	9:19 AM
Service on the right	100-198		
Turn left onto	WESTGATE TER	26.5	9:19 AM
Service on the right	35-99		
Turn left onto	ARNETT BLVD	26.6	9:20 AM

NON OFFICIAL SPEC
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Street by Street Directions - Street Service

Solution Name: <active scenario>

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Route 39

Directions	Address	Miles	Time
Turn left onto	TURNER ST	26.7	9:20 AM
Service on the right	98-70		
Stay straight on	TURNER ST	26.7	9:20 AM
Service on the right	0-0		
Turn right onto	DEVONSHIRE CT	26.7	9:20 AM
Service on the right	99-67		
Stay straight on	DEVONSHIRE CT	26.8	9:20 AM
Service on the right	65-35		
Stay straight on	DEVONSHIRE CT	26.8	9:20 AM
Service on the right	33-1		
Straight onto	WILTON TER	27.0	9:21 AM
Service on the right	1-99		
Turn right onto	ALBERTA ST	27.0	9:21 AM
Service on the right	63-99		
Turn right onto	POST AVE	27.2	9:21 AM
Service on the right	101-199		
Turn right onto (0.2 miles)	ARNETT BLVD	27.3	9:22 AM
Turn right onto	THURSTON RD	27.4	9:22 AM
Turn right onto	WILTON TER	27.5	9:22 AM
Service on the right	1-99		
Turn left onto	ALBERTA ST	27.6	9:23 AM
Service on the right	62-2		
Turn right onto	THURSTON RD	27.7	9:23 AM
Turn right onto	RINGLE ST	27.8	9:23 AM
Service on the right	99-1		
Turn right onto	POST AVE	27.9	9:23 AM
Service on the right	61-99		
Turn right onto	ALBERTA ST	28.0	9:24 AM
Service on the right	98-64		
Stay straight on	ALBERTA ST	28.1	9:24 AM
Turn right onto	THURSTON RD	28.1	9:24 AM
Turn right onto	RINGLE ST	28.3	9:25 AM
Service on the right	91-1		
Turn right onto (0.2 miles)	POST AVE	28.5	9:25 AM
Turn left onto	ARNETT BLVD	28.5	9:25 AM
Turn left onto	SHERWOOD AVE	28.8	9:26 AM
Service on the right	228-2		
Turn left onto (0.1 miles)	CHILI AVE	28.9	9:26 AM
Turn left onto	POST AVE	29.0	9:27 AM
Service on the right	1-59		
Turn right onto	RINGLE ST	29.1	9:27 AM
Service on the right	2-98		
Turn left onto	THURSTON RD	29.2	9:27 AM
Turn left onto	ALBERTA ST	29.3	9:28 AM
Service on the right	1-61		
Turn right onto	WILTON TER	29.5	9:28 AM

NON-OFFICIAL SPEC
DO NOT USE

Street by Street Directions - Street Service

Solution Name: <active scenario>
 Solution Label:

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Route 39

Directions	Address	Miles	Time
Service on the right	98-2		
Turn right onto	THURSTON RD	29.5	9:28 AM
Turn right onto	ALBERTA ST	29.6	9:29 AM
Service on the right	1-61		
Stay straight on	ALBERTA ST	29.7	9:29 AM
Service on the right	63-99		
Turn right onto	POST AVE	29.8	9:29 AM
Turn left onto	ARNETT BLVD	29.8	9:29 AM
Turn left onto	SHERWOOD AVE	30.2	9:30 AM
Service on the right	228-2		
Turn right onto (0.1 miles)	CHILI AVE	30.2	9:30 AM
Turn right onto (0.3 miles)	WOODBINE AVE	30.6	9:31 AM
Turn right onto (0.1 miles)	ARNETT BLVD	30.7	9:32 AM
Turn right onto	POST AVE	30.8	9:32 AM
Service on the right	198-112		
Stay straight on	POST AVE	30.9	9:32 AM
Service on the right	110-62		
Stay straight on	POST AVE	30.9	9:33 AM
Service on the right	60-2		
Turn right onto (0.1 miles)	CHILI AVE	31.0	9:33 AM
Turn right onto	SHERWOOD AVE	31.3	9:34 AM
Turn right onto	ARNETT BLVD	31.4	9:34 AM
Turn right onto	POST AVE	31.5	9:34 AM
Service on the right	198-112		
Stay straight on	POST AVE	31.6	9:34 AM
Service on the right	110-62		
Stay straight on	POST AVE	31.6	9:35 AM
Service on the right	60-2		
Turn right onto (0.1 miles)	CHILI AVE	31.7	9:35 AM
Turn right onto	SHERWOOD AVE	32.0	9:36 AM
Service on the right	1-227		
■ End route			9:36 AM

NON-OFFICIAL USE SPEC

Route Totals

Location Count:	134	Total Time:	1:36
Number of Items:	1,828.09	Service Time:	0:00
Distance (miles):	32.0	Drive Time:	1:36



City of Rochester

Bureau of Purchasing

Department of Finance

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

(Vendor: The general rules and conditions which follow apply to all purchases and become a definite part of each formal invitation to bid, purchase order or other award issued by the City Purchasing Agent, unless otherwise specified. Bidders or their authorized representative are expected to fully inform themselves as to the conditions, requirements and specifications before submitting bids. Failure to do so will be at the bidder's own risk and he cannot secure relief on the plea of error.)

Subject to applicable Federal, State and Local laws, ordinances, rules, regulations and limitations, bids on all advertisements and invitations issued by the Department of Finance, Purchasing Bureau will bind bidders to applicable conditions and requirements herein set forth unless otherwise specified in the Invitation to Bid.

CONDITIONS OF BIDDING

1. **Proposal Forms:** Bids shall be submitted only on the forms provided by the City. The bidder shall retain one copy for his files and submit two (2) copies signed and sealed in the envelope provided by the City for that purpose. When using an envelope other than the one provided by the City, the following required information must be entered in the lower left corner on the face of the envelope: Bid Number, Bid Title, Bid Open Date and Time, and Submitted By. The envelope must be mailed or hand delivered to the Office of the Purchasing Agent, City Hall, Room 105A, 30 Church St., Rochester, NY 14614.
2. **Late Bids:** Formal bids, amendments thereto or requests for withdrawal of bids received by the City after time specified for bid opening will not be considered.
3. **Withdrawal of Bids:** A written request for the withdrawal of a bid or any part thereof may be granted if the request is received by the City prior to the specified time of opening.
4. **Mailing of Bids:** Bids which are to be publicly opened will have attached a special mailing envelope which must be used by bidders in presenting such bids. In the event that the bid contains bulky subject material, the special mailing envelope must be firmly affixed to any other wrapper being used. Bids not received in the actual office of the Purchasing Agent at the time established for bid opening will not be considered, even if mailed earlier.
5. **Completeness:** All information required by Invitation to Bid must be supplied to constitute a proper bid.
6. **Bids Binding 45 Days:** Unless otherwise specified, all formal bids submitted shall be binding for forty-five (45) days following bid opening date unless the bidder(s), upon request of the Purchasing Agent, agrees to an extension.
7. **Conditional Bids:** Qualified bids are subject to rejection in whole or in part.
8. **Payment Terms:** Prompt payment discounts allowing less than thirty (30) days for discount to apply shall not be considered as a cost factor in the evaluation of bids. In connection with any

prompt payment discount offered, time will be computed from the date of receipt of correct invoice or receipt and acceptance of shipment, whichever is later.

9. **Bids for All or Part:** Unless otherwise specified by the City or by the bidder, the Purchasing Agent reserves the right to make award on all items, or on any of the items according to the best interests of the City. The Purchasing Agent shall further have the right to award separate items or groups to different vendors. Bidder may restrict his bid to consideration in the aggregate by so stating, but should name a unit price on each item bid upon; any bid in which the bidder names a total price of all the articles without quoting a price on each and every separate item may be rejected at the option of the City.
10. **Errors in Bids:** When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices, or in preparation of bid otherwise, will not relieve the bidder. Erasures or changes in bids should be initialed.
11. **Questions Re: Specifications:** Except for Public Works, any information relative to interpretation of specifications and drawings shall be requested of the Purchasing Agent, in writing, in ample time before the opening of bids.

DO NOT MAKE INQUIRES BY PHONE OR IN PERSON.

No inquiries, if received within five (5) days of the date set for the opening of bids, will be given any consideration. Any interpretation made to prospective bidders will be expressed in the form of an addendum to the specifications which, if issued, will be sent by ordinary or certified mail, at the City's option, to all prospective bidders no later than three (3) days before the date set for opening of bids. Oral answers will not be binding on the City.

12. **Response to Invitations:** In the event you cannot submit a bid on our requirements, as set forth in the "Invitation, Bid, and Agreement" attached hereto, please return the Invitation, Bid and Contract form with an explanation as to why you are unable to bid on these requirements. (Because of the large number of firms listed on the City's qualified lists of Bidders, it is necessary to delete from these lists the names of those persons, firms or corporation who fail to respond after having been invited to bid on a commodity or commodities for three successive bid openings). City reserves the right to delete.
13. **Multiple Bids:** No bidder will be allowed to offer more than one price on each item even though he may feel that he has two or more types or styles that will meet specifications. Bidders must determine for themselves which to offer. IF THE BIDDER SHOULD SUBMIT MORE THAN ONE PRICE ON ANY ITEM, ALL PRICES FOR THAT ITEM MAY BE REJECTED AT THE DISCRETION OF THE CITY PURCHASING AGENT.
14. **Taxes:** The City of Rochester is exempt from State and Local sales and use taxes under Certificate No. AC 946 and is exempt from paying Federal excise taxes.
15. **Catalogs:** Each bidder shall submit in duplicate where necessary or when requested by the Purchasing Agent, catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, finishes and the like necessary to fully describe the material or work he proposes to furnish.
16. **Competency of Bidder:** No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said City or had failed to perform faithfully within the prior three (3) years of any contract with the City. The bidder must present within 48 hours of a request evidence satisfactory to the Purchasing Agent of performance ability

and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

BID DEPOSIT

17. **Bid Bond, Cash, Certified or Cashier's Check:** When required, each bid shall be accompanied by a bid bond signed by a surety company authorized to do business in the State of New York, or by a cashier's check, certified business check, Treasurer's check or other direct obligation drawn on a responsible bank doing business in the United States, and shall be made payable to the City of Rochester, unless the bidder has on file with the Purchasing Agent an annual bid bond approved by the City with an uncommitted balance equal to the certified check requirements. When computing amount of Bid for Certified Check purposes, do NOT deduct for trade-ins. U.S. Postal Money Orders are acceptable in lieu of certified checks.

18. **Annual Bid Bonds:** Bidders who regularly do business with the City shall be permitted to file with the Purchasing Bureau an annual bid bond in the amount specified below. Such annual bonds shall be acceptable as surety in lieu of the furnishing of surety with each individual transaction.

Annual bid bonds shall be in an amount as determined by the bidder, of no less than Three Thousand Five Hundred Dollars (\$3,500.00). If at any time, the requirements of a specific bid invitation exceed the amount of the annual bid bond, or should the aggregate amount of the bid security requirements on all unresolved bids submitted by your firm exceed the amount of the annual bid bond, additional surety will be required in the appropriate sum.

19. **Performance Bond:** The successful bidder or bidders on this bid must furnish a performance bond as indicated on the bid cover, made out to the City of Rochester, prepared on an approved form or on a form supplied by an approved surety, as security for the faithful performance of his contract, within ten (10) days of his notification that his bid has been accepted. The surety thereon must be such surety company or companies as are authorized and licensed to transact business in the State of New York. Attorneys in fact who sign bid bonds must file with each bond a certified copy of their power of attorney, to sign said bonds.

The successful bidder or bidders, upon failure or refusal to furnish within ten (10) days after his notification the required performance bond, shall forfeit to the City of Rochester as liquidated damages the bid deposit. At its option, the City shall have the right to accept cash, certified checks, letters of credit or such other security as the City deems appropriate in satisfaction of the foregoing bond requirements.

20. **Samples:** The samples submitted by bidders on items which they have received an award may be retained by the City until the delivery of contracted items is completed and accepted. Bidders whose samples are retained may remove them after delivery is accepted. Bidders who are not awarded a bid must remove their samples as soon as possible after award has been made on the item or items for which the samples had been submitted. The City will not be responsible for such samples if not removed by the bidder within thirty (30) days after the award has been made.

Bidders shall make all arrangements for delivery of samples to place designated by the City as well as the removal of samples. Cost of delivery and removal of samples shall be borne by the bidder. All samples packages should be marked "Samples for Purchasing Bureau" and each sample should bear the name of the bidder, item number, bid number, and shall be carefully tagged or marked in a substantial manner. Failure of the bidder to clearly identify samples as indicated may be considered sufficient reason for rejection of bid, and in such cases the City will not be liable for the loss of samples.

SPECIFICATIONS

21. **Trade Names:** In cases where an item is identified by a manufacturer's name, trade name, catalog number or reference, it is understood that the bidder proposes to furnish the item so identified and does not propose to furnish an "equal" unless the proposed "equal" is definitely indicated therein by the bidder.

The reference to a name brand is intended to be descriptive but not restrictive and only to indicate to the prospective bidder articles that will be satisfactory. Bids on other makes and catalogs will be considered, provided each bidder clearly states on the face of his proposal exactly what he proposes to furnish, and forwards with his bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid.

The Purchasing Agent hereby reserves the right to approve as an equal, or to reject as not being equal, any article the bidder proposes to furnish which contains major or minor variations from specification requirements but may comply substantially therewith.

If no particular brand, model, or make is specified, and if no cuts are required to be submitted with the bid, the successful contractor, after award and before manufacture or shipment, may be required to submit working drawings or detailed descriptive data sufficient to enable the Purchasing Agent to judge if each requirement of the specifications is being complied with.

22. **Formal Specifications:** The Bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully complete every part as the true intent and meaning of the specifications and drawings. Whenever herein mention is made of any article, material, or workmanship to be in accordance with laws, ordinances, building codes, underwriter's codes, A.S.T.M. standards, or similar expressions, the requirements of these laws, ordinances, etc. shall be construed as the minimum requirements of these specifications.

AWARD

23. **Award or Rejection of Bids:** The contract will be awarded to the lowest responsible and responsive bidder complying with the provisions of the Invitation, provided the bid price is reasonable and in the interest of the City to accept it. The Purchasing Agent reserves the right to reject any or all bids and to waive any informality in bids received whenever such rejection or waiver is in the interest of the City. The Purchasing Agent also reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time contracts of a similar nature, or a bid of a bidder where investigation shows the bidder is not in a position to perform the contract.

In determining responsibility, the following other qualifications, in addition to price, will be considered by the Purchasing Agent:

- a) The ability, capacity and skill of the bidder to perform the service required within the specified time.
- b) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- c) The quality of performance of previous contracts or services.
- d) The previous and existing compliance by the bidder with laws and ordinances relating to previous contracts with the City and to the bidder's employment practices.

e) The sufficiency of the final resources and ability of the bidder to perform the contract or provide services.

f) The quality, availability and adaptability of the supplies or contractual services to the particular use required.

g) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

h) Whether the bidder is in arrears to the City, in debt on contract, is a defaulter on surety to the City, or whether the bidder's taxes or assessments are delinquent.

l) Such other information as may be secured by the Purchasing Agent having a bearing on the decision to make the award.

In determining a bidder's responsiveness, the Purchasing Agent shall consider material deviations from the advertised specifications which materially affect price, quantity, quality or limit the bidder's liability.

24. **Notice of Acceptance:** A written award (or Acceptance of Bid) mailed (or otherwise furnished) to the successful Bidder within the time for acceptance specified in the Invitation to Bid shall be deemed to result in a binding contract without further action by either party.
25. **Tie Bids:** If two or more bidders submit identical bids and are equally qualified, the decision of the City to make award to one or more of such bidders shall be final. Selection may be made by drawing lots.
26. **Resident Bidders - Preference:** Price and other factors being equal, preference may be given first to resident bidders of the City, except when, in the judgment of the City such purchases would operate to the disadvantage of the City, and selection by drawing lots shall not apply where the tie bids are between a resident and non-resident bidder.
27. **Specific Bid Quantities:** Where quantities are specifically stated, acceptance will bind the City to order quantities specified and to pay for at contract prices all such supplies or services delivered that meet specifications and conditions of the contract. However, the City will not be required to accept delivery of any unordered balances as of the contract expiration date unless the contractor furnishes the Purchasing Agent with a statement of unordered balances not later than ten (10) days after the termination date of the contract.
28. **Requirements Bid Quantities:** On "Requirements" bids, acceptance will bind the City to pay for, at unit bid prices, only quantities ordered and delivered.
29. **Availability of Funds:** The City shall be obligated to pay for goods and services received only to the extent that money has been appropriated and encumbered for such purpose. The contractor in turn shall be obligated to perform only so long as money is available to pay for the goods and services it supplies. If this contract extends through one fiscal year of the City into the next year, the City's obligations hereunder shall be specifically limited to and shall be conditioned upon the appropriations for such following year.
30. **Contract Alterations:** The contractual terms, conditions and provisions of this contract, including all general conditions and instructions to bidders, shall not be modified by the bidder. The Purchasing Agent shall have the right, at his option, to treat any bid submitted with additional or differing contract provisions as informal or to ignore such additional provisions and to award as if

such additional provisions had not been submitted by the bidder. This section shall not apply if the request for bids or the specifications specifically invite the bidder to submit additional or modifying provisions, but only to the extent that such additional or modifying provisions are requested by and are acceptable to the Purchasing Agent. Where the bidder submits a bid for goods or services which vary from the City's specifications, the decision of the Purchasing Agent of whether such goods or services are functionally equivalent to the goods or services requested by the City shall be final. Alterations or changes in the specifications of the goods or services furnished under this contract can only be made upon the written authorization signed by the Purchasing Agent, and any other alteration or modification that is not signed by the Purchasing Agent or his designated representative shall be void. Alterations in contract language shall further require the approval of the City Department of Law.

31. **Term of Contract:** This contract shall remain in force for the period specified unless extended by mutual consent of both parties or terminated as provided herein.
32. **Termination of Contracts:** Contracts shall remain in force for full periods specified and until all articles ordered before date of termination shall have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall have been met, unless:
- a) terminated prior to expiration date by satisfactory deliveries of entire contract requirements.
 - b) extended upon written authorization of the Purchasing Agent and accepted by contractor, to permit ordering of unordered balances or additional quantities at contract prices and in accordance with contract terms.
33. **Subletting of Contract:** It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet or otherwise dispose of his contract or his right, title or interest therein, or his power to execute such contract, to any other person, firm or corporation without the previous written consent of the City Purchasing Agent, but in no case shall such consent relieve the Contractor from his obligations, or change the terms of the contract.
34. **Default:** The contract may be cancelled or annulled by the Purchasing Agent in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. An award may be made to next low bidder, or, articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting Contractor (or his surety) shall be liable to the City for costs to the City in excess of the defaulted contract prices. Provided, that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated on his bid, unless extended in writing by the Purchasing Agent, shall constitute contract default.
35. **Delivery Failures:** Failure of a Contractor to deliver within the time specified, or within reasonable time as interpreted by the Purchasing Agent, or failure to make replacements of rejected articles when so requested, immediately or as directed by the Purchasing Agent, shall constitute authority for the Purchasing Agent to purchase in the open market articles of comparable grade to replace the articles rejected or not delivered. On all such purchases, the Contractor shall reimburse the City within a reasonable time specified by the Purchasing Agent, for any expense incurred in excess of contract prices or the City shall have the right to deduct such amount from monies owed the defaulting Contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the City reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Agent.

36. **Non-Liability:** The Contractor shall not be liable in damages for delay in shipment or failure to deliver when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in the Purchasing Agent's opinion, is beyond the control of the contractor. Under such circumstances, however, the Purchasing Agent may at his discretion, cancel the contract.

37. **New Goods, Fresh Stock:** All contracts, unless otherwise specifically stated, shall produce new commodities, fresh stock, latest model, design or pack.

38. **Equal Employment Opportunities:**

a) The City of Rochester, New York reaffirms its policy of Equal Opportunity in its commitment to require all contractors, lessors, vendors and suppliers doing business with the City to follow a policy of Equal Employment Opportunity, in accordance with the requirements set forth herein. This policy is adopted pursuant to the City's Affirmative Action Plan, Article XV, Contract Compliance. The City does not discriminate on the basis of handicap status as defined in 31 CFR Part 51, in admission, access to, or treatment or employment in its programs and activities. The City is including this policy statement in all bidding documents, contracts, and leases. Contractors, lessors, vendors and suppliers shall agree to comply with State and Federal Equal Opportunity laws and regulations and Federal regulations 31 CFR Part 51 and shall submit documentation regarding Equal Employment Opportunity upon the City's request.

b) Definitions:

1. Good Faith Effort - shall mean every reasonable attempt to comply with the provisions of this policy by making every reasonable effort to achieve a level of employment of minority groups and female workers that is consistent with their presence in the local work force.
2. Minority Group Persons - shall mean a person of Black, Spanish surname American, Asian American or American Indian ethnic or racial origin and identity.

c) Compliance: The Contractor shall comply with all of the following provisions of the Equal Employment Opportunity Requirement:

1) The Contractor agrees that he will not discriminate against any employee for employment because of race, color, religion, sex, age, or of employees for performance of work under this Agreement or any subcontract hereunder, the Contractor and its subcontractors, if any, shall not, by reason of race, creed, color, sex, age or national origin, discriminate against any person who is qualified and available to perform the work to which the employment relates. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that applicants are hired and that employees are treated during their employment, without regard to their race, color, religion, sex, age or national origin.

2) If the Contractor is found guilty of discrimination in employment on the grounds of race, color, sex, religion, age or national origin by any court or administrative agency that has jurisdiction pursuant to any State or Federal Equal Employment Opportunity Laws or regulations, such determination will be deemed to be a breach of contract, and this Agreement will be terminated in whole or part without any penalty or damages to the City on account of such cancellation or termination and the Contractor shall be disqualified from thereafter selling to, submitting bids to, or receiving awards of contract with the City of Rochester for goods, work, or services until such time as the Contractor can

demonstrate its compliance with this policy and all applicable Federal and State Equal Opportunity laws and regulations.

3. The Contractor shall cause the foregoing provisions to be inserted in all subcontracts, if any, for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

39. **Purchase of Products from Companies Doing Business in Northern Ireland Supporting Fair Employment:**

1. The vendor understands that the City has adopted a policy prohibiting contracting for goods or services with a person, firm, or corporation doing business in Northern Ireland, who does not support fair employment without religious discrimination and does not cooperate with agencies monitoring equal opportunity employment.

2. If, because of applicable law, a contract is awarded to a contractor who does not support equal opportunity employment without religious discrimination, the contractor must submit a statement to the Director of Finance detailing the reasons for such nonsupport of fair employment.

40. **Guarantee:** Unless otherwise specified, the Contractor shall unconditionally guarantee the materials and workmanship of all equipment furnished by him for a period of one year from date of acceptance of the items delivered and installed, unless otherwise specified herein. If, within the guarantee period, any defects or signs of deterioration are noted, which, in the opinion of the City are due to faulty design and installation, workmanship, or materials, the Contractor, at his expense, shall repair or adjust the equipment or parts to correct the condition, or he shall replace the part or entire unit to the complete satisfaction of the City. These repairs, replacements or adjustments shall be made only at such time as will be designated by the City as least detrimental to the operation of City business.

41. **Placing of Orders:** Orders against contracts will be placed with the Contractor on either a Purchase Order or Blanket Purchase Order executed and released by the Purchasing Agent. Telephone orders placed directly with the contractor by the ordering Agency may be authorized by the Purchasing Agent only after execution of a Blanket Purchase Order.

42. **Provisions for other Agencies:** Unless otherwise stipulated by the bidder, the bidder agrees when submitting his bid that he will make available to all City agencies and departments and the City School District the bid prices he submits in accordance with the bid terms and conditions, should any said department or agency wish to buy under this bid proposal.

DELIVERY PROVISIONS

43. **Responsibility for Materials Shipped and Risk of Loss:** The Contractor shall be responsible for the materials or supplies covered by this contract until they are delivered to the designated point and received, properly installed if necessary, and accepted by the City and the Contractor shall bear all risk on rejected materials or supplies. Rejected materials or supplies must be removed by and at the expense of the Contractor promptly after notification of rejection, unless public health and safety require immediate destruction or other disposal of rejected delivery. Upon failure to do so within ten (10) days after notification, the City may return the rejected materials or supplies to the contractor at his risk and expense, or dispose of them as its own property.

44. **Inspections:** Inspection and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be

made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the City for such materials or supplies as are not in accordance with the specifications. All delivered materials shall be accepted subject to inspection and physical count.

45. **Time of delivery:** Deliveries will be accepted between 9:00 A.M. and 4:00 P.M. on weekdays only. No deliveries will be accepted on Saturdays, Sundays or Holidays.
46. **Packing Slips or Delivery Tickets:** All shipments or deliveries shall be accompanied by Packing Slips or Delivery Tickets and shall contain the following information for each item delivered:

The Purchase Order Number

The Name of the Article and Stock Number (Supplier's)

The Quantity Ordered

The Quantity Shipped

The Quantity Back Ordered

The Name of the Contractor

Bidders are cautioned that failure to comply with these conditions SHALL BE CONSIDERED SUFFICIENT REASON FOR REFUSAL TO ACCEPT THE GOODS.

47. **FOB Destination Delivery:** Unless otherwise specifically stated in the City's request for bids, all goods, equipment and materials shall be delivered to the location designated by the City. The bidder shall include in his bid price all reasonable and necessary transportation, shipping, handling and delivery charges. Delivery shall not be complete until the goods, etc. are placed in the building, room, or other location specified by the City, either in the bid documents or in the Purchase Order.
48. **General Guaranty:** Contractor agrees to
- a) save the City, its agents and employees harmless from liability of any nature or kind for the use of copyrighted or non-copyrighted composition, secret process, patented or non-patented invention, article or appliance furnished or used in the performance of the contract which the contractor is not the patentee, assignee, licensee or owner.
 - b) protect the City against latent defective material or workmanship and to repair or replace any damages or marring occasioned in transit or delivery.
 - c) furnish adequate protection against damage to all work and to repair damages of any kind, to the building or equipment, to his own work or to the work of other contractors for which he or his workmen are responsible.
 - d) pay for all permits, licenses and fees and give all notices and comply with all laws, ordinances, rules and regulations of the City and the State of New York.
49. **Indemnity:** Contractor shall indemnify, keep and save harmless the City, its agents, officials and employees, against all injuries, death, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in anyway accrue against the City in consequence of the granting of this contract or which may in anyway result therefrom, whether or not it shall be

alleged or determined that the act was caused through negligence or omission of the Contractor or his employees, of the subcontractor or his employees, if any, and the Contractor shall, at his own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the City in any such action, the Contractor shall at his own expense, satisfy and discharge the same. Contractor expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City as herein provided.

50. **Collusive Bidding:** The Bidder certifies that his bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a bid for the same project without prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
51. **Identical Bidding:** Executive Order No. 10946: All identical bids submitted to the City as a result of advertised procurement for materials, supplies, equipment or services exceeding \$1,000.00 in total amount may at the discretion of the City, be reported to the Attorney General of the United States in accordance with Form DJ-1510 and the Presidential Order dated April 24, 1961 for possible violation and enforcement of antitrust laws.
52. **Employees Not To Benefit:** As a prerequisite for the payment pursuant to the terms of this contract, there shall be furnished to the City a statement under oath that no employee or officer of the City, or members of his or her immediate family, including spouse, parents, or children, or any person representing or purporting to represent any member or members of the elected governing body has received or has been promised directly or indirectly, any financial benefit, by way of fee, commission, finder's fee, political contribution, or any other similar form of remuneration and/or on account of the acts of awarding and/or executing the contract. Upon request by the City, as a prerequisite to payment pursuant to the terms of this contract, there will be furnished to the requester, under oath, answers to any interrogatories related to a possible conflict of interest as herein embodied. Any contract made or entered into where it is discovered that violation of the intent of this provision exists shall be declared null and void and all monies received by the Contractor shall be returned to the City.
- Any person executing a false statement or violating the provisions of this section shall be subject to possible prosecution.
53. **Child Labor:** Pursuant to Resolution No. 37-38 of the City of Rochester, the bidder certifies to the best of his/her knowledge that Child Labor has not been employed in the manufacture of the materials, supplies, the containers thereof, or services represented hereon.
54. **Prevailing Wages:** Bidder hereby certifies that to the extent applicable to this contract the wage rates to be paid to employees on this contract shall be in conformity with the wage rates established by the Comptroller pursuant to and in conformity with Section 220 of the New York State Labor Law. To the extent that prevailing wages are not applicable to the contract, the bidder hereby certifies that he/she shall pay employees working hereunder the minimum wages established by law.
55. **Testimony Concerning Contracts:** The refusal of the vendor, or any of its officers, directors, partners, members or agents, when called before a Grand Jury, to testify concerning any transaction or contract had with the State of New York, any political subdivision thereof, a public authority or with any public department, agency or official of the State of New York or of any political subdivision thereof or of a public authority, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant questions concerning such transaction or contract, shall disqualify the vendor and such officer, director, member or agent thereof from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation in the

State of New York or any public department, agency or official thereof, for goods, works or services, for a period of five (5) years after such refusal and any or all contracts made with any municipal corporation or a public department, agency or official thereof, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer, may be cancelled or terminated by the municipal corporation without any liability on the part of the municipal corporation or any penalty or damages on account of such cancellation or termination.

56. **Status As Independent Contractor:** The Contractor, in accordance with his status as an independent contractor, covenants and agrees that he shall conduct himself in a manner consistent with such status, that he will neither hold himself nor his employees out as, nor claim to be an officer or employee of the City by reason hereof, and that he and his employees will not by reason hereof, make any claim, demand or application for any right or privilege applicable to an officer or employee of the City, including but not limited to Workers' Compensation coverage, unemployment insurance benefits, social security coverage, and retirement membership or credit.
57. **Audit:** The Contractor agrees to permit on-site inspection and auditing of all records, books, papers, and documents associated with this Agreement by authorized representatives of the City, and further agrees to provide necessary staff support for the performance of such audit. The Contractor agrees to maintain for a period of three (3) consecutive years following termination of this Agreement any and all records, reports and other documentation arising from the performance of this agreement; however, this period shall be extended beyond three years for any and all records and information pertaining to unresolved questions, which have been brought to the Contractor's attention by written notice by the City.
58. **Compliance With All Laws:** The Contractor agrees that, during the performance of the work required pursuant to this Agreement, the Contractor, and all employees working under his direction, shall strictly comply with all local, state or federal laws, ordinances, rules or regulations controlling or limiting in any way their actions during their said performance of the work required by this Agreement. Furthermore, each and every provision of law and contractual clause required by law to be inserted in this Agreement shall be deemed to be inserted herein. If, through mistake or otherwise, any such provision is not inserted or is not correctly inserted, then upon the application of either party this Agreement shall be forthwith physically amended to make such insertion or correction.
59. **Extent of Agreement:** This Agreement constitutes the entire and integrated Agreement between and among the parties hereto and supersedes any and all prior negotiations, agreements, and conditions, whether written or oral. Any modification or amendment to this Agreement shall be void unless it is in writing and subscribed by the party to be charged or by its authorized agent.
60. **Law and Forum:** This Agreement shall be governed by and under the laws of the State of New York and the Charter of the City of Rochester. The parties further agree that the Supreme Court of the State of New York, held in and for the County of Monroe shall be the forum to resolve disputes arising out of either this agreement or work performed according thereto. The parties waive all other venue or forum selections. The parties may agree between themselves on alternative forums.
61. **No Waiver:** In the event that the terms and conditions of this agreement are not strictly enforced by the City, such non-enforcement shall not act as or be deemed to act as a waiver or modification of this Agreement, nor shall such non-enforcement prevent the City from enforcing each and every term of this Agreement thereafter.
62. **Severability:** If any provision of this Agreement is held invalid by a court of law, the remainder of this Agreement shall not be affected thereby, if such remainder would then continue to conform to the laws of the State of New York.

NOTICE TO BIDDERS

Effective October 1, 1984, Section 38, Part a) of the General Conditions and Instructions to Bidders incorporated in this document has been amended to read:

38. Equal Opportunities:

- a) The City of Rochester, New York reaffirms its policy of equal opportunity in its commitment to require all contractors, lessors, vendors, and suppliers doing business with the City to follow a policy of equal opportunity, in accordance with the requirements set forth herein. This policy is adopted pursuant to the City's Affirmative Action Plan, Article XV, Contract Compliance. The City does not discriminate on the basis of handicap status as defined in 31 CFR Part 51, in admission, access to, or treatment or employment in its programs or activities. The City is including these policy statements in all bidding documents, contracts, and leases. Contractors, lessors, vendors, and suppliers shall agree to comply with State and Federal equal opportunity laws and regulations and Federal regulation 31 CFR Part 51 and shall submit documentation regarding equal opportunity upon the City's request.

Effective June 15, 1989, the General Condition and Instructions to Bidders incorporated in this document has been amended by the insertion of the following new section:

38(A). Purchase of Products from Companies Doing Business in Northern Ireland Supporting Fair Employment

- 1) The vendor understands that the City has adopted a policy prohibiting contracting for goods or services with a person, firm, or corporation doing business in Northern Ireland, who does not support fair employment without religious discrimination and does not cooperate with agencies monitoring equal opportunity employment.
- 2) If, because of applicable law, a contract is awarded to a contractor who does not support equal opportunity employment without religious discrimination, the contractor must submit a statement to the Director of Finance detailing the reason for such nonsupport of fair employment.

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