



# City of Rochester

Department of Finance  
City Hall Room 100-A, 30 Church Street  
Rochester, New York 14614-1294  
www.cityofrochester.gov



Bureau of Treasury

## DIRECT-PAY AUTHORIZATION FORM PROPERTY TAXES

I authorize the City of Rochester to begin electronic deductions from my bank account for payment of my property tax installments on the last day of the month the property tax installment is due. If I change banks or account numbers, I will notify the City in writing and mail a new voided check or deposit slip. If I want to change or cancel this service, I will notify the City of Rochester in writing and in a manner that will allow the city and my bank enough time to honor my request.

Customer Name (as it appears on the tax bill) \_\_\_\_\_

Customer Name (as it appears on the bank account) \_\_\_\_\_

Customer Address \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Checking or Savings Account \_\_\_\_\_

Telephone Number \_\_\_\_\_

Tax Account Number \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PLEASE ENCLOSE A VOIDED CHECK OR DEPOSIT SLIP.**

Complete the form above, enclose a voided check or a deposit slip from your bank account and return it today to the **City Treasurer's Office in City Hall, 30 Church St, Rm 100A, Rochester, N.Y. 14614**. If you have any questions call 428-7451 or 428-6604. (This service is **NOT** for property owners whose taxes are included in their mortgage payment and are paid by their bank or mortgage company. Your taxes must be current to participate in this service.)

